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Composition I

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Collin College

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COLLIN COLLEGE

COURSE SYLLABUS

Course Information

Course Number: ENGL 1301

Course Title: Composition I

Course Description: Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. Lab required.

Course Credit Hours:	3
Lecture Hours:	3
Lab Hour:	1

Prerequisite: Meet TSI college-readiness standard for Reading and Writing; or equivalent

Student Learning Outcomes:

- **State Mandated Outcomes:** Upon successful completion of this course, students will:
 1. Demonstrate knowledge of individual and collaborative writing processes. (Teamwork, Communication Skills)
 2. Develop ideas with appropriate support and attribution. (Communication Skills)
 3. Write in a style appropriate to audience and purpose. (Communication Skills)
 4. Read, reflect, and respond critically to a variety of texts. (Critical Thinking)
 5. Use Edited American English in academic essays.
- **Additional Collin Outcome:** Upon successful completion of this course, students should be able to do the following:
 1. Demonstrate personal responsibility through the ethical use of intellectual property. (Personal Responsibility)

Withdrawal Policy: See the current *Collin Registration Guide* for last day to withdraw. **(October 19)**

Collin College Academic Policies: See the current *Collin Student Handbook*

Americans with Disabilities Act Statement: Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to contact the ACCESS office, PRC – F144 or 972.881.5898 (V/TTD: 972.881.5950) to arrange for appropriate accommodations. See the current *Collin Student Handbook* for additional information.

Course Repeat Policy: Beginning Fall 2016, Texas residents attempting a course more than twice at Collin College are subject to regular tuition plus an additional \$50 per semester credit hour. Please see the "Repeating Courses" section of the Fall 2016 Registration Guide for more information.

Instructor Information

Instructor's Name: Leanne Lentschke

Email: llentschke@collin.edu

Office Number: J 240 - A - 1

Office Hours: TR 9:15-11:15 am – T 2:30-4:30 pm and by appointment

Class Information:

Section Number: P03

Meeting Times: MWF 8:00-8:50 am

Meeting Location: L212

Course Resources:

The Norton Field Guide to Writing with Readings and Handbook 4th edition and

Book in Common – *Death in the Air* by Kate Winkler Dawson

Supplies: Pens, and a notebook.

Minimum Student Skills: Read assigned reading before each class and bring your books each day. Basic internet, email, and Word skills.

Email Expectations: Please do your best to proofread emails before you send them. Emails should include a subject line, relevant to the content of the email, a greeting, separate paragraphs for disparate items of discussion, and a sign off with your name, class, and section number. I will only correspond with you through your CougarMail address (username@collin.edu). Please do not email me from any other account.

Attendance Policy: Attendance is very important in this class as all assignments and major concepts will be explained during class and participation grades are taken regularly. If you miss ten minutes or more of class from arriving late or leaving early, you will be considered absent. If you must be absent, please let me know by email. You are responsible for all deadlines. I **will not** accept late papers. Collin College excused absence policy: religious holiday. However, this is **not** an excuse for late papers.

Methods of Evaluation: To pass this course, students must meet all course requirements.

Writing Assignments: All assignments will be in MLA format. Writing assignments will be submitted to Turnitin or Canvas. I will give clear instructions before due dates.

All essays that you write for this class should be original. Do not use an essay that you have submitted for previous or concurrent classes. You are required to bring a rough draft to class on peer review days. Failure to bring your rough drafts to class on the days specified will result in an absence for the day.

Plagiarism Policy: The penalty will range from redoing the existing paper to starting over with a new topic (failure to cite a couple of passages). You will be reported for plagiarism and receive a zero for the assignment if 50% or more of the paper is plagiarized (cut and paste).

Essay Grades are determined by the following evaluation scale:

Content/Thesis (main argument narrowed and clearly stated as well as thoroughly and logically supported) 15%

Organization (clear introduction, thesis, orderly paragraphing, smooth transitions, sense of conclusion) 15%

Syntax (appropriate and varied sentence structure) 10%

Wording (exact and appropriate words without filler) 10%

Formatting (appropriate documentation, in text citations, using MLA style) 10%

Audience (clear and appropriate for intended audience) 10%

Mechanics: Usage 10%, Punctuation 10%, Spelling 10%

Labs:

Writing Center (at least one visit) – 5 units

Attend one Writing Workshop and write a reflection paragraph – 5 units

Book in Common Assignments – 6 units

Lab Assignments

The lab component is an integral part of this writing course. Over the course of the semester, you will need to complete the three lab assignments. This lab work is not the same as regular daily coursework that you must complete to stay on track in the class; it is instead designed to be additional writing-focused activities, which will help improve your writing throughout the term. During the semester, you will need to track and provide evidence of completing these lab requirements outside of class.

Method of Evaluation

Attendance, Participation & Class Assignments: 10%

Labs: 10%

Homework/Quizzes: 10%

Summary: 5%

Annotated Bibliography: 10%

Textual Analysis: 15%

Report Information: 15%

Portfolio: 10%

Presentation: 10%

Final Exam: 5%

Student Conduct: *Respect the class.* All students are expected to participate in class and in small group discussions, and all students are expected to behave in a mature and respectful manner. Disruptive behavior will

not be tolerated. Any student who disrupts the class or who interferes with classroom instruction or discussion will be asked to leave the class and will not receive credit for attendance.

Be prepared. It is important that you bring your books and supplies to class each time we meet. Furthermore, it is very important to read the assigned readings and complete homework before class.

No cell phones! Cell phones are to be turned off or silenced and put away in the classroom. All phone conversations should occur outside the classroom. **DO NOT** read or send text messages. Students should give their full attention to learning for the time we are in the classroom. Using a cell phone for any reason during class is disrespectful to me and your classmates.

Put away iPods and MP3 players. Do not wear ear buds or headphones during class. If you do so, you will be asked to leave the room and will be counted absent.

Course Calendar – ENGL 1301

Please note that this schedule is subject to change and readings and assignments may be added at the instructor's discretion.

Week 1

08/27 M - Welcome, Introduction to Course, Syllabus, Labs, Assignments, and Book in Common

Icebreaker

HW: Read Syllabus and Student Agreement

08/29 W – Introduction to Canvas, Canvas ePortfolio, and Turn it in / sign up for Canvas ePortfolio and Turnitin

HW: Read pages 55-70 (Rhetorical Situation)

08/31 F – Sign and submit student agreement / Introduction to Rhetorical Situation

Collaborative Activity

HW: Read Chapter 32 (Portfolio)

Week 2

09/03 M – Holiday

09/05 W – Visit from the Writing Center

HW: read pages 3-52 (Academic Literacies)

09/07 F – Review Rhetorical Situation / Article Collaborative Activity

HW – Read chapter 49 (Quote, Paraphrase, & Summarize)

Week 3

09/10 M – Intro to Rhetorical Appeals

Collaborative activity

HW: Read pages 491-548 (Avoid Plagiarism and MLA)

09/12 W – Visit to the Library

HW – Read chapter 11 (Analyzing Texts) and pages 664-673

09/14 F – Intro to Analyzing Texts/ Collaborative Activity engage with text

HW: Read pages 675-685

Week 4

09/17 M – Analyzing Texts & Collaborative Activity Continued

HW: Read Article

09/19 W – MLA Format / Quote, Paraphrase, & Summarize

HW: Write a one-page summary of the article **Due to Canvas by 11:00 pm Thursday, 09/20**

09/21 F – Fallacies / Collaborative Activity

HW – Prewrite and Read Chapter 46 (Finding Sources)

Week 5

09/24 M – Book in Common Quiz #1

HW – Rough Draft

09/26 W – Peer Review

HW – Edit and revise and complete final copy – **Final Copy due to Turn it in by 11:00 pm on Friday, 09/28**

09/28 F – Evaluate Sources

HW – Read chapter 21 (Reflections) and Chapter 47 (Evaluate Sources)

Week 6

10/1 M – Intro to Annotated Bibliography and Research

HW – Read chapter 15 (Annotated Bibliography) and pages 710-714

10/03 W – Intro to Reporting Information

HW: Read pages 725-729 and chapter 45 (Developing a Research Plan)

10/05 F – Reporting Information continued / Collaborative Activity / Topics

HW – Read chapter 12 (Reporting Information)

Week 7

10/08 M- Reporting Information Collaborative Activity

HW – Work an annotated bibliography

10/10 W – Research Day

HW – Work an annotated bibliography

10/12 F – Research and Complete Annotated **Bibliography** /Annotated Bibliography **Due on Canvas by 11:00 pm tonight, 10/12**

HW – Read chapters 39 & 40 (Defining & Describing)

Week 8

10/15 M – Intro to using Visuals with Text

HW – Prewrite

10/17 W – Book in Common Quiz #2

HW – Rough Draft

10/19 F – Peer Review

HW – Edit, Revise and Complete Final Copy **Due to Turn It In by 11:00 pm on Saturday, 10/20**

Week 9

10/22 M – Reflection Page and ePortfolio

HW – Read chapter 57 (Writing Online)

10/24 W – Intro to Writing Online / Rhetorical Choices

HW – Read article on Canvas

10/26 F – Writing Online Continued / Blogs

HW – Read chapters 55-56

Week 10

10/29 M – Writing Online Continued / Change your Academic Paper into a Blog Format

HW – Change your academic paper into a Blog Format (Consider Audience)

10/31 W – Blog

HW – Work on Blog

11/02 F – Blog Due to ePortfolio by 10:00 pm /One-page explanation of Rhetorical Choices Due to Canvas by 11:30 pm Saturday, 11/03

HW –

Week 11

11/05 M – Intro to Presentations Video

HW – Read chapter 58 (Giving Presentations)

11/07 W - Presentations Continued / Collaborative Activity

HW-

11/09 F – Collaborative Activity Continued

HW –

Week 12

11/12 M – Book in Common Quiz

HW –

11/14 W – Plan and Prepare Presentation / Class Handout

HW – Work on presentation and class handout

11/16 F - Plan and Prepare Presentation / Class Handout

HW – Complete presentation preparation and class handout

Week 13

11/19 M – Reflection page and ePortfolio

11/21 W - Holiday

11/23 F – Holiday

Week 14

11/26 M – Presentations / Paragraph on what you liked or learned and upload to ePortfolio (3)

11/28 W – Presentations / Paragraph on what you liked or learned and upload to ePortfolio (3)

11/30 F – Presentations / Paragraph on what you liked or learned and upload to ePortfolio (3)

Week 15

12/03 M – Book in Common Written Project

HW –

12/05 W – Complete Book in Common Project Using Visuals Due Friday, 12/07 in class

HW –

12/07 F – All Labs Due! Complete ePortfolio / Review for Final

Week 16

W 12/12 – Final Exam 8:00-10:00 am

Important Dates:

09/20 Thursday - Summary of Article Due to Canvas by 11:00 pm

09/28 Friday – Analyzing a Text Paper Due to Turnitin by 11:00 pm

10/12 Friday - Annotated Bibliography Due on Canvas by 11:00 pm

10/19 Friday – Last Day to Withdraw

10/20 Saturday -Reporting Information Paper Due to Turnitin by 11:00 pm

11/03 Saturday - Blog Due on ePortfolio by 10:00 pm/ One-page explanation of Rhetorical Choices Due on Canvas by 11:30 pm

12/07 Friday - Book in Common Project Due in Class

12/07 Friday – ePortfolio Due – It must have all assignments, quizzes, and all drafts of papers including reflection papers. Refer to ePortfolio Assignment Sheet in Pages on Canvas.

