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# Composition II

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*Collin College*

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Dr. LaToya Watkins  
ENGL 1302 ONLINE SYLLABUS

<b>COURSE INFORMATION</b>
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**Course Number:** ENGL 1302

**Course Title:** Composition II

**Course Description:** Intensive Study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Lab required.

**Course Credit Hours:** 3

Lecture Hours: 3

Lab Hour: 1

**Prerequisite:** ENGL 1301

**Student Learning Outcomes:**

- **State-mandated outcomes:** Upon successful completion of this course, students will:
  1. Demonstrate knowledge of individual and collaborative research processes.
  2. Develop ideas and synthesize primary and secondary sources with focused academic arguments, including one or more research-based essays.
  3. Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.
  4. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
  5. Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)
- **Additional Collin Outcome:** Upon successful completion of this course, students should be able to do the following:
  1. Demonstrate personal responsibility through the ethical use of intellectual property.

**Repeating Courses Policy:** Beginning Fall 2016, Texas residents attempting a course more than twice at Collin College are subject to regular tuition plus an additional \$50 per semester credit hour. Please see the "Repeating Courses" section of the Fall 2016 Registration Guide for more information.

**Withdrawal Policy:** See the current *Collin Registration Guide* for the last day to withdraw.

**Collin College Academic Policies:** See the current *Collin Student Handbook*

- **The College District may initiate disciplinary proceedings against a student accused of scholastic dishonesty.**
- Scholastic dishonesty may involve, but is not limited to, one or more of the following acts: cheating, **plagiarism**, collusion, use of annotated texts or teacher's editions, use of information about exams posted on the Internet or electronic medium, and/or falsifying academic records.

- **Collin faculty are required to report alleged violations of scholastic dishonesty** to the Dean of Student Development, who then investigates the case, and renders an administrative decision.
- **Faculty are not allowed to assign a grade to the work in question** until the Dean of Student Development renders a decision
- **Students found responsible for scholastic dishonesty offenses will receive an authorized disciplinary penalty from the office of the Dean of Student Development.**
- **Additionally, students found responsible for scholastic dishonesty will be assigned a penalty in this class that ranges from a grade of “F” on the assignment to a grade of “F” for the course**

**Americans with Disabilities Act:**

Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal opportunity. It is the student's responsibility to contact the ACCESS office, SCC-G200 or 972.881.5898 (V/TTD: 972.881.5950) to arrange for appropriate accommodations. See the current *Collin Student Handbook* for additional information.

**Religious Holy Days:** Please refer to the current *Collin Student Handbook*.

<b>INSTRUCTOR INFORMATION</b>
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**Instructor's Name:** LaToya Watkins

**Office Number:** BB112

**Office Hours:** Monday (online): 6-8 PM; Tuesday & Thursday: 10:45AM-12:45 PM.

**Phone Number:** 972-881-5729

**Email:** LWatkins@collin.edu

**Class Information:**

**Section Number:** WS1

**Meeting Times:** NA

**Meeting Location:** *virtual*

**Course Resources:** Computer and Internet access for the completion of online work.

**Supplies:** *Everything's an Argument WITH READINGS*, 7<sup>th</sup> edition, by A. Lunsford, J. Ruskiewicz, and K. Walters (ISBN: 978-1457698644) and *Death in the Air: The True Story of a Serial Killer, the Great London Smog, and the Strangling of a City* by Kate Winkler Dawson.

Note: Books are available through the on campus Barnes and Noble Book Store, where Amazon and other competitor prices will be matched.

**Method of Evaluation:** All work will be submitted through, and graded in, Canvas. Graded papers and feedback will be returned on Canvas. All feedback will be included in the notes section of SpeedGrader and the actual document. All assignments will be graded within 14 days of submission.

**Additional Course Policies:**

- Any suspected acts of plagiarism in this class will result in a grade of 0 on the paper. Students involved in either cheating or plagiarism will be referred to the Dean of Students and formally charged. Plagiarism is a serious academic offense. Students need to be aware of the consequences, both short-term and long-term, of collusion, cheating, and/or plagiarism before they begin the course.
- All papers must be original and written for the purposes of this course. Recycled papers will be considered acts of plagiarism.

## **Consequences for Academic Dishonesty and/or Plagiarism:**

Any student in this English class found guilty of cheating on an examination or of Plagiarism will receive one or more of the following penalties:

- The grade of zero **(0)** on that particular assignment.
- A course grade of **F** (depending on the severity of the student's dishonesty or plagiarism).

### **Assignments & Evaluation Breakdown**

Essay#1 (Peer Review 5%)	10%
Essay#2 (Peer Review 5%)	10%
Essay#3 (Peer Review 5%)	10%
Final Exam	20%
Mini Essay and Quizzes	15%
Labs	20%
Discussion Boards	15%

### **Grade Ranges**

90-100	=A
80-89	=B
70-79	=C
60-69	=D
0-59	=F

Note: Your grade is not calculated on a point system. I use a percentage system. Please use these percentages when attempting to self-calculate your grade.

**Extra Credit:** Participation is extra credit. Students who complete and submit all assignments (on time) will receive a 2.5 percent curve on their final numerical average.

### **Late Work Policy**

I have a strict **NO LATE WORK** policy. All drafts must be submitted when and as required in order to successfully complete this course. If you are uncertain as to whether or not your assignment has been received, ask. Also, communicate with me. Let me know what's going on before your assignment is late. Often we can work out a solution that equals getting your work in on time. Remember: extra credit is tied to completing all assignments. You should receive a Turnitin receipt for all essays. Check your email. Computer issue explanations will not be accepted. This is an online course. If you are having computer issues, please visit one of our on-campus labs to ensure your work is submitted on time.

Note: If there are issues with Canvas or the problem is a Collin College network issue, please visit the [Student Help Area](#) of our class page and contact e-Collin Support.

### **Lab Requirements-See More in the Lab Document**

The lab component is an integral part of this writing course. Over the course of the semester, you will need to complete a combination of 5 selections from the list below. This lab is not the same as regular daily course work that you must complete to stay on track in the class; it is, instead, designed as additional writing-focused activities that will help improve your writing throughout the term. During the semester, you will need to track and provide evidence of completing these lab requirements outside of class.

## **Requirements For Participation In Online Discussion Or Collaborative Activities**

Students are required to post and respond to **discussion board assignments** throughout the semester. They are also responsible for three **peer review exercises**.

### **Discussion Posts**

Students will participate in exploration of topics posted in Discussions. You will need to consult the Course Calendar to find the reading assignments that will be related to the questions posted for discussion. (Each assigned essay will have a thread--or question—that will be posted. The threads will be listed by the writers' names.) NOTE: IN ORDER TO RECEIVE FULL CREDIT FOR DISCUSSION RESPONSES, YOU MUST COMPLETE THEM BY THE DUE DATE, and you must respond to AT LEAST TWO PEERS for full credit on any discussion board assignment that requires response. Some will not require response to peers (this is noted on the Course Calendar).

### **Criteria Used To Evaluate Participation In Such Activities**

I will monitor posts and responses. They will be graded on thoughtfulness and completeness.

The length of each discussion post may vary, and you should be attentive to instructions for each discussion. Unless otherwise instructed, each post should be presented in a paragraph of at least 100 words. When responding to a thread, respond in the message box, and click on "post." Your name and the current date will appear next to the subject.

Please remember rules of "netiquette" when posting discussion responses. Think before posting. Avoid inflammatory rhetoric. Remember, there's a human on the receiving end of your communication.

### **Peer Review of Essays**

As a student, you are required to **share drafts** of your written essays. Dates for these are shown on the Course Calendar. Research validates that effective peer reviewing and collaborative sharing of ideas during each phase of the writing process increases a student's performance on essays. Peer review instructions can be found in the Assignment Instructions module.

### **Netiquette Expectations**

(1) Standards of courtesy and respect must be maintained at all times in our online "classroom" discussion, but remember that respect and consideration are crucial for any intellectual discussion.

(2) In computer discussion assignment, I expect intelligent and respectful airing of ideas. Name-calling and attacks are not permitted.

(3) Since this is an English class, and you will be practicing good writing throughout the semester, all responses should consist of standard grammar and punctuation rules. Do not use texting abbreviations or careless grammar/punctuation in emails or in discussions.

(4) Appropriate behavior as set out in the Collin Student Handbook applies to online classes, and abuses will be reported to the Dean of Students and appropriate disciplinary action will be taken by the college.

### **Delivery Method of Feedback and/or Graded Material**

Graded papers and feedback will be returned on Canvas. All feedback will be included in the actual paper in a Turnitin.com comments box. Your grade will also be available in the My Grades section of Canvas. All assignments will be graded within 14 days of submission.

### **Standards for Instructor Response and Availability**

Please use the Mail tool available on Canvas for all correspondence with me for the duration of the course. I will respond to your email within **24 hours** (usually, I respond the same day) on weekdays. On weekends, I try to check my Canvas e-mail daily, but I do not hold online office hours on the weekends and holidays, so you should plan to

ask questions during the week.

## Assignment Schedule

1. All essay assignments must be submitted in Canvas:
  - on the Home Page menu, select “Modules”
  - under the corresponding week of the assignments due date, select the assignment link
2. Essay assignments must be uploaded (in Canvas) as **Microsoft Word attachments**.
3. Carefully review and follow ALL grading criteria as outlined in the individual Assignment Instructions (assignment requirements and guidelines) as well as the “Essay grading Form” (posted under “Modules” in the “Student Resources” section)
4. Discussion post instructions and grading criteria are located in “Modules” in the “Assignment Instructions” section
5. All assignments (essays and discussion posts) must be submitted by 11:00 PM on the due date (which are most often Saturday nights, except for drafts and peer reviews)
6. Assignments sent via e-mail will NOT be accepted

**A note about submission of writing assignments:** if you wait until the last minute to submit your papers (10:55, 10:59. etc.) it is likely that the system will not accept it, as it does take a bit of time for your paper to load into the system. **If you miss the submission deadline, you miss it (and the allotted points).** Please manage your time carefully, and allow yourself ample time to complete the writing and submission process--**I recommend that you wait no later than 10:30PM to begin the submission process to insure there are no glitches.**

Please be mindful of the lab requirement for this course as you plan and organize your work throughout the semester. Reminders of due dates for labs are noted in this schedule. As with all assignments, labs are due BEFORE 11:00 PM on the due date. See the “Lab Assignments” folder on the Course Content page for instructions for each individual lab.

## I: Course & Textbook Introduction

### Week 1 (August 27—September 2)

**Read:** Chapter 1: “Everything is an Argument”

**Post** to the “Introduce Yourself” discussion topic in Canvas. Remember to respond to two of your fellow students’ posts. **Due on 9/1 BEFORE 11:00 PM**

**Complete:** The syllabus quiz in the “Week 1” assignments tab by **Due 9/1 BEFORE 11:00PM**

## II: Reading & Understanding Arguments

### Week 2 (September 3—9)

**Read:** Chapters 2-4: “Arguments Based on Emotion: Pathos, Arguments Based on Character: Ethos,” and “Arguments Based on Facts and Reason: Logos.”

**Next Week:** Lab # 1 due BEFORE 11:00 PM on September 15: see “Lab Assignments” section for instructions.

The information in Chapters 1-4 provides the foundation for this course. You need to read and understand this material in order to proceed and do well in this course.

**Complete:** Mini Essay #1. **Due on 9/8 BEFORE 11:00 PM**

### **III: Rhetorical Analysis**

#### **Week 3 (September 10—16) CENSUS DAY: September 10**

**Lab # 1** due BEFORE 11:00 PM on September 15: see “Lab Assignments” section for instructions.

**Read:** Chapters 5 & 6: “Fallacies of Argument” and “Rhetorical Analysis”

**Read** the Essay #1 instructions in Canvas: select “Modules” on the Home Page menu; select the “Week 3” section; select “Essay #1 Instructions.”

Begin drafting Essay # 1.

**Post:** Week 3 Discussion, “Fallacies of Argument” by 9/15 BEFORE 11:00PM

#### **Week 4 (September 17—23)**

**Next Week:** Lab # 2 due BEFORE 11:00 PM on September 29: see “Lab Assignments” page in "Assignment Instructions."

**Note:** If you plan to use a Writing Center session or one-on-one conference with me for Lab #3, take a look at those instructions in "Modules/Assignment Instructions/Lab Instructions" now. You will want to submit Essay #1 to the Writing Center at the beginning of the week or schedule an appointment with me to review your essay before the essay is due.

**Write:**

- **Write Essay #1, and upload your completed essay to Canvas (Modules/Week 4/Essay**

**#1) by Monday, September 17, 2018 BEFORE 11:00 PM.**

- **By Thursday, September 20, 2018, review ONE of your peers' essays (the system will assign these at random); instructions in Canvas (Modules/Week 4/Essay #1 Peer Review) BEFORE 11:00 PM.**
- **By Saturday, September 22, 2018 revise your essay based on comments from your classmates. Submit the revised, final essay in Canvas (Modules/Week 4/Essay #1 Final Revision) BEFORE 11:00 PM.**

**A note about submission of writing assignments:** if you wait until the last minute to submit your papers (10:55, 10:59. etc.) it is likely that the system will not accept it, as it does take a bit of time for your paper to load into the system. **If you miss the submission deadline, you miss it (and the allotted points).** Please manage your time carefully, and allow yourself ample time to complete the writing and submission process--I recommend that you wait no later than 10:30PM to begin the submission process to insure there are no glitches.

## **IV: Writing Arguments**

### **Week 5 (September 24—30)**

**Lab # 2 due BEFORE 11:00 PM on September 29:** see “Lab Assignments” section for instructions.

**Note:** The last opportunity for Lab #3 credit via one-on-one conferences with me is next week.

**Read:** Chapter 7: “Structuring Arguments” and Chapter 12: “Proposals”

**Read** the Essay #2 instructions in Canvas: select “Modules” on the Home Page menu; select the “Assignment Instructions” page; select “Essay #2 Instructions.”

**Post: Week 5 discussion. Due on 9/29/18 BEFORE 11:00 PM**

**Begin drafting Essay # 2.**

### **Week 6 (October 1—7)**

**Next Week: Lab # 3 due BEFORE 11:00 PM on October 13:** see “Lab Assignments” page on in the "Modules" section.

**Read:** Chapter 17: “Academic Arguments,” Chapter 18: “Finding Evidence,” Chapter 19:



**Evaluating Sources,” Chapter 20: “Using Sources,” and Chapter 22: “Documenting Sources.” I also recommend that you read Chapter 21: “Plagiarism and Academic Integrity.” Note: These chapters are important for the remainder of this course.**

**Note:** If you plan to use a Writing Center session for Lab #3 and you want to use Essay #2, take a look at those instructions in "Modules/Assignment Instructions/Lab Instructions" now. You will want to submit Essay #2 to the Writing Center by the end of this week.

**Complete:** The “Research and Arguments Quiz” (Modules/Week 6/Research and Arguments Quiz) by 10/6/2018 BEFORE 11:00 PM.

## **Week 7 (October 8—14)**

**Lab # 3 due BEFORE 11:00 PM on October 13: see “Lab Assignments” page in the "Modules" section.**

**Write:**

- **Write Essay #2, and upload your completed essay to (Modules/Week 7/Essay #2 Draft and Peer Review) by Monday, October 8, 2018 BEFORE 11:00 PM.**
- **By Thursday, October 11, 2018 review ONE of your peers’ essays; instructions in Canvas (Modules/Week 7/Essay #2 Peer Review Draft and Peer Review) BEFORE 11:00 PM.**
- **By Saturday, October 13, 2018 revise your essay based on comments from your classmates. Submit the revised, final essay in Canvas (Modules/Week 7/Essay #2 Final Revision) BEFORE 11:00 PM.**

## **V: Visual Rhetoric**

**Week 8 (October 15—21) LAST DAY to WITHDRAW: Friday, October 19**

**Read:** Chapter 13: “Style in Arguments” and Chapter 14: “Visual Rhetoric

**Post** to the “Visual Arguments” discussion topic in Canvas. Remember to respond to two of your fellow students’ posts. **Due on 10/20 BEFORE 11:00 PM**

**Begin drafting Essay #3**

## **Week 9 (October 22—28)**

**\*\*\*\*\*Writing Week\*\*\*\*\***

**No actual assignments due**

Next Week: Lab # 4 due BEFORE 11:00 PM on March 24: see the “Lab Assignments” page in Modules/Assignment Instructions.

**Week 10 (October 29—November 4)**

Lab # 4 due BEFORE 11:00 PM on November 3: see “Lab Assignments” page in Modules/Assignment Instructions.

Note: If you plan to use a Writing Center session and Essay #3 for Lab #5, take a look at those instructions in "Modules/Assignment Instructions/Lab Instructions" now. You will want to submit Essay #3 to the Writing Center by the end of this week.

Continue drafting Essay #3.

Also, begin reading *Death in the Air*

**Week 11 (November 5—11)**

**Write:**

- Write Essay #3, and upload your completed essay to the Peer Review #3 (Modules/Week 11/Essay #3) by Monday, November 5, 2018 BEFORE 11:00 PM.
- By Thursday, November 8, 2018 review ONE of your peers’ essays; instructions in Canvas (Modules/Week 11/Essay #3 Peer Review) BEFORE 11:00 PM.
- By Saturday, November 10, 2018 revise your essay based on comments from your classmates. Submit the revised, final essay in Canvas (Modules/Week 11/Essay #3 Final Revision) BEFORE 11:00 PM.

**VII: Book-in-Common**

## **Week 12 (November 12—18)**

**Begin Reading (if you haven't already):** *Death in the Air*

## **Week 13 (November 19—25) CAMPUSES CLOSED 11/21-11/25**

**Next Week: Lab # 5 due BEFORE 11:00 PM on December 1: see “Lab Assignments” in Modules/Assignment Instructions**

**Continue Reading:** *Death in the Air*

## **Week 14 (November 26—December 2)**

**Lab # 5 due BEFORE 11:00 PM on December 1: see “Lab Assignments” in Modules/Assignment Instructions**

**Final Exam will be made available on 12/1 at 11:00 PM**

## **Week 15 (December 3—9)**

**Complete:** The final exam in Canvas. **Due Saturday, December 8, 2018 BEFORE 11:00 PM**

## **Week 16 (December 10—16)**

**Grades will be posted in Canvas this week. You have completed this course.**

