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Composition II

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COLLIN COLLEGE
ENGL 1302 COURSE SYLLABUS
Fall 2018

Course Number:	ENGL1302.WC3	Office Hours:	Online and via Email
Course Title:	Composition II	Email:	BObert@collin.edu
Instructor:	Bob O'Bert	Department contact in case of emergencies:	Office of Academic Affairs, B122F, 214-491-6270.
Office Number:	B342	Section Number	WC3
Phone:	972.548.6830.	Meeting Times	Online

Course Description: Intensive study of, and practice in, the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Lab required.

Course Credit Hours: 3
Lecture Hours: 3

Prerequisite: ENGL 1301

Student Learning Outcomes:

- **State-mandated Outcomes:** Upon successful completion of this course, students will:
 1. Demonstrate knowledge of individual and collaborative research processes. (Teamwork)
 2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays. (Communication Skills)
 3. Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence. (Critical Thinking)
 4. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action. (Communication Skills)
 5. Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)
- **Additional Collin Outcome:** Upon successful completion of this course, students should be able to do the following:
 6. Demonstrate personal responsibility through the ethical use of intellectual property. (Personal Responsibility)

Withdrawal Policy:

"See the current Collin Registration Guide for the last day to withdraw."

Collin College Academic Policies: See the current *Collin Student Handbook*.

Americans with Disabilities Act:

Collin College will adhere to all applicable federal, state, and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to contact the ACCESS office, CPC-D-118(I) or 972.548.6816 or V/TTD: 972.881.5950 in a timely manner to arrange for appropriate accommodations.

Required Textbook:

Barnet and Bedau, *Current Issues and Enduring Questions: A Guide to Critical Thinking and Argument, with Readings*, 11th ed.

Minimum Technology Requirement:

Access to the following:

- Canvas via Collin College
- Collin email
- Word processor to complete and submit papers in a typed format. This word processor must be able to export files as MS Word documents (.doc or .docx file extensions). No PDF's will be accepted.
- Internet to view materials.

Minimum Student Skills:

- Ability to type, edit, and submit a Word document.
- Understanding of Canvas in terms of locating assignments, posting assignments, posting to the discussion board, and accessing the grade book.

Netiquette Expectations:

Standards of courtesy and respect must be maintained at all times in our online classroom. Join in the discussion, but remember that this is still an academic setting and respect and consideration are crucial for any intellectual discussion.

Discussion areas are the place for intelligent and respectful airing of ideas. Name-calling and personal attacks are not permitted.

Any violation of the standards of appropriate behavior online will be reported to the Dean of Students and appropriate disciplinary action will be taken by the college.

Course Resources:

- Textbook: Barnet and Bedau, *Current Issues and Enduring Questions: A Guide to Critical Thinking and Argument, with Readings*, 11th ed.
- Active Collin email account
- Canvas access
- access to the Collin library research resources.

Method of Evaluation:

All assessments (including essays) must be submitted by the established due dates. Essays must be submitted in MLA format.

90 – 100%	A
80 – 89%	B
70 – 79%	C
60 – 69%	D
Below 60%	F

“I” Grades: I only use the grade of incomplete for cases involving extenuating circumstances.

There is no extra-credit

Assessment Categories and Percentage Distribution

15%	Essay #1	Analysis of Visual Information
15%	Essay #2	Analysis of Argument
35%	Essay #3	Research-based Argument
15%	Essay #4	Evaluation of an Argument
5%	Labs	Labs are completed via Online Discussions.
15%	Quizzes and Final Exam	
100%	TOTAL	

Make-Up or Late Work:

Late submissions of assessments are allowed in this class, but there is a penalty. If an assessment is turned in late, but within seven days of the original due date, it will be penalized by 10 percent, regardless of the reasons for failing to submit the assessment on time. Late assessments submitted more than seven days after the original due date will be penalized by 50 percent. **No late submissions will be accepted after December 7th.** Failure to turn in all parts of an assignment (including required hard copies of sources) is the same as not submitting the assignment at all. Late submissions will receive minimal – if any – commentary.

Requirements for Participation in Online Discussions and Collaborative Activities:

Timely participation in all discussion boards and collaborative assignments is required. Deadlines will be announced for each online discussion. Points awarded form 5% of the overall grade for the course.

Please be respectful and treat our online environment as a scholarly environment. Slang and foul language is not acceptable. Critical thinking concerning the topic, and expression of such, in posted comments is expected. Cite all outside sources used in each posting if needed.

Criteria Used to Evaluate Participation in Online Discussions:

Responses should be constructive and carry the conversation forward. Glib responses or responses that reveal a lack of considered thought are seldom worth reading or discussing. On the other hand, a response that is clever, interesting, or provocative and which reveals

understanding of the topic and an attempt to add to the conversation, are the kinds of responses that are the most desirable. A successful response will exhibit the following:

- Evidence of critical thinking.
- Evidence of following directions (e.g. meeting the minimum word length, submitting an on-task response, meeting deadlines, etc.).
- Knowledge of subject matter.
- Correct, standard American English (grammar, spelling, and punctuation).

Late submissions of postings in the discussion board are allowed, but there is a penalty regardless of the reasons for failing to submit the assessment on time. If a posting is made within 24 hours of the original deadline, it will be penalized by 10 percent. Postings more than 24 hours after the original deadline will be penalized by 50 percent.

Delivery Method of Feedback and/or Graded Material:

Feedback and grades will be posted in the Canvas grade book and through attached rubrics in Turnitin.

Standards for Instructor Response and Availability:

Projects will be graded within two weeks of submission (if I need more time, I will send an email). Feedback will be given in the comments section of the Canvas grade book and through annotations made directly on student submissions. Directions on how to access these comments will be provided. Emails to me will be answered in 24 hours during the work week and by Monday afternoon if sent during the weekend.

Attendance Policy:

Your prompt and regular attendance in our online environment is expected throughout the semester. Repeated absences result in the loss of community within the classroom and hinder sufficient development of critical thinking skills. I do understand illness and unavoidable issues. If you do need to be absent, please contact me via email (you do not need to give me specifics concerning your absence- just touch base with me). Make sure to “catch up” with your assignments or missed notes as soon as you return to class. Attendance and a strong work ethic in our particular course will yield a rewarding grade.

Scholastic Dishonesty

From the Collin Student Handbook, Chapter 6: Student Code of Conduct Violations

Every member of the Collin College community is expected to maintain the highest standards of academic integrity. All work submitted for credit is expected to be the student's own work. Collin College may initiate disciplinary proceedings against a student or prospective student accused of scholastic dishonesty. While specific examples are listed below, this is not an exhaustive list, and scholastic dishonesty may encompass other conduct, including any misconduct through electronic or computerized means. Scholastic dishonesty shall include, but is not limited to, one (1) or more of the following acts.

*1. **Cheating** includes, but is not limited to, having access to unauthorized materials or electronic, digital media, telecommunication, and/or wearable devices (i.e., phones, smart watches, Fitbits, Bluetooth devices, tablets, etc.) during an examination; the giving or receiving of information in an unauthorized manner during an examination or to complete an assignment; using, buying, selling, soliciting, stealing, or otherwise obtaining course assignments and/or examination questions in advance; using someone else's work for an assignment as if it were one's own; submitting or resubmitting an assignment in whole or in part (i.e., recycling an assignment) for more than one (1) class or institution without permission from each of the*

professors; using annotated texts or teacher's editions; using information about exams posted on the Internet or in any electronic medium; leaving a test site without authority; failing to secure test materials; removing tests or answer sheets from a test site; and any other dishonest means of attempting to fulfill the requirements of a course.

*2. **Collusion** includes, but is not limited to, intentionally or unintentionally aiding or attempting to aid another in an act of scholastic dishonesty; failing to secure academic work; providing a paper or project to another student; providing an inappropriate level of assistance; unauthorized collaboration or communicating answers to a classmate about an examination or course assignment; and allowing a classmate to copy answers.*

*3. **General Scholastic Dishonesty** includes, but is not limited to, statements, acts, or omissions related to applications for enrollment, credit or class work, research, or the award of a degree; and/or falsifying academic records or documents. Students are expected to record honestly and accurately the results of all their research. Falsification of research results shall include misrepresentations, distortions, or omissions in data or reports on research.*

*4. **Plagiarism** includes, but is not limited to, intentionally or unintentionally failing to quote and cite an author's words, information, and/or ideas in accordance with American Psychological Association (APA) Style, Modern Language Association (MLA) Style, The Chicago Manual of Style (Chicago Style), or another citation style approved by the professor.*

In this course, patchwriting is considered plagiarism. Information about patchwriting and how to avoid it will be covered in the assigned readings.

In this course, should the Dean of Students rule that a student is responsible for scholastic dishonesty, the academic penalty is most likely a zero for the paper in question. In particularly serious cases, it could be a zero for the course.

In this course, students are allowed to submit a previous topic **idea** or **research resources**. However, students are **NOT** allowed to submit or re-submit an essay, project, journal, lab, general assignment (in whole or in part) from another course or institution. The academic penalty for doing so will result in a failing grade for that particular assignment.

Cougarmail

All e-mail communication with me must be through your Collin email account. Instructors are not allowed to respond to any e-mails that come from external e-mail addresses.

Class Cancellation

In case of class cancellation (due to weather, illness, or any other reason) keep up with the assigned reading and check the Canvas course page and your Cougarmail e-mail for assignments so that you don't get behind.

Writing Center

All students are encouraged to visit the Writing Center on campus for assistance with writing assignments. The Writing Center is located in Room A-104; its phone number is 972-548-6857.

Course Calendar

This course calendar is for proposed due dates of assessments. Note that this syllabus and course schedule may change to meet the needs of the class. When changes occur, I will let you know by e-mail.

Week	Week Starts On...	Topics and Deadlines
1	8/27	Introduction to the Course Critical Reading (Chapter 2) Taking Notes and Avoiding Plagiarism
2	9/3	Images in Argument (Chapter 4) Essay 1 is due on 9/9 by midnight.
3	9/10	Critical Thinking (Chapter 1)
4	9/17	Qualities of Effective Arguments (Chapter 3)
5	9/24	Analyzing an Argument (Chapter 5) Essay 2 is due on 9/30 by midnight.
6	10/1	Writing an Argument (Chapter 6)
7	10/8	Finding Sources and Documenting Them (Chapter 7)
8	10/15	Evaluating Sources
9	10/22	Editing and Proofreading
10	10/29	Logic
11	11/5	Rogerian Argument Essay 3 is due on 11/11 by midnight.
12	11/12	Toulmin Model
13	11/19	Thanksgiving Holiday
14	11/26	Preparations for Essay 4
15	12/3	Working on Essay 4 / Preparing for Final Exam Essay 4 is due on 12/9 by midnight.
16	Final Exam Week	

Reading assignments, quizzes, and online discussions will be announced by email each Monday. Remember to check your Collin email once or twice a week and stay on top of the deadlines.