

8-27-2018

Composition I

Kelly Martin Dr.
Collin College

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Recommended Citation

Martin, Kelly Dr., "Composition I" (2018). *Fall 2018*. 332.
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COURSE SYLLABUS COLLIN COLLEGE

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| COURSE INFORMATION |
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Course Number: ENGL 1301.HSB

Course Title: Composition I

Course Credit Hours: 3

Lecture Hours: 3

Lab Hour: 1

Placement Assessments: Placement in ENGL 1301; College-Level Reading

Course Description: Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. Lab required.

Student Learning Outcomes:

- State-mandated Outcomes: Upon successful completion of this course, students will:

1. Demonstrate knowledge of individual and collaborative writing processes. (Teamwork, Communication Skills)
2. Develop ideas with appropriate support and attribution. (Communication Skills)
3. Write in a style appropriate to audience and purpose. (Communication Skills)
4. Read, reflect, and respond critically to a variety of texts. (Critical Thinking)
5. Use Edited American English in academic essays.

- Additional Collin Outcome: Upon successful completion of this course, students should be able to do the following:

1. Demonstrate personal responsibility through the ethical use of intellectual property. (Personal Responsibility)

Important College Dates:

Census Date: 9/10

Withdraw Date: 10/19

Thanksgiving Break: 11/21-11/25

Final Exams: 12/10-12/16

Grades Due in CougarWeb: 12/17, 11:00pm

College Repeat Policy: Beginning fall 2016, Texas residents attempting a course more than twice at Collin College are subject to regular tuition plus an additional \$50 per semester credit hour.

Plagiarism: See the current *Collin Student Handbook*. As your instructor, I am asked to report suspected cases of plagiarism, collusion, and/or any scholastic dishonesty to the Dean of Students at Collin College. I will withhold a grade until your case is reviewed. All plagiarized assignments will receive a grade of a 0, and the student can possibly fail the course.

Religious Holy Days: Refer to the *Collin Student Handbook*.

Americans with Disabilities Act: Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal opportunity. It is the student's responsibility to contact the ACCESS office, SCC-D140 or 972.881.5898 (V/TTD: 972.881.5950) to arrange for appropriate accommodations. See the current *Collin Student Handbook* for additional information.

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| INSTRUCTOR INFORMATION |
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Instructor's Name: Kelly Martin, Ph.D.

Office Number: B-105 at Spring Creek Campus (inside B-104 suite)

Office Hours: Refer to Meeting Times "section"

Phone Number: 972-516-5050 (email instead of leaving voicemail)

Email: kmartin@collin.edu [Preferred method of contact is Canvas email] Emails will USUALLY be addressed within 24 hrs. (except on weekends)

Minimum Technology Requirements: Familiarity with Microsoft Word (or equivalent program) and ability to perform basic Internet research; Internet-connected computer with appropriate hardware and software for listening to audio files and viewing online videos.

Class Etiquette & Discussion Board Participation Requirements: Refer to rubric uploaded in Canvas. Discussion posts and replies are graded.

Supplies: Textbook—refer to next page.

Attendance Policy: No late assignments are accepted. Technological difficulties are not excuses for late work, which is why you should not wait until the last minute to start and/or submit an assignment.

Meeting Times: Before or after class.

Method of Evaluation:

Course grades will be based on a 1,000-point scale.

1000-900 points=A
899-800 points=B
799-700=C
699-600=D
599 and below=F

Assignments & Points:

- Attendance: 37 points
- Lab exercises (2 x 18.5 pts. each): 37 points total
- Grammar Quizzes* (19 x 36 pts. each): 684 points total
- Discussion Assignments (11 x 22 pts. each): 242 points total
















**Practice Exercises are included in Canvas, and graded quizzes are untimed, BUT you will only have one try to complete a graded quiz—no makeups or redo's.























Required Textbook:

The Little Brown Handbook (14th edition)—**HAS TO BE THIS EDITION**; you should be able to rent a digital version via the College bookstore or the publisher's site, Pearson.

***Grades for assignments not automatically graded by Canvas will be posted USUALLY within a week or less of due date.

Assignments Schedule on next page

| Date | Details | |
|------------------|---|----------------|
| Thu Sep 6, 2018 |  E.C. Course Policies Quiz | due by 11:59pm |
| Fri Sep 7, 2018 |  E.C. Canvas Orientation Quiz | due by 11:59pm |
| Tue Sep 11, 2018 |  Discussion: Self Intro. & Writing Concerns | due by 11:59pm |
| Fri Sep 14, 2018 |  Discussion: Film Scene Analysis (graded) | due by 11:59pm |
| Sat Sep 15, 2018 |  Quiz: Commas 1 (graded) | due by 11:59pm |
| Sun Sep 16, 2018 |  Quiz: Commas 2 (graded) | due by 11:59pm |
| Tue Sep 18, 2018 |  Quiz: Commas 3 (graded) | due by 11:59pm |
| Fri Sep 21, 2018 |  Discussion: Article Analysis (graded) | due by 11:59pm |
| Mon Sep 24, 2018 |  Discussion: Social Media (graded) | due by 11:59pm |
| Fri Sep 28, 2018 |  Quiz: Semicolons (graded) | due by 11:59pm |
| Mon Oct 1, 2018 |  Quiz: Colons & Semicolons (graded) | due by 11:59pm |
| Fri Oct 5, 2018 |  Discussion: (Future) Career Writing & Communication (graded) | due by 11:59pm |
| Wed Oct 10, 2018 |  Discussion: Grey Area of Language--Murder or Self Defense? (graded) | due by 11:59pm |
| Thu Oct 11, 2018 |  Quiz: Apostrophes in Possessives (graded) | due by 11:59pm |
| Fri Oct 12, 2018 |  Quiz: Apostrophes, paragraph editing (graded) | due by 11:59pm |

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| Sat Oct 13, 2018 |  Quiz: Quotation Marks (graded) | due by 11:59pm |
| Mon Oct 15, 2018 |  Quiz: Fragments, paragraph editing (graded) | due by 11:59pm |
| Tue Oct 16, 2018 |  Quiz: Quotation Marks, paragraph editing (graded) | due by 11:59pm |
| Wed Oct 17, 2018 |  Quiz: Comma Splices and Fused Sentences, editing for (graded) | due by 11:59pm |
| Fri Oct 19, 2018 |  Discussion: Free Speech Allowed? (graded) | due by 11:59pm |
| Mon Oct 22, 2018 |  Quiz: Appropriate Word Choice, paragraph editing (graded) | due by 11:59pm |
| Thu Oct 25, 2018 |  Discussion: Moral Relativism (graded) | due by 11:59pm |
| Sat Oct 27, 2018 |  Quiz: Unnecessary Words, paragraph editing (graded) | due by 11:59pm |
| Mon Oct 29, 2018 |  Quiz: Words & Voice (graded) | due by 11:59pm |
| Wed Oct 31, 2018 |  Quiz: Precise Words (graded) | due by 11:59pm |
| Mon Nov 5, 2018 |  Discussion: Writing-Essay Concerns (graded) | due by 11:59pm |
| Thu Nov 8, 2018 |  Quiz: Opening and Closing Paragraphs, paragraph editing (graded) | due by 11:59pm |
| Tue Nov 13, 2018 |  Quiz: Thesis Statements (graded) | due by 11:59pm |
| Fri Nov 16, 2018 |  Discussion: Education/Information or Indoctrination/Persuasion? | due by 11:59pm |
| Mon Nov 19, 2018 |  Quiz: Paragraph Flow, paragraph editing (graded) | due by 11:59pm |
| Tue Nov 20, 2018 |  Discussion: Socrates Cafe (graded) | due by 11:59pm |
| Mon Nov 26, 2018 |  Quiz: MLA (graded & use the Handbook) | due by 11:59pm |
| Fri Nov 30, 2018 |  Quiz: Identifying Common Knowledge (graded) | due by 11:59pm |
| Tue Dec 4, 2018 |  Quiz: Plagiarism & Paraphrasing (graded) | due by 11:59pm |
| Fri Dec 7, 2018 |  Lab: College Writing Center (online OR onsite) | due by 11:59pm |
| |  Lab: NetTutor (white left menu bar) | due by 11:59pm |
| Tue Dec 11, 2018 |  EC Option #1 (submit) | due by 11:59pm |