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Compostition I

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Collin College

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Professor Sanderia Faye Smith
ENGL 1301 SYLLABUS

COURSE INFORMATION

Course Number: ENGL 1301

Course Title: Composition I

Course Description: Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. Lab required.

Course Credit Hours: 3

Lecture Hours: 3

Lab Hour: 1

Prerequisite: Placement in ENGL 1301; College-Level Reading

Student Learning Outcomes:

- **State-mandated outcomes:** Upon successful completion of this course, students will:
 1. Demonstrate knowledge of individual and collaborative writing processes.
 2. Develop ideas with appropriate support and attribution.
 3. Write in a style appropriate to audience and purpose.
 4. Read, reflect, and respond critically to a variety of texts.
 5. Use Edited American English in academic essays.
- **Additional Collin Outcome:** Upon successful completion of this course, students should be able to do the following:
 1. Demonstrate personal responsibility through the ethical use of intellectual property.

Withdrawal Policy: See the current *Collin Registration Guide* for the last day to withdraw.

Repeating Courses Policy: Beginning Fall 2016, Texas residents attempting a course more than twice at Collin College are subject to regular tuition plus an additional \$50 per semester credit hour. Please see the “Repeating Courses” section of the Fall 2016 Registration Guide for more information.

Collin College Academic Policies: See the current *Collin Student Handbook*

- **The College District may initiate disciplinary proceedings against a student accused of scholastic dishonesty.**
- Scholastic dishonesty may involve, but is not limited to, one or more of the following acts: cheating, **plagiarism**, collusion, reuse of work from previous semesters or other courses, use of annotated texts or teacher’s editions, use of information about exams posted on the Internet or electronic medium, and/or falsifying academic records.
- **Collin faculty are required to report alleged violations of scholastic dishonesty** to the Dean of Student Development who then investigates the case, and renders an administrative decision.
- **Faculty are not allowed to assign a grade to the work in question** until the Dean of Student Development renders a decision
- **Students found responsible for scholastic dishonesty offenses will receive an authorized disciplinary penalty from the office of the Dean of Student Development.**
- **Additionally, students found responsible for scholastic dishonesty will be assigned a penalty in this class that ranges from a grade of “F” on the assignment to a grade of “F” for the course**

Americans with Disabilities Act:

Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal opportunity. It is the student's responsibility to contact the ACCESS office, SCC-G200 or 972.881.5898 (V/TTD: 972.881.5950) to arrange for appropriate accommodations. See the current *Collin Student Handbook* for additional information.

Religious Holy Days: Please refer to the current *Collin Student Handbook*.

INSTRUCTOR INFORMATION

Instructor's Name: Sanderia Faye Smith

Office Number: BB113

Office Hours: By Appointment Only

Email: Sfsmith@collin.edu

Class Information:

Section Number: S88 Course Number: 12244

Meeting Times: T/TH: 11:30 a.m.-12:45 p.m.

Meeting Location: BB131

Course Resources: Computer and Internet access for submitting papers online and posting and responding to discussion boards (campus computer labs are available).

Supplies: *The Norton Field Guide to Writing*, 4th Edition, Richard Bullock and Maureen Daly Googin, and Francine Weinberg and *Death in the Air* by Kate Winkler.

Recommended:

MLA Handbook for Writers of Research Papers, 8th edition.

Note: Books are available through the on campus Barnes and Noble Book Store, where Amazon and other competitor prices will be matched.

Attendance Policy: Each student is allowed four (4) unexcused absences (two weeks of class), no questions asked. Save them for when you really need them. I do not excuse absences after the four I allow. Your participation grade will suffer a 10 points for **each** unexcused absence you accumulate over four. **You are responsible for your attendance.** If you have any questions, see me for clarification.

Method of Evaluation: All work will be submitted through Canvas, which is linked to Turnitin. Hardcopies of each major essay assignment will also be submitted in class. Graded essays and feedback will be returned in hardcopy form. Your essays will not be graded and may not be accepted if both versions are not submitted. Feedback for the final essay and all other assignments will be included in the notes section of SpeedGrader and the actual submitted document. All assignments will be graded within 14 days of submission.

Additional Course Policies:

Any acts of plagiarism in this class will result in automatic failure of the plagiarized paper. No papers written for or in other classes will be accepted as assignments in this class. This is considered plagiarism.

Consequences for Academic Dishonesty and/or Plagiarism:

Any student in this English class found guilty of cheating on an examination or of Plagiarism (using the definitions given for both terms in the attached document) will receive one or more of the following penalties:

- The grade of zero (0) on that particular assignment.

- A course grade of **F** (depending on the severity of the student's dishonesty or plagiarism).

Assignments & Evaluation Breakdown

Essay#1	5%
Essay#2	10%
Essay#3	15%
Labs	20%
Essay #4	10%
Peer Reviews/Conferences	20%
Participation/Attendance	10%
Quizzes and classwork	10%

Note: Your grade is calculated on a 1000 point system. In other words:

Grade Ranges

900-1000 points=A
800- 899 points=B
700- 799 points=C
600- 699 points=D
0- 599 points=F

Extra Credit: Opportunities will be announced in class.

Late Work Policy

I DO NOT accept late work. All drafts must be submitted when and as required in order to successfully complete this course. Late assignments will suffer grade deduction or may not be accepted at all.

Lab Requirements

The lab component is an integral part of this writing course. Over the course of the semester, you will need to complete a combination of 5 selections in the Labs documents. This lab is not the same as regular daily course work that you must complete to stay on track in the class; it is, instead, designed as additional writing-focused activities that will help improve your writing throughout the term. During the semester, you will need to track and provide evidence of completing these lab requirements outside of class.

Delivery Method of Feedback and/or Graded Material

Graded papers and feedback will be returned on Canvas. All feedback will be included in the actual paper in a Turnitin.com comments box. Your grade will also be available in the My Grades section of Canvas. All assignments will be graded within 14 days of submission.

Standards for Instructor Response and Availability

Please use the Mail tool available on Canvas for all correspondence with me for the duration of the course. I will respond to your email within **24 hours** (usually, I respond the same day) on weekdays. On weekends, I try to check my Canvas e-mail daily, but I do not hold online office hours on the weekends and holidays, so you should plan to ask questions during the week.

COURSE SCHEDULE

WEEK 1	Tues, Aug 28	Introduction to the Course Course syllabus and class expectations Diagnostic Essay
	TH, Aug 30	Discussion of the basics of writing: organization, development, style, thesis
WEEK 2	Tues, Sept 4	Due: Reading of pgs.1-52 (<i>Norton</i>)
	TH, Sept 6	Due: Reading of pgs. 53-70 (<i>Norton</i>)
WEEK 3	Tues, Sept 11	<i>Norton</i> : Due: Reading of pgs. 216-223, 408-409, 419-423
	TH, 13	Grammar Review
WEEK 4	Tues, Sept 18	Peer Review Workshop
	TH, Sept 20	Essay #1 Due Lab# 1 Due Due: Reading of pgs. 95-128 (<i>Norton</i>) Online Assignment (Analyze handouts from class)
WEEK 5	Tues, Sept 25	<i>Norton</i> , p. 53-70. Discuss Essays: Berry (95), Allen (99), Anderson (105)
	TH, Sept 27	Thesis workshop
WEEK 6	Tues, Oct 2	Thesis workshop cont'd
	TH, Oct 4	Teacher/student conferences
WEEK 7	Tues, Oct 9	Teacher/student conferences
	TH, Oct 11	Teacher/student conferences Lab # 2
WEEK 8	Tues, Oct 16	Essay #2 Due Evaluation Discussion
	TH, Oct 18	Evaluation Discussion 10/19 Last Day to Withdraw
WEEK 9	Tues, Oct 23	Bring Film ideas to Class Film evaluation
	TH, Oct 25	<i>Norton</i> : p: 197-205 Lab# 3
WEEK 10	Tues, Oct 30	Workshop/Peer Revision/Conferences – Essay #3
	TH, Nov 1	Workshop/Peer Revision/Conferences – Essay #3
WEEK 11	Tues, Nov 6	Library Instruction Essay #3 due-Film Evaluation Discuss pgs. 433-548 (<i>Norton</i>)
	TH, Nov 8	MLA workshop Discuss pgs. 188-196 (<i>Norton</i>) Lab #4
WEEK 12	Tues, Nov 13	<i>Death in the Air</i> by Kate Winkler Quiz and book discussion
	TH, Nov 15	Discuss Arguments
WEEK 13	Tue, Nov 20	Intro/thesis Workshop Lab# 5
	TH, Nov 22	THANKSGIVING
WEEK 14	Tue, Nov 27	Intro/thesis Revisions due Research Day
	TH, Nov 29	Conferences – Final Assignment
WEEK 15	Tue, Dec 4	Conferences – Final Assignment
	TH, Dec 7	Conferences – Final Assignment
WEEK 16	Tues., Dec 11	Conferences – Final Assignment
WEEK 17	Tues., Dec 13	Final Research Assignment Due You have completed this course!

Lab #1: Library Online Research Orientation (1 lab units—25 pts.):

Use the following link to access and complete the online library orientation. Write a brief (1 page) essay that summarizes the content of the orientation and explains how it specifically helped you. Submit **BEFORE 11:00 PM on Sept 20**.

<http://iws.collin.edu/library/cla.html>

Lab # 2: Complete any THREE of the following library tutorials (1 lab units—25 pts.):

Use the following links to access and complete three online library orientations. Write a brief (1 page) essay that summarizes what you learned from a three tutorials. Note: Discuss all three videos in the same 1 page essay. Submit **BEFORE 11:00 PM on Oct 11**.

Connecting to Library Databases in CougarWeb:

<http://iws.collin.edu/library/cougarweb.html>

Using Academic Search Complete for Magazine and Journal Articles:

<http://iws.collin.edu/library/asc.html>

Searching SAGE Knowledge When Your Professor Says No Wikipedia:

<http://iws.collin.edu/library/sage.html>

Using Opposing Viewpoints in Context for Current issues Topics:

<http://iws.collin.edu/library/ovic.html>

How to Search CQ Researcher for Current Issues Assignments:

<http://iws.collin.edu/library/cqresearcher.html>

Option #1 Lab 3**Writing Center Tutor Session (2 Lab Units—50 pts.)**

Visit the Writing Center for help on a drafted essay for this class that has not yet been submitted or graded. See the Writing Center page on the Collin College Web site for guidelines regarding tutor sessions (note what the Writing Center will and will NOT do for you).

Write a brief (1 page) essay that summarizes what was covered in the session with your tutor, and explain how it specifically helped you. Submit BEFORE 11:00 PM on Oct 25.

- Work with a tutor in one of the Collin Writing Centers (make an appointment)

OR

- Work with a tutor via the Online Writing Center (OWL)—use the drop box to submit your draft, or make an appointment with the Writing Center's online Virtual Muse

In addition to your written summary of the tutor session, I must receive a report from the tutor (which is down automatically; this is not something that you have to ask for) you worked with confirming your session.

Credit for the Writing Center Tutor session will be recorded **ONLY** if both the written summary **AND** the tutor confirmation are received before the deadline.

OR

Option #2 Lab 4

Essay Assignment, community service, OR Writing Center Workshop (2 Lab Units—50 pts.):

Watch and comment on videos or television programs on internationalism or globalism. Write a 2-3 page analysis of the changes brought about by globalism, both the benefits and the drawbacks.

OR

Participate in community work and write three pages about the experience (reading for the blind, teaching literacy, Habitat for Humanity, environmental projects) explaining what you thought would happen and then what you learned from the work.

OR

Attend a Writing Center Workshop:

Attend a Writing Center Workshop at any of the Collin campuses. Attend the workshop, and then write a brief (1 ½-2 page) essay that summarizes the content of the workshop and explains how the workshop specifically helped you. See the Workshop Schedule on the Writing Center Website under Free Workshops ([Click here to go there directly](#)).

In addition to your 1-page essay summarizing the Workshop, I must receive confirmation from the Writing Center that you did indeed attend the workshop. Sign-in sheets are provided at all Writing Center Workshops, YOU are responsible for making sure that your name appears on the official roster.

Credit for attending a Writing Center Workshop will be recorded **ONLY** if both the essay **AND** the confirmation are received before the deadline.

Submit **BEFORE 11:00 PM on Nov 8.**

Lab # 5: Writing Center Tutor Session or Reflection Essay (2 Lab Units—50 pts.):

Writing Center Tutor Session

Visit the Writing Center for help on a drafted essay for this class that has not yet been submitted or graded. See the Writing Center page on the Collin College Web site for guidelines regarding tutor sessions (note what the Writing Center will and will NOT do for you).

Write a brief (1 page) essay that summarizes what was covered in the session with your tutor, and explain how it specifically helped you. Submit **BEFORE 11:00 PM on Nov 20.**

- Work with a tutor in one of the Collin Writing Centers (make an appointment)

OR

- Work with a tutor via the Online Writing Center (OWL)—use the drop box to submit your draft (Tutor text does NOT qualify for lab credit)

In addition to your written summary of the tutor session, I must receive a report from the tutor you worked with confirming your session—YOU are responsible for making sure that report gets to me. Remind your tutor that he / she should send me a report.

Credit for the Writing Center Tutor session will be recorded **ONLY** if both the written summary **AND** the tutor confirmation are received before the deadline.

OR

Reflection on Essay Writing Essay

Choose one essay that you wrote this semester and write a 2-page reflection over the essay writing process. You should focus on what you learned while completing the essay, whether it be something directly related to writing (“I learned I have a difficult time making my paragraphs flow together”) or something related to your learning style or personality as a student (“I learned that, for me, waiting until the last minute to complete a writing assignment is not a good idea” or “I found out that I had better luck remembering what I'd read when I wrote annotations after each research session”). You should also identify what you think you did well in the essay and what you hope to improve in future assignments.