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Composition II

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Course Syllabus

Spring 2019

Course Number: ENGL 1302.BC1—Blended

(We'll only meet the first day of class, January 22, in room B108 of Central Park Campus from 9:00-11:00 a.m.)

Course Title: Composition II

Instructor: Heidi Yates

Contact info: HYates@collin.edu **Office Hours:** Online, by appointment

Course Credit Hours: 3

Lecture Hours: 3

Lab Hour: 1

Minimum Technology Requirement: Access to Canvas via Collin College, access to your Collin email, access to a word processor to complete and submit papers in a typed format on Canvas, access to the internet to view videos and labs.

Minimum Student Skills: Ability to type, edit, and submit a word document. Understanding of Canvas in terms of locating assignments, posting assignments, posting to the discussion board, and accessing the grade book is vital to success.

Netiquette Expectations: Standards of courtesy and respect must be maintained at all times in our online classroom. Join in to the discussion, but remember this is still an academic setting and respect and consideration are crucial for any intellectual discussion. Discussion areas are the place for intelligent and respectful airing of ideas. Name-calling and personal attacks are not permitted. Any violation of the standards of appropriate behavior online will be reported to the Dean of Students and appropriate disciplinary action will be taken by the college.

COURSE DESCRIPTION

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. A lab component is required to build skill in grammar, syntax, and style. You will take a final based on these style skills.

STUDENT LEARNING OUTCOMES

State-mandated Outcomes: Upon successful completion of this course, students will:

1. Demonstrate knowledge of individual and collaborative research processes. (Teamwork)

2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays. (Communication Skills)
3. Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence. (Critical Thinking)
4. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action. (Communication Skills)
5. Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)

Additional Collin Outcome: Upon successful completion of this course, students should be able to do the following:

6. Demonstrate personal responsibility through the ethical use of intellectual property. (Personal Responsibility)

COURSE REQUIREMENTS

Textbook: Kirszner and Mandell, *Practical Argument*, 3rd edition

Cougarmail address, Internet
Microsoft Word for writing assignments

Assignment Due Dates: Please be aware of assignment due date—and also be aware that they might change (I will let you know if that happens). Every Monday, I will record a screencast to let you know what the week's about.

Modules: There will be a module for every lesson, and it will include tips, hints, websites, etc., for that week's lesson.

Attendance Policy: This is an online class, so your attendance will be measured as you submit assignments. I will be keeping track. ☺

If you are unable to complete this course, you must withdraw from it **by the drop date listed in the course catalog**. Withdrawing from a course is a formal procedure which you must initiate. You may do this in the Admissions Office or in the Counseling Center. If you stop submitting work and do not withdraw, you will receive a performance grade, usually an F.

Late Work: I will accept each major writing assignment up to one week late, but that assignment will be lowered one full grade. After that, I will not accept that assignment. If a real emergency arises, contact me immediately; I realize things happen—and I promise I don't bite.

COURSE ASSIGNMENTS

- (1) Four major papers: Critical Response (100 points), Rhetorical Analysis (125 points), Classical Argument (150 points), and Advertisement (75 points)—each assignment will include a grading rubric
- (2) Five response papers (each worth 20 points)
- (3) Style final (50 points)

Total = 600 points

Lab Assignments: Your lab work will consist of grammar—or what I like to call *style*—sentences. Each Wednesday, you will need to submit **ten** incorrect sentences that relate to the style point(s) of the day

(e.g., commas, semicolons, colons, etc.). Please also provide—on the same sheet of paper—the same **ten** sentences, corrected and with a brief explanation of the rule you've used to correct each sentence. From those sentences, I pick and choose some for the final. (And there's nothing to keep you from having a bit of fun with this.) The sentences are graded on completion only, but if you do not turn them in on the day they're due, you will lose 3 points on your style final for every incomplete.

Final: Will be available online sometime during the last week of class.

Grading Scale

90–100 = A
80–89 = B
70–79 = C
60–69 = D
Below 60 = F

HELPFUL RESOURCES

Students needing technical help with software, attachments, e-mail should contact any of the following: Helpdesk: 972-377-1777; eCollin Learning Center (eLC) 972-881-5870 or e-mail: sts@collin.edu or visit the web site <http://online.collin.edu>.

In addition, the college has a wonderful resource in its writing center located in the Center for Academic Assistance, room A10. Their phone number is 972-548-6857. Please use and abuse this resource. It's best to set up an appointment—they get busy—and be sure to bring your assignment sheet with you so the writing associate knows what the assignment is about.

POLICIES

Withdrawal Policy: See the current Collin Registration Guide for the last day to withdraw.

Dropping a class means that you remove yourself from the class up to the census date. Dropped classes do not appear on your official transcript. You may now drop online up to the census date. The last date to drop this class is Monday, February 4, 2019.

Withdrawal from a class means that you remove yourself from the class after the census date. Withdrawn classes appear as a W on your official transcript but are not calculated in your grade point average. Withdrawals are not permitted online. Please read the Spring 2019 registration guide or contact the admissions office for information on how to withdraw.

Americans with Disabilities Act: Collin College will adhere to all applicable federal, state, and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal. It is the student's responsibility to contact the ACCESS office, CPC-D-118(I) or 972.548.6816 or V/TTD: 972.881.5950 in a timely manner to arrange for appropriate accommodations.

Scholastic Dishonesty: From the Collin Student Handbook, Chapter 6: Student Code of Conduct Violations:

Every member of the Collin College community is expected to maintain the highest standards of academic integrity. All work submitted for credit is expected to be the student's own work. Collin College may initiate disciplinary proceedings against a student or prospective student accused of scholastic dishonesty. While specific examples are listed below, this is not an exhaustive list, and scholastic

dishonesty may encompass other conduct, including any misconduct through electronic or computerized means. Scholastic dishonesty shall include, but is not limited to, one (1) or more of the following acts.

1. **Cheating** includes, but is not limited to, having access to unauthorized materials or electronic, digital media, telecommunication, and/or wearable devices (i.e., phones, smart watches, Fitbits, Bluetooth devices, tablets, etc.) during an examination; the giving or receiving of information in an unauthorized manner during an examination or to complete an assignment; using, buying, selling, soliciting, stealing, or otherwise obtaining course assignments and/or examination questions in advance; using someone else's work for an assignment as if it were one's own; submitting or resubmitting an assignment in whole or in part (i.e., recycling an assignment) for more than one (1) class or institution without permission from each of the professors; using annotated texts or teacher's editions; using information about exams posted on the Internet or in any electronic medium; leaving a test site without authority; failing to secure test materials; removing tests or answer sheets from a test site; and any other dishonest means of attempting to fulfill the requirements of a course.

2. **Collusion** includes, but is not limited to, intentionally or unintentionally aiding or attempting to aid another in an act of scholastic dishonesty; failing to secure academic work; providing a paper or project to another student; providing an inappropriate level of assistance; unauthorized collaboration or communicating answers to a classmate about an examination or course assignment; and allowing a classmate to copy answers.

3. **General Scholastic Dishonesty** includes, but is not limited to, statements, acts, or omissions related to applications for enrollment, credit or class work, research, or the award of a degree; and/or falsifying academic records or documents. Students are expected to record honestly and accurately the results of all their research. Falsification of research results shall include misrepresentations, distortions, or omissions in data or reports on research.

4. **Plagiarism** includes, but is not limited to, intentionally or unintentionally failing to quote and cite an author's words, information, and/or ideas in accordance with American Psychological Association (APA) Style, Modern Language Association (MLA) Style, The Chicago Manual of Style (Chicago Style), or another citation style approved by the professor.

In cases where an incident report has been filed for an alleged violation of scholastic dishonesty, the faculty member is requested to delay posting a grade for the academic work in question until the case is final. Students found responsible for scholastic dishonesty offenses will receive an authorized disciplinary penalty or penalties from the Dean of Student Office. The student may also receive an academic penalty in the course where the scholastic dishonesty took place. The faculty member will determine the appropriate academic penalty. **(Depending on the severity of the offense and the report from the dean's office, you will receive a lower grade or possibly a zero on the assignment. If the offense happens again, you will fail the course. Furthermore, if you are working on a similar writing assignment for another class, you may submit the paper to this class AS LONG AS the assignment meets the requirements of the class, and you must okay it with me BEFOREHAND. You MAY NOT submit a paper you've written in a previous semester; that's a big no-no.)**

As instructor of this class, I reserve the right to change the syllabus should the need arise.

COURSE OUTLINE

DATE	TOPIC	READING	ASSIGNMENT DUE
1/22	Meet in class: Intro to class, syllabus stuff		Response #1 (in class)
1/25		“Writing Process/Structure” module	Discussion: What Is Your Writing Process?
1/28	What is argument? / The four pillars of argument	<i>Practical</i> , 3-17, 23-31	
1/30		Video lecture: Style	Style: Commas colons and semicolons
2/1			Response #2
2/4	Begin critical response Thinking and reading critically	<i>Practical</i> , 59-73, 77-80	
2/6			Style: Colons and semicolons
2/8	Peer review guidelines	Handout	Rough draft: Critical response
2/11			Peer review
2/13			Style: <i>They’re, there, and their</i>
2/15			Final draft: Critical response
2/18	Begin rhetorical analysis	<i>Practical</i> , 99-117	

2/20			Style: <i>Its vs it's</i>
2/22			Response #3
2/25	Logical fallacies	<i>Practical</i> , pp.147-160	
2/27			Style: Quotation marks
3/1			Rough draft: Rhetorical analysis
3/4	Inductive/deductive reasoning	Handout	Peer review
3/6			Style: <i>Principal vs principle</i>
3/8			Final draft: Rhetorical analysis
3/11-3/15			Spring Break—no class
3/18	Begin classical argument Finding a topic Evaluating sources	<i>Practical</i> , chapters 12-16, pp. 253-284, 287-295, 301-307	
3/20			Style: <i>Cite, site, and sight</i>
3/22			Response #4
3/25	Plagiarism Summarizing, Paraphrasing, Quoting	<i>Practical</i> , chapters 9, 11	
3/27			Style: Capitalization
3/29			
4/1	MLA	Video lecture: OWL Purdue	
4/3			Style: Apostrophes
4/5			Rough draft: Classical argument
4/8			Peer review
4/10			Style: <i>Less vs fewer</i>
4/12			Final draft: Classical argument
4/15	Begin advertising	<i>Practical</i> , 83-87, 91-92, 94-95	
4/17			Style: <i>Number vs amount</i>
4/19			Spring Holiday—no class
4/22	More advertising	Video lecture: Ad campaigns	
4/24			Style: <i>Counsel vs council</i>
4/26			Response #5
4/29	TBA		

5/1			Style: Hyphens and dashes
5/3			Rough draft: Advertising print ad
5/6			Peer review
5/8			
5/10	Style final review		Final draft: Advertising print ad
5/13-5/17			Final available online