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Composition I

Joan Reese
Collin College

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COLLIN COLLEGE COURSE SYLLABUS**COURSE INFORMATION**

CRN: 12986
Course Number: ENGL 1301 PE3
Course Title: Composition I
Instructor: Joan P. Reese

Course Description: Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. Lab required.

Course Credit Hours: 3
Lecture Hours: 3
Lab Hour: 1

Prerequisite: Meet TSI college-readiness standard for Reading and Writing; or equivalent.

Student Learning Outcomes:

- **State Mandated Outcomes:** Upon successful completion of this course, students will:
 1. Demonstrate knowledge of individual and collaborative writing processes. (Teamwork, Communication Skills)
 2. Develop ideas with appropriate support and attribution. (Communication Skills)
 3. Write in a style appropriate to audience and purpose. (Communication Skills)
 4. Read, reflect, and respond critically to a variety of texts. (Critical Thinking)
 5. Use Edited American English in academic essays.
- **Additional Collin Outcome:** Upon successful completion of this course, students should be able to do the following:
 1. Demonstrate personal responsibility through the ethical use of intellectual property. (Personal Responsibility)

Withdrawal Policy: See the current *Collin Registration Guide*. **Last day to withdraw: 19 October.**

Collin College Academic Policies: See the current *Collin Student Handbook* for more.

- **The College District may initiate disciplinary proceedings against a student accused of scholastic dishonesty.**
- Scholastic dishonesty may involve, but is not limited to, one or more of the following acts: cheating, **plagiarism**, collusion, use of annotated texts or teacher's editions, use of information about exams posted on the Internet or electronic medium, and/or falsifying academic records.
- **Collin faculty members are required to report alleged violations of scholastic dishonesty** to the Dean of Students, who then investigates the case and renders an administrative decision.
- **Instructors are not allowed to assign a grade to the work in question** until the Dean of Students renders a decision.
- **Students found responsible for scholastic dishonesty offenses will receive an authorized disciplinary penalty from the office of the Dean of Students.**
- **Additionally, students found responsible for scholastic dishonesty will be assigned a penalty in this class that ranges from a grade of "F" on the assignment to a grade of "F" for the course.**

Americans with Disabilities Act Statement: Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to contact the ACCESS office, SCC-D140 or 972.881.5898 (V/TTD: 972.881.5950) to arrange for appropriate accommodations. See the current *Collin Student Handbook* for additional information.

Religious Holy Days: Please refer to the current *Collin Student Handbook*:
<http://www.collin.edu/studentresources/personal/studenthandbook.html>

Holiday Dates:

3 September: Labor Day (No Class)
 22 September: Plano Balloon Festival: (Spring Creek Campus Closes 3 PM)
 23 & 24 September: Balloon Festival (Spring Creek Closed)
 10 & 12 October: (Online Class only)
 21 – 25 November: Thanksgiving Holiday (All Campuses Closed)
 10 – 16 December: Final Exam Week (1301 Final Date TBA)

Final Exams cannot be made up nor taken at any other time.



INSTRUCTOR INFORMATION

Instructor's Name: Joan P. Reese
Office Number: D207 Plano Campus: 972-881-5844
Office Hours: By appointment
Email: jreese@collin.edu (preferred)

Class Information:
Section Number: PE3 **CRN:** 12986
Meeting Times: 8 – 8:50 M/W/F
Meeting Location: TBA

Minimum Technology Requirement: Students must have access to a computer with a word processing program, functioning printing capabilities, AND Internet access. All students must learn how to use Canvas. All typed papers **MUST** be saved as .rtf, .doc, or .docx.

Minimum Student Skills: Students are responsible for attending class, completing readings, writing multiple drafts of papers, and participating in classroom discussions. They must keep track of their work throughout the semester in a portfolio and use Canvas to check grades, retrieve messages, and to upload essays.

Netiquette Expectations: All electronic communication **must be** sent from **students' cougarmail addresses**. *I will not reply to personal email addresses.* If students have trouble setting up or accessing cougarmail, please feel free to talk to me after class or during office hours or call the Student Help Desk at (972) 377.1777 or email <http://iws2.collin.edu/techsupport>. It is important to be professional at all times in e-mail correspondence, whether communicating with me, other professors, or your classmates.

Course Resources:
<https://writingcommons.org/>
<https://collin.kanopy.com/>
www.collin.wconline.com
https://owl.purdue.edu/owl/research_and_citation/mla_style/mla_formatting_and_style_guide/mla_formatting_and_style_guide.html
Other video, audio, and Internet sources will be provided through Canvas.

Supplies: Paper for note-taking, 1/2" 3-ring binder with five dividers (Labs/essays/quizzes/homework/handouts) for required portfolio, stapler, writing utensils (PENS ONLY! no pencils), access to Internet, a functioning printer, and a word processing program.

Attendance Policy: Students are expected to attend every class. All classes are to meet as scheduled. In composition, attendance is absolutely necessary in order to develop excellent writing and critical thinking skills that will be useful throughout students' academic careers and beyond. Students are expected to be present mentally and physically.

If a student is absent for a total of 6 class days, (two weeks) I will no longer accept work, and the student will automatically earn an "F" for the course.

I do not excuse absences; therefore, it isn't necessary for students to tell me when they are sick. If students plan to be absent for a religious holiday, I do require notification and proper documentation (see Student Handbook for direction). I do allow one "free" day as long as it isn't taken on a day a major essay/grade is due or a day that includes peer review. Students must finish any minor assignments prior to taking their "free" day, and they must email me to inform me that they are taking their free day either before or on that day. Any work not completed beforehand or turned in on time will earn a failing grade.

If a student arrives AFTER I've taken up the attendance sign-in page, I will NOT change my attendance sheet. **Three tardies = one absence.** Therefore, students must make sure to arrive early enough to find parking and to get to class on time. This is non-negotiable. **It is impossible to do well in a composition course if you are not present for class discussions.**

Method of Evaluation

Students are graded on one diagnostic essay, quizzes, homework, LABS, a portfolio, an MLA project, short response essays, an information literacy essay, one rhetorical analysis, one annotated bibliography, and a soft research argument. Students must earn 16 lab credits outside of class, maintain a comprehensive chronological portfolio of their work, participate in peer review, and participate in class (meaning you discuss the daily subjects, and ask questions and answer questions posed in class at least once per class). Finally, students must attend scheduled conferences.

Essays/Projects

Unit I: Diagnostic Essay:	05 %
The Writing Process: Response essays	10 %
Unit II: Information Literacy/MLA	15 %
Unit III: Rhetorical Analysis	20 %
Unit IV: Research Methods and Methodologies:	
Annotated Bibliography	15 %
Unit V: Research Argument –	
Gender Roles in American Culture:	20 %
Final:	
Comprehensive Portfolio	
Quizzes/Labs/Homework	15 %
Total:	100 %

Alphanumeric Grades:

A	89.5-100 %
B	79.5-89.4 %
C	69.5-79.4 %
D	59.5-69.4 %
F	0.00-59.4 %

I do not negotiate grades with students. If you have a question about your grade, always feel free to ask for clarification, but your grade will not change because you are unhappy with it.

Lab Work: Your portfolio, labs, homework, and AYWM Quizzes count 15 points toward your final grade. Ways to earn labs for this course are listed on a separate lab sheet. Students must complete four labs at the conclusion of each unit for a total of 16 at the conclusion of the semester. You must write the date each lab was earned and have me initial your sheet. Students may not turn in required labs after a Unit is complete.

Make-Up or Late Work: Major papers are due, no matter if you are absent or not, on the assigned due date. **I do not accept late work at all under any circumstance.** Papers are to be uploaded to Canvas at or before the designated time on the day they are due.

Essays that are not uploaded on time will earn a 0. Students must upload to Canvas before the deadline. This rule is non-negotiable.

Each assignment compliments the previous assignment's learning outcomes.

Course Requirements

Students who do not turn in all major essays will not be able to pass the course under any circumstances.

1. Even though this course focuses on argumentation, students will study current issues and write response papers, evaluations, summaries, short essays, and analyses.
2. Mastering the latest MLA style of documentation is necessary. To give students continuity in documentation, students must adhere to the MLA handbook, 8th edition (I suggest that you purchase it or become extremely familiar with the OWL at Purdue:
https://owl.purdue.edu/owl/research_and_citation/mla_style/mla_style_introduction.html
 Students will be introduced to MLA and are expected to use the current MLA style at all times, even when hand-writing quizzes in class.
3. All papers must be submitted to Canvas on or before due dates as formatted as .rtf., .doc or .docx. There will be NO exceptions to this rule. It is your responsibility to plan ahead.

4. During the semester, you will need to track and provide evidence of completing lab requirements outside of class. **Labs are graded as complete or not. For a lab to be “complete” it must be turned in by the due date and the information *fully* completed on the lab sheet; any necessary hard copies should be placed with the lab sheet in the portfolio.**

More lab information is available on the Student Lab Sheet posted in Canvas. Students must print a hard copy to place in their portfolios by 10 September 2018..

Collin College Academic Policies: Academic Ethics: Every member of the Collin College community is expected to maintain the highest standards of academic integrity. Collin College may initiate disciplinary proceedings against a student accused of scholastic dishonesty. Scholastic dishonesty includes, but is not limited to, statements, acts, or omissions related to applications for enrollment or the award of a degree, and/or the submission of one’s own work material that is not one’s own. Scholastic dishonesty may involve, but is not limited to, one or more of the following acts: cheating, plagiarism, collusion, use of annotated texts or teacher’s editions, use of information about exams posted on the Internet or electronic medium, and/or falsifying academic records. While specific examples are listed below, this is not an exhaustive list, and scholastic dishonesty may encompass other conduct, including any conduct through electronic or computerized means:

Plagiarism is the use of another’s words or ideas as if they were one’s own without giving credit to the source, including, but not limited to, failure to acknowledge a direct quotation.

Cheating is the willful giving or receiving of information in an unauthorized manner during an examination; collaborating with another student during an examination without authority; using, buying, selling, soliciting, stealing, or otherwise obtaining course assignments and/or examination questions in advance, copying computer or Internet files, using someone else’s work for assignments as if it were one’s own; or any other dishonest means of attempting to fulfill the requirements of a course.

Collusion is intentionally or unintentionally aiding or attempting to aid another in an act of scholastic dishonesty, including but not limited to, failing to secure academic work; providing a paper or project to another student; providing an inappropriate level of assistance; communicating answers to a classmate about an examination or any other course assignment; removing tests or answer sheets from a test site, and allowing a classmate to copy answers. See the current Collin Student Handbook for additional information.

Additionally, students may not “recycle” papers they have written for previous classes for any reason.

Professor Reese's Policy on Plagiarism

Collin College has an official policy on plagiarism in the handbook. On a personal note, I will treat plagiarism of another's intellectual ideas simply: It is theft, and I do not tolerate it in any form in my classroom. EVERY essay written in my class must be uploaded **by its due date and time** to Canvas. **If a paper is not uploaded, it will earn a zero which cannot be made up.** If you are caught plagiarizing, and I am expert at determining if a student's writing is plagiarized, you will be reported to the office of the Dean of Students and, if found guilty, you will receive an 'F' for the assignment and be put on academic probation. You will also be the recipient of my deep disfavor. Don't do it.

Students who are found guilty by the Dean of Students cannot, under any circumstances, earn above a "C" in the course. If you have any questions about plagiarism before submitting a paper, please contact me, a reference librarian, attend a writing seminar on plagiarism, or ask a Writing Center consultant.

Civility: Please be respectful towards your classmates and me. Some ways you can positively influence success within our classroom is to refrain from the following behaviors: talking on your cell phone, texting, leaving your phone on "ring," surfing the web unless instructed, reading outside materials, making hurtful or rude comments, interrupting, arriving late or leaving early (without notifying me first), and not paying attention to me or your classmates (this includes looking at a computer or cell phone screen when I am talking, and sleeping). Our classroom is meant to be a safe environment for all of us. For each time class is negatively affected by a student's incivility, she or he will be marked absent for the day.

Email Etiquette

Whenever emailing me (or any one of your other professors), please remember the following guidelines:

1. Remember that you are emailing your instructor. While email is used as a common form of daily communication, you must remember your audience--you should never write to your professor in the same informal manner you would use when writing to a close friend or family member. Be professional--spell check and proofread your emails before sending them, and always use a formal tone. Everything you write is a reflection of you and your work.
2. Include a proper greeting (Dear Professor Smith, or Hello Ms. Walsh) and an appropriate closing/signature (Sincerely, Alex Doe or Thank you, Chris Jones). Always address your instructors by their last names (unless they advise you otherwise) and remember to include your complete name for your signature (your professors teach more than one class, and they may have more than one Alex or Chris in their classes).
3. Choose an appropriate subject heading. It is highly recommended to include the course name and section number in the subject heading so that your email will not be confused for spam.

4. Never send attachments to me, or any of your other professors, unless an attachment is specifically requested or if you have been given permission to send one. **I do not accept an attachment in lieu of a Canvas upload.**

Please follow the above rules, and use common sense whenever emailing me or any of your other professors (or supervisor, etc.). **Sloppy and/or unsigned emails will not receive a response.** You should expect a response to your email within 24-48 hours (excluding weekends- this is standard policy). Whenever possible, however, you will receive a response in a shorter amount of time. Plan ahead and do not wait until the last minute to ask a question or to request a meeting, if at all possible.

--©Professor Diana Gingo, 2010

Rules for Success in ENGL1301

- **Students are responsible for checking Canvas and Cougarmail daily for any homework, announcements, changes, or upcoming due dates.**
- **AYWM (are you with me?) pop quizzes are given at the beginning of class. Students may not use pencils. Any student who is late will miss the opportunity to take the quiz.**
- Do not ask, "What did I miss?" if you are absent. It is your responsibility to copy any lecture notes from another student in the class and download any handouts from Canvas.
- Do not ask, "What is my current grade?" It is your responsibility to maintain a running tally of your own over-all class grade. You can do this easily by accessing your grades on Canvas.
- **All essays must be in proper MLA format** and papers must be uploaded to Canvas on their due dates. All papers not using correct MLA format will lose a full letter grade. **No exceptions.**
- **Exams cannot be made up. Quizzes cannot be made up. Late homework is not accepted.**
- I-Pods and cell phones are unacceptable in my classroom. Unless a student has special needs documented through ACCESS, I do not allow recording devices or the use of laptops without my permission. **Take written notes, not photographs.**
- All assignments, unless completed in class, must be typed on a word processor. Wikipedia, Spark Notes, encyclopedia entries, and dictionary definitions are not appropriate research tools for a college level paper.
- If you arrive late to class, please do so quietly with as little disturbance to the class as possible.
- I will drop the lowest quiz or homework grade prior to calculating final grades.
- I am available for conferences on the development of papers (i.e., ideas, plans, supporting evidence, etc.), but I will not proofread papers. Visit the writing center for strategies to improve your writing; check the OWL@Purdue should you have questions about surface problems and formatting questions, or ask a reference librarian.

- **I do not give extra credit** in place of assigned coursework a student has done poorly or neglected to do.
- **Terms of the Syllabus:** If you stay enrolled in this course, you are required to follow the above rules. No part of the syllabus or grading is negotiable between the student and professor. I reserve the right to change the calendar at any time, but I will not make it more difficult to pass the class.



The Plano Campus Writing Center is extremely helpful when it comes to planning, drafting, and revising papers. The Center's experts can help you navigate online sites regarding MLA documentation and citation as well. **BRING YOUR ASSIGNMENT SHEET and A HARD COPY OF YOUR DRAFT WHEN ARRIVING FOR AN APPOINTMENT!** This requirement assures that both you and the consultant will have an understanding of what is expected and allows both individuals to get the most out of a session. The Writing Center's back wall computers do allow students to print hard copies of their drafts, but students must arrive at least ten minutes early to print so as not to be late for a scheduled appointment.

The Plano Writing Center is located in **D203**, The Anthony Peterson Center for Academic Assistance. Hours are 8:30 am – 8:00 pm Monday – Thursday, 8:30 – 5 Friday & Saturday. You are, of course, allowed to visit the Writing Centers at PRC or CPC; please refer to their hours and locations on the Collin.edu website.

Additionally, one-on-one real time virtual tutoring is available on OWL (the online writing lab) through the Plano WOnline portal: www.mywco.com/springcreekwc

If you choose to visit a different campus's Writing Center, please make sure to let them know you are in a class through the Plano Campus so documentation of your visit reaches me.

One important note about the Writing Center experience: Do not expect the consultants at the WC to write your paper, make edits, or judge the paper according to grade or effectiveness for you. Consultants do not sit in my classroom, so they cannot judge your paper by my criteria. It is your job to put the advice they give you into your own words and write your own essays.

Plano Writing Center Seminar Series offers over fifty writing seminars that address specific areas of the writing and research process. These workshops cover topics such as sentence structure, MLA documentation, writing a literary analysis, essay organization, ESL issues, how to write a government position paper, how to write a history paper, how to write an artist's statement, how to write a business letter, how to spot and correct common writing errors. A list of upcoming seminars will be provided to you on Canvas, and you may attend them for lab credit. You are responsible for keeping up with seminar days and times. Each seminar you attend will earn two lab credits, as

will each Writing Center appointment, whether online using VirtualMuse or in-house. There is no limit to the number of writing seminars you may attend. You may visit the Writing Center as often as you like, but you may only earn 10 lab credits this way. Using the OWL DropBox **will not** earn students lab credits.

All students should register for the Writing Center's online scheduling system at WCOOnline by Wednesday, August 29: www.collin.mywconline.com

Remember: Submitting Essays: All papers (except the in-class diagnostic) will be uploaded into Canvas by the due date/time listed in the course calendar. No late papers will be accepted under any circumstances whatsoever. Again -- Essays NOT uploaded automatically fail. I do not accept late work.

I reserve the right to make changes to this syllabus and due date

Monthly Assignment Schedule

Access the Canvas calendar for daily details and due dates

Professor Joan P. Reese, AA, BS, MFA

jreese@collin.edu (preferred method of contact)

D207 (972) 881-5844

Office hours by appointment

ENGL1301 PE3

CRN: 12986

Room: TBA 8:00 – 8:50 AM M/W/F

Required Resources:

Access to a PC or MAC with a word processing program (.rtf for MAC)

Access to a working printer*

<https://writingcommons.org/>

https://owl.purdue.edu/owl/research_and_citation/mla_style/mla_style_introduction.html

<https://collin.kanopy.com/>

www.collin.mywconline.com

Unit I: The Writing Process 15 % August 27 – September 10

Diagnostic 05 %

Syllabus Review

Canvas quiz

Syllabus quiz (on Canvas)

Diagnostic Essay in Class

Diagnostic Essay Revision (Revised, typed, uploaded to Canvas)

Begin Portfolios

Seminar: Avoiding Plagiarism with Guest Speaker Joe Guy

In-class seminar: Tips for More Effective Writing

READINGS

- Intro. to the Writing Process: <https://writingcommons.org/writing-processes-introduction>
- Style: <https://writingcommons.org/style-an-introduction>
- Good Writing Habits: <https://writingcommons.org/adopt-effective-writing-habits>
- The Thesis Statement: <https://writingcommons.org/the-thesis>

Short Response Essays 10 %

2 labs due 09/10: Documented *Lab Sheet* required for credit

Unit II: Information Literacy 15 % September 11 – October 15

MLA tutorial/project 05 %

STYLE READINGS

- Formatting Styles: <https://writingcommons.org/chapters/evidence-documentation/238-formatting-styles>
- MLA Documentation Rules: <https://writingcommons.org/chapters/evidence-documentation/mla-style>
- Avoid First Person POV: <https://writingcommons.org/chapters/style/point-of-view/521-avoid-first-person-point-of-view>

- Avoid Second Person POV: <https://writingcommons.org/avoid-second-person-point-of-view>
- Use Third-Person POV: <https://writingcommons.org/use-third-person-point-of-view>
- Rhetorical Appeals: <https://writingcommons.org/rhetorical-appeals>
- Kairos: <https://writingcommons.org/using-appeals-to-kairos-in-persuasive-writing>
- MLA Project: Writing Commons & OWL at Purdue
https://owl.purdue.edu/owl/research_and_citation/mla_style/mla_formatting_and_style_guide/mla_formatting_and_style_guide.html

Topic Readings:

- News or Opinion? <https://writingcommons.org/news-or-opinion>
- New Media Writing Introduction <https://writingcommons.org/chapters/new-media-communication/291-new-media-writing>
- Social Media Mythbusters <https://writingcommons.org/social-media-mythbusters>
- Media Literacy: Detecting Bias
<http://libguides.valenciacollege.edu/c.php?g=358998&p=2423519>
- How Your Brain Tricks You into Believing Fake News <http://time.com/5362183/the-real-fake-news-crisis/>
- Fake or Real?
<https://www.npr.org/sections/alltechconsidered/2016/12/05/503581220/fake-or-real-how-to-self-check-the-news-and-get-the-facts>

Media Literacy essay 10%

4 labs due 10/15

Unit III: Rhetorical Analysis 20% October 15 – November 9

Assigned Viewing

Visual Rhetoric: <https://www.youtube.com/watch?v=-vJvivIzkDg>

Visual Literacy in The Classroom: <https://www.youtube.com/watch?v=6MBo2Ak4gXU>

Killing Us Softly: <https://collin.kanopy.com/>

READINGS

- Rhetorical Appeals/ Checklist for Writers: <https://writingcommons.org/rhetorical-appeals-a-checklist-for-writers>
- Logical Fallacies: <https://writingcommons.org/logical-fallacies>
- Fallacious Ethos: <https://writingcommons.org/fallacious-ethos>
- **Introduction ONLY, pp. 1 - 13**: *Putting on Appearances: Gender and Advertising*
https://books.google.com/books?hl=en&lr=&id=3wjeChE-jPAC&oi=fnd&pg=PP9&dq=Gender+in+Advertising&ots=NjIUer6RKb&sig=pjjL_GeZ_KkKWHEVW3Uz-dnUQZM#v=onepage&q=Gender%20in%20Advertising&f=false
- Analyzing Ads: Gender <https://writingcommons.org/analyzing-ads-gender>
- Analyzing Ads: Race <https://writingcommons.org/analyzing-ads-race>
- Breaking Down an Image <https://writingcommons.org/breaking-down-an-image>
- Language for Analyzing Ads <https://writingcommons.org/language-for-analyzing-ads>

Visual Rhetoric Essay 20%

4 labs due 11/09

*Printers are available on campus in any computer lab, the library open lab, and the Center for Academic Assistance. Students are allowed 300 free black and white copies each semester.

Unit IV: Research Methods and Methodologies – Annotated Bibliography 15 %

November 09 – 21

Library research tutorial

Annotated Bibliography Gender Roles

READINGS

- Introduction <https://writingcommons.org/evidence-documentation/summarizing-paraphrasing-quoting/362-introduction>
- Questions to Evaluate the Authority of the Researcher's Methods <https://writingcommons.org/chapters/research-methods-methodologies/secondary-research/369-ask-these-questions-to-evaluate-the-authority-of-the-researchers-methods>
- Paraphrasing <https://writingcommons.org/evidence-documentation/summarizing-paraphrasing-quoting/629-use-solely-your-own-words-to-paraphrase>
- How Much of the Quote is Vital to Your Point? <https://writingcommons.org/evidence-documentation/summarizing-paraphrasing-quoting/567-how-much-of-this-quote-is-vital-to-your-point>
- Examples of Effective Summaries and Paraphrases <https://writingcommons.org/evidence-documentation/summarizing-paraphrasing-quoting/248-examples-of-effective-summaries-and-paraphrases-mla-style>

Assigned Viewing

Tough Guise

Miss Representation

The Mask You Live In

Bibliography due on Canvas 11/21

4 labs due 11/21

Unit IV: Soft Research Paper/ Gender Ideals in American Culture 20%

20 November – 8 December

Essay due on Canvas 12/08

4 labs due 12/08

Completed lab sheets due 12/08

Final Exam: 15%

Completed portfolios , cumulative quizzes, homework, labs

Diagnostic essay and components (first tab), homework & quizzes (second tab), MLA and Annotation projects (third tab), Unit essays with all components (fourth, placed in chronological order from first to last, Lab Sheet and documentation fifth tab.)

I reserve the right to revise this schedule at any time. Students will be notified immediately via Canvas of any changes to this calendar.

Student Contract

I have read and understand Professor Reese's plagiarism and absence policies, and I understand the consequences should I be found guilty of plagiarism or if I am absent or late for any reason.

I have read and will abide by the rules in the ENGL1301 syllabus.

Student Name (Print) _____

Student Signature _____

Cougarmail email: _____

Date _____