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Composition I

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Collin College

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COLLIN COLLEGE COURSE SYLLABUS

COURSE INFORMATION

Course Number: ENGL 1301

Course Title: Composition I

Course Description: Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. Lab required.

Course Credit Hours: 3

Lecture Hours: 3

Lab Hour: 1

Prerequisite: Meet TSI college-readiness standard for Reading and Writing; or equivalent

Student Learning Outcomes:

- **State Mandated Outcomes:** Upon successful completion of this course, students will:
 1. Demonstrate knowledge of individual and collaborative writing processes. (Teamwork, Communication Skills)
 2. Develop ideas with appropriate support and attribution. (Communication Skills)
 3. Write in a style appropriate to audience and purpose. (Communication Skills)
 4. Read, reflect, and respond critically to a variety of texts. (Critical Thinking)
 5. Use Edited American English in academic essays.
- **Additional Collin Outcome:** Upon successful completion of this course, students should be able to do the following:
 1. Demonstrate personal responsibility through the ethical use of intellectual property. (Personal Responsibility)

Withdrawal Policy: See the current *Collin Registration Guide*. Last day to withdraw is October 19, 2018.

Collin College Academic Policies: See the current *Collin Student Handbook*.

Americans with Disabilities Act Statement: In compliance with applicable law, Collin College provides equal access to education and safeguards against discrimination by offering specialized services and reasonable accommodations to qualified students with a disability. If you anticipate or experience any barriers to learning based on disability, please contact the ACCESS Office (<https://rainier.accessiblelearning.com/Collin/ApplicationStudent.aspx>). **Note:** Instructors will provide reasonable accommodations only to students who present a Course Accessibility Letter issued by the ACCESS Office (PRC-F144C or 972.881.5950).

INSTRUCTOR INFORMATION

Instructor's Name: Marissa Arthurs

Office Hours: Mondays and Wednesdays by appointment only, immediately after class (in C121 or in the library)

Email: marthurs@collin.edu

Phone Number: 972-377-1585

Please note that this number is for the Preston Ridge/Frisco Campus Associate Faculty Office and is not a direct number; the office will get a message to me if needed, but email is the quickest means of reaching me.

COURSE INFORMATION

Course and Section Number: ENGL-1301-RE1

Course Code #: 13559

Classroom Meeting Location: C121, Reedy High School

Class Meeting Days and Times: Mondays and Wednesdays, 7:15 a.m. – 8:30 a.m.

Required Texts, Course Resources, and Supplies:

The Norton Field Guide to Writing with Readings and Handbook, 4th edition (Collin College, Preston Ridge/Frisco Campus Bookstore); bring this book to every class session unless told otherwise; text is referred to in the course calendar as *NFG*

Additional materials will be posted on Canvas; students must also have access to CougarWeb email

Please come to class prepared with the following supplies:

- three-ring binder (at least one-inch thick); all artifacts of the writing process from this semester must be kept readily accessible in your binder
- pens, pencils, and highlighters
- loose-leaf paper or a notebook
- USB flash drive

Attendance and Classroom Expectations:

Attendance is a vital component to each student's success in this class. If a student accumulates more than six absences, he or she may fail the course. Students are required to show up for class on time - - prepared with a

positive attitude and all necessary course materials. When absences are unavoidable, students are responsible for communicating with the teacher in advance whenever possible, for obtaining class notes, and for making up any missed work that the teacher is willing to accept. When mandatory school-sanctioned events make an absence unavoidable, students are responsible for documenting these instances ahead of time. (Prior to the event, please ask your coach or advisor to notify me via email.) If a student misses a peer editing session due to an absence, he or she is responsible for completing the exercise outside of class and for submitting the final draft on time. An absence on a peer editing day is not a valid reason for a late paper submission.

This course requires a significant amount of classroom discussion and intellectual risk-taking. A safe, open, and collaborative learning atmosphere must be established so that each learner feels comfortable enough to reach his or her fullest academic potential. You alone can choose to act respectfully, positively, and responsibly in order to achieve this positive classroom dynamic. Disruptions to the learning environment and inappropriate behavior will not be tolerated and may result in a lower grade for the course.

Please do not use electronic devices (cell phones, iPads, laptops, etc.) in this classroom unless you are explicitly told to do so for a planned activity. Although our class meets in a computer lab, you will only log onto a classroom computer for specified activities when instructed to do so. Cell phones must be silenced before class begins. If an extenuating circumstance arises and you must have your phone set on vibrate, for example, please let me know before class begins.

Grading System and Policies:

Based on the following grading system, you will earn an **A** (90-100), **B** (80-89), **C** (70-79), **D** (60-69), or **F** (0-59) in this class. Depending on the level of effort and time required, each assignment will be worth 10-100 points. Assignments will fall into one of the five categories listed below and will be weighted as a percentage of your final grade in this course. I will update your grades on Canvas frequently; you are encouraged to follow up with me if you have any questions regarding my grading system and/or your current grade in the class:

- Essays, narratives, and formal writing (19-25 polished pages total) = **50%**
- Attendance, class participation, class work, reading check-ups, and homework = **25%**
- Lab compilation (16 hours; 8 module summaries and reader-response-journal entries) = **10%**
- Composer profile project/presentation = **10%**
- Final exam = **5%**

All major assignments will be scored according to rubrics that students will receive ahead of time with assignment directives.

In general, late work will not be accepted and will receive a "0" grade. Essays that are late will lose 10 points per day for three days; after three days, they will not be accepted at all. To be considered on time, printed and stapled papers must be submitted at the beginning of class. All papers must be uploaded to the campus plagiarism-checking site by 11:59 p.m. on the assignment due date. Writing assignments will be considered late and will lose 10 points per day until they are uploaded.

All formal writing assignments must be typed in Modern Language Association (MLA) format. Please use section 52 of your textbook (pp. 500-548) as a resource for these guidelines. You are also encouraged to visit the Collin College Writing Center and/or the MLA website when you have questions or require additional support with MLA formatting. Please see the student resources section of this syllabus for applicable websites and contact information.

Regular reading assignments are requirements of this course. Please complete all reading assignments with the expectation of taking a reading check-up quiz the day the text is due.

You are responsible for independently completing 16 hours of lab work for this course. Do not leave this ongoing assignment until the last few weeks of class. Keep the assignment manageable by completing segments of it on a regular basis. You will receive your lab module compilation assignment sheets at the beginning of week three.

Plagiarism and Academy Dishonesty Policies: All students in this class are responsible for upholding the scholastic honesty policy outlined in the 2018-2019 Collin College Student Handbook. Please pay particular attention to these partial excerpts:

*Every member of the Collin College community is expected to maintain the highest standards of academic integrity. All work submitted for credit is expected to be the student's own work. Collin College may initiate disciplinary proceedings against a student accused of scholastic dishonesty. While specific examples are listed below, this is not an exhaustive list and scholastic dishonesty may encompass other conduct, including any misconduct through electronic or computerized means. Scholastic dishonesty shall include, but is not limited to, one or more of the following acts . . . **Plagiarism** is the use of an author's words or ideas as if they were one's own without giving credit to the source, including, but not limited to, failure to acknowledge a direct quotation or patchwriting. In the preparation of all papers and other written work, students must distinguish their own ideas and knowledge from information derived from other sources. The term "sources" includes not only published primary and secondary materials, but also information and opinions gained directly from other people. Whenever ideas or facts are derived from a source, the source must be indicated by the student. **Cheating** is the giving or receiving of information in an unauthorized manner during an examination or to complete an assignment; collaborating with another student during an examination without authority; using, buying, selling, soliciting, stealing, or otherwise obtaining course assignments and/or examination questions in advance; unauthorized copying of computer or Internet files; using someone else's work for an assignment as if it were one's own; submitting or resubmitting an assignment in whole or in part (i.e., recycling an assignment) for more than one (1) class or institution without permission from each of the professors; or any other dishonest means of attempting to fulfill the requirements of a course. **Collusion** is intentionally or unintentionally aiding or attempting to aid another in an act of scholastic dishonesty, including, but not limited to, failing to secure academic work; providing a paper or project to another student; providing an inappropriate level of assistance or unauthorized collaboration.*

Full text: http://www.collin.edu/studentresources/deanofstudents/pdf_documents/20172018studentHandbook.pdf

Penalties for violating these mandates may include a "0" grade for the assignment or failure of the entire course.

Student Resources:

Purdue Online Writing Lab (OWL): https://owl.purdue.edu/owl/purdue_owl.html

Collin College Writing Center: Preston Ridge/Frisco Campus, Lawler Hall 141, (972) 377-1576,
<https://collin.mywconline.net/>

The MLA Style Center: <https://style.mla.org/>

COURSE CALENDAR

Week 1

Monday, 8/27

Introductions

Sandra Cisneros vignette

Syllabus overview

Snapshot sheet assigned

Wednesday, 8/29

Snapshot sheet due

Syllabus contract signature page due

Writing goals

Descriptive writing and sensory language

Narrative brainstorming workshop

Personal narrative essay assigned

Reading homework (due for next class): "Memoirs," pp. 216-223, *NFG*

Week 2

Monday, 9/3

No class (Labor Day)

Wednesday, 9/5

Personal narrative due (complete rough draft: 5 pages)

Peer editing workshop

Show; don't tell

Syllabus notes: reading vs. reviewing

Week 3

Monday, 9/10

Fall census date

Narrative due (final draft); upload by 11:59 p.m.

Lab overview

Guidelines for lab module compilation and reader-response journal

Reading homework (due next class): read plagiarism handout and review "MLA Style," pp. 500-548, *NFG*

Wednesday, 9/12

Tone, mood, subtext, and purpose
"The Lovers of the Poor"
Partner work and mini-presentations
Photographic interpretation assigned

Week 4

Monday, 9/17

Photographic interpretation due

Share and analyze photographs

Art and music exercise assigned

Reading homework (due next class): review "Elements of a Sentence," "Sentence Fragments," and "Comma Splices" (S-1, S-2, and S-3/HB-4-11), *NFG*

Wednesday, 9/19

Art and music assignment due

Small group discussion and textual analysis

Debrief on collaborative work

Homework: "A Temporary Matter" (read and annotate)

Week 5

Monday, 9/24

Annotated texts due: "A Temporary Matter"

"A Temporary Matter" discussion

Tone, arrangement, style, symbols, and patterns

Literary terms refresher/brainstorm

Wednesday, 9/26

Prewriting assignment

The Oxford comma

Literary analysis essay assigned

Reading homework (due next class): review "Commas" (P-1/HB77-83), *NFG*

Week 6

Monday, 10/1

First draft of literary analysis essay due (complete draft: 5 pages)

Peer editing workshop

Wednesday, 10/3

Final draft of literary analysis essay due; upload by 11:59 p.m.

Nonfiction analysis

Reading homework (students must read and take notes on two of the four pieces for next class): *Should Gamers be Prosecuted for Virtual Stealing?* (p. 731); *Is Google Making Us Stupid?* (p. 735); *Consumer Reports/Fast Food: Four Big Names Lose* (p. 772); *Wikipedia as a Site of Knowledge Production* (p. 765); *NFG*

Week 7Monday, 10/8*RHS campus closed; class will meet online*

Canvas roundtable discussions (two comments and two responses to classmates' threads)

Reading homework (due tomorrow): read section on business letters in *NFG*, pp. 259-264Wednesday, 10/10*Nonfiction notes due*

Conciseness

Words and phrases to avoid

Business letters

Persuasive techniques

Reading homework (due tomorrow): "Arguing," pp. 355-379, *NFG***Week 8**Monday, 10/15*Persuasive letter(s) assignment due (4 pages)*

Peer editing workshop

Wednesday, 10/17*Final persuasive letters due; upload by 11:59 p.m.*

Verb phrases

Active vs. passive voice

Reading homework (due next class): review "Verbs" and "Subject-Verb Agreement" (S-4 and S-5/HB-12-28), *NFG****Friday, 10/19: last day to withdraw*****Week 9**Monday, 10/22

Writing for varied purposes and settings

Pronouns

Direct and indirect objects

Who vs. whom

Reading homework (due next class): read "Audience," *NFG*, pp. 57 -60 and review "Pronouns" (S-6/HB-29-34), *NFG*Wednesday, 10/24

Parallel structure

Common usage errors

Reading homework (due next class): review "Parallelism," "Coordination, Subordination," and "Shifts" (S-7, S-8, and S-9/HB-34-40), *NFG***Week 10**Monday, 10/29

Close reading workshop

Evaluating children's literature with a critical eye

Wednesday, 10/31

Thesis workshop

Writing conferences

Week 11

Monday, 11/5

Thesis essay due (5 pages)

Peer editing workshop

Wednesday, 11/7

Final draft of thesis essay due; upload by 11:59 p.m.

Profiles

Billboard blunders

Punctuation

The portable apostrophe

Reading homework (due next class): review "Punctuation/Mechanics" (HB-76-83) and read "Profiles," pp. 224-234, *NFG*

Week 12

Monday, 11/12

Composer profile overview

Composer profile conferences

Reading homework (due next class): "Sexist Language," "Stereotypes," and "Formal Language" (L-6, L-9, L-10b), *NFG*

Wednesday, 11/14

Composer profile conferences (cont.)

Composer profile assignment and rubric

Composer profile selection process and scheduling

Week 13

Monday, 11/19

RHS campus closed; class will meet online

Writing goals reflection; upload reflection by 11:59 p.m.

Wednesday, 11/21

No class (Thanksgiving)

Week 14

Monday, 11/26

Composer profile presentations

Homework: Canvas discussion thread contributions

Wednesday, 11/28

Composer profile presentations

Homework: Canvas discussion thread contributions

Week 15

Monday, 12/3

Composer profile presentations

Homework: Canvas discussion thread contributions

Wednesday, 12/5

Lab compilation due; upload by 11:59 p.m.

Conferences

Course wrap-up

Week 16

Monday, 12/10

Final exam

In-class reflection essay and self-assessment rubric

Please note that this calendar is subject to change; assignments and texts will be added or omitted depending on pacing and needs for enrichment or reinforcement that may arise throughout the semester.

-----CUT AND RETURN BOTTOM PORTION-----

SYLLABUS CONTRACT

I have read and studied the syllabus for this course. I understand the policies and procedures of the class, as well as the penalties incurred should I violate the terms of the syllabus.

SIGNATURE

DATE

NAME (PRINT)

COURSE/SECTION