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Composition II

Kelly Graham

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**COLLIN COLLEGE
COURSE SYLLABUS**

Course Information

Course Number: ENGL 1302

Course Title: Composition II

Course Description: Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Lab required.

Course Credit Hours:	3
Lecture Hours:	3
Lab Hour:	1

Prerequisite: ENGL 1301

Student Learning Outcomes:

State Mandated Outcomes: Upon successful completion of this course, students will:

1. Demonstrate knowledge of individual and collaborative research processes. (Teamwork)
Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays. (Communication Skills)
Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence. (Critical Thinking)
2. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action. (Communication Skills)
3. Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.).

Additional Collin Outcome: Upon successful completion of this course, students should be able to do the following:

1. Demonstrate personal responsibility through the ethical use of intellectual property. (Personal Responsibility)

Withdrawal Policy: See the current *Collin Registration Guide* for last day to withdraw.

Collin College Academic Policies: See the current *Collin Student Handbook*

Americans with Disabilities Act Statement: Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to contact the ACCESS office, SCC-D140 or 972.881.5898 (V/TTD: 972.881.5950) to arrange for appropriate accommodations. See the current *Collin Student Handbook* for additional information.

Collin College Academic Policies (See the current *Collin Student Handbook*)

Instructor Information

Instructor's Name: Kelly Graham

Email: KGraham@collin.edu

Class Information:

ENGL 1302.F01 Composition II 21425 22 07:00 am-07:50 am MWF L206 (dual credit)
ENGL 1302.P02 Composition II 21271 22 08:00 am-08:50 am MWF L206
ENGL 1302.LS1 Composition II 22626 22 07:15 am-08:30 am TR Lone Star High School (dual credit)

Course Resource: *Critical Thinking, Reading, + Writing*, 9th ed., ISBN: 9781319035457. Required.

Supplies: Paper, pen or pencil, highlighters, and USB or flash drive.

Office hours: 9am – 10am MWF, 8:30am – 9:30am TR; by appointment only

Scholastic Dishonesty

Scholastic Dishonesty

Every member of the Collin College community is expected to maintain the highest standards of academic integrity. All work submitted for credit is expected to be the student's own work. Collin College may initiate disciplinary proceedings against a student or prospective student accused of scholastic dishonesty. While specific examples are listed below, this is not an exhaustive list, and scholastic dishonesty may encompass other conduct, including any misconduct through electronic or computerized means. Scholastic dishonesty shall include, but is not limited to, one (1) or more of the following acts.

1. **Cheating** includes, but is not limited to, having access to unauthorized materials or electronic, digital media, telecommunication, and/or wearable devices (i.e., phones, smart watches, Fitbits, Bluetooth devices, tablets, etc.) during an examination; the giving or receiving of information in an unauthorized manner during an examination or to complete an assignment; using, buying, selling, soliciting, stealing, or otherwise obtaining course assignments and/or examination questions in advance; using someone else's work for an assignment as if it were one's own; submitting or resubmitting an assignment in whole or in part (i.e., recycling an assignment) for more than one (1) class or institution without permission from each of the professors; using annotated texts or teacher's editions; using information about exams posted on the Internet or in any electronic medium; leaving a test site without authority; failing to secure test materials; removing tests or answer sheets from a test site; and any other dishonest means of attempting to fulfill the requirements of a course.
2. **Collusion** includes, but is not limited to, intentionally or unintentionally aiding or attempting to aid another in an act of scholastic dishonesty; failing to secure academic work; providing a paper or project to another student; providing an inappropriate level of assistance; unauthorized collaboration or communicating answers to a classmate about an examination or course assignment; and allowing a classmate to copy answers.
3. **General Scholastic Dishonesty** includes, but is not limited to, statements, acts, or omissions related to applications for enrollment, credit or class work, research, or the award of a degree; and/or falsifying academic records or documents. Students are expected to record honestly and accurately the results of all their research. Falsification of research results shall include misrepresentations, distortions, or omissions in data or reports on research.

4. **Plagiarism** includes, but is not limited to, intentionally or unintentionally failing to quote and cite an author's words, information, and/or ideas in accordance with American Psychological Association (APA) Style, Modern Language Association (MLA) Style, The Chicago Manual of Style (Chicago Style), or another citation style approved by the professor.

Attendance

Attendance Policy

Absenteeism can negatively affect your grade. Class activities and group discussion require your attendance. Being late to class excessively is disrespectful and will not be tolerated. Consistently arriving late will result in you being counted absent for the hour you are late. If for some reason you must be late, check with me after class to ensure that you are not counted absent for the hour. Students who are late will not be allowed to make up quizzes.

Assignments

Course Requirements/Grading and Evaluation

Letter-grade point values are as follows:

90-100	points	A
80-89	points	B
70-79	points	C
60-69	points	D
59-0	points	F

Units

The course is divided into 4 units. Each unit will contain:

- 1 critical response assignment
- 1 lab requirement
- 1 planning workshop
- 1 drafting workshop
- 1 peer review workshop
- 1 in-class activity
- 1 quiz

Grade Categories

Each assignment will receive a grade ranging from 0% to 100% and will be placed in one of the following categories. Each category equates to a percentage of your total grade:

Critical Response 1	10%
Critical Response 2	15%
Critical Response 3	20%
Critical Response 4	25%
Final exam	10%
Lab requirement	10%
<u>Workshops, Other</u>	<u>10%</u>
Total	100%

Turning in Work

1. All major assignments are listed on the class schedule. *I do not accept late assignments or allow make-up assignments.* Essay drafts and other assignments are due on the dates specified. Students who fail to turn in essay drafts on time will not be allowed to participate in planning, revision, and editing activities, and consequently, will not receive a grade for these assignments.

Although I do not accept late work or give make-up assignments, the lowest grade will be dropped from the “other” category and each “workshop” category.

2. Assignment due dates are listed on the class schedule and are due by the time class begins. For items designated as “due in class,” bring both a hardcopy and an electronic copy on your flash drive to class on the due date specified; for items designated as “due as file submission,” submit the assignment electronically in *Canvas*; for items designated as “in-class activity,” just come to class.
3. Assignments designated as “file submission” should be submitted electronically through *Canvas* as Microsoft Word docs on or before the due date listed on the class schedule. For the 4 major writing assignments, your grade and a grading rubric will be posted in *Canvas* 7-14 days after the assignment due date.
4. Keep all of your work for this class on a flash drive and bring it to every class period. Or, if the classroom does not have computers, bring your work as hardcopies.
5. Computer crashes, disc errors, viruses, and other computer issues are not acceptable excuses for late work. Be sure to save your work to at least 3 locations: a hard drive, a flash drive, and an external drive—and print your work often.
6. This course will have an online accompaniment accessed through *Canvas*. Although this page is not a substitute for attending class, I will post *major* assignments and other materials here. If you must miss class, it is your responsibility to get with a classmate to review any missed assignments.
7. **Review all assignments throughout the semester carefully. Papers and projects that do not meet the instructions and requirement sections stated in the assignments will receive a zero.**

Critical Response Assignments

1. These assignments are the 4 major writing assignments for the class and the final exam and will develop the following skills: thinking critically, summarizing a source, responding to an argument, developing an argument, developing a refutation, integrating secondary sources, and citing sources.
2. Critical responses must meet all instructions and requirements stated in their respective assignments, including (but not limited to), due date, MLA formatting, word count, and basic sentence structure and punctuation. See the class schedule for a brief overview of the critical response assignments.
3. Each of these assignments (excluding the final exam) have 2 due dates:
 - i. Due date 1: Hardcopy draft due in class for peer review workshop (see peer review workshop assignment)
 - ii. Due date 2: Final draft due by file upload
4. Note: Failure to meet due date 1 will result in a 10-point reduction in the grade for the final draft.

Lab Requirements

1. To pass this class, you are required to complete 16 units of lab work. The labs will be assigned when the four 4 critical response assignments are assigned. The critical response assignments will not all be assigned at the same time (see class schedule).
2. The lab assignments are due when each respective critical response assignment is due, e.g., lab assignment 1 is due when critical response 2 is due (see class schedule).
3. Submit each lab assignment as a separate file when submitting each critical response; I will not accept lab assignments as hardcopies or by email.
4. Lab work must meet all instructions and requirements stated in their respective assignments, including (but not limited to), due date, MLA formatting, word count, and basic sentence structure and punctuation. See the class schedule for a brief overview of the lab assignments.
5. Note: Students who fail to turn in lab work on time must meet with the instructor to determine how to proceed with the class. If you do not complete all 16 units, you will receive a failing grade in the class regardless of your overall grade in the class.

Workshops

1. The workshop class periods are designed to help you plan and compose the 4 major assignments and turn in the best final drafts possible.
2. There are planning, drafting, and peer review workshops for each of the 4 major assignments. Drafts of major assignments will be due at the beginning of the workshop class periods (see class schedule).
3. You must bring the required materials and participate in the workshops to receive credit. Grades for these workshops will be determined by how well you participate in the workshop and if the you bring the assigned materials to class the day of the workshop.
4. I do not allow make-up work; however, I will drop the lowest grade in each workshop category at the end of the semester
5. See the individual workshop assignments for more information.
6. Note: Failure to meet the peer review due date will result in a 10-point reduction in the grade for the final draft.

Other assignments

Assignments in this category include quizzes and in-class activities. There will be at least 1 quiz and 1 in-class activity for each unit in the course. Students must be present in class to take quizzes and participate in in-class activities. I do not allow make up work; however, I will drop the lowest grade in this category at the end of the semester.

Revision Option

In order to allow students to benefit from the writing process and to turn in the best possible work for evaluation, students will be permitted to revise 1 of the first 2 major writing assignments for an entirely new grade.

1. The revision must address any significant areas in need of revision (including but not limited to): improvements in content, evidence, examples, analysis, rebuttals, tone, unity, coherence, grammar, punctuation, etc.
2. The original critical response must have been handed in on time and without plagiarism. Late or plagiarized papers are ineligible for revision.
3. The original, graded essay must be turned in with the revision, along with other required materials. (See “revision option” in *Canvas* for more information.)

Other information

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Writing Center

The PRC Writing Center is located in Lawler Hall (LH 141: 972-377-1576), but students may also use the SCC Writing Center (972-881-5843) or the CPC Writing Center (972-548-6857), depending upon availability and convenience.

Please make appointments in advance—the [Writing Center](#) gets quite busy at times, so please remember to plan ahead (suggested: two weeks in advance). Please note—the Writing Center staff is NOT there to edit and correct papers for students. It is the student’s responsibility to make sure that he or she learns from these sessions and makes needed revisions (be sure to follow assignment requirements first and foremost and share this information with the tutor at the start of the session—bring your assignment sheet).

Cell phones, text messaging, and other prohibited items

Please power down and put away cell phones, laptops, and all other electronic items during class time. If you have an emergency and need access to your phone during class, let me know before class begins and put the phone on vibrate. Text messaging during class time is disruptive, distracting, and disrespectful to the class and the instructor. Anyone using a cell phone or any other device during class will be asked to leave the class.

Laptops, headphones, ear buds, MP3 players, or other items the instructor deems as distracting to the class are not allowed in the classroom. Students who abuse this policy or *engage in any activity that is deemed by the instructor to be distracting or disruptive to the class will be asked to leave the classroom.*

Email

Please email me at kgraham@collin.edu. When emailing me, please include the name of the class and the meeting time.

Offensive Language and Sensitive Subjects

During the semester, we will read and discuss controversial and sometimes delicate issues. At times, you may feel uncomfortable or uneasy. Strive to keep an open mind, and to be respectful of other's views and opinions. In addition, some of the literature and films we will watch contain language that may be offensive to some. I will not use this language outside of the literature, and I ask that you do the same. If you have any issues with any of the material we cover in class, I ask that you meet with me so can discuss them.

Comp II: Class Schedule

This is a basic outline of the class. All assignments are to be completed by the dates listed on this schedule. There may be additional assignments assigned during the semester. Assignments are due by the time class begins on their respective dates. Items designated as "file submission," submit to assignment in *Canvas*; items designated as "due in class," bring a hardcopy to class; items designated as "in-class activity," assignment will be performed in class (no preparation needed unless instructed otherwise). Quizzes are to be taken in *Canvas*. If you are absent, it is your responsibility to get the assignments from a classmate. This schedule is subject to change.

Unit I

Week 1

W	Jan 23	Introduction to course
F	Jan 25	Assign Critical Response 1 (CR1) Syllabus quiz due by 11:59 pm: file submission Student agreement due by 11:59 pm: file submission

Week 2

M	Jan 28	Ads as arguments: in-class activity
W	Jan 30	Ads as arguments: in-class activity
F	Feb 1	Ads as arguments: in-class activity

Week 3

M	Feb 4	CR1 planning workshop: typed hardcopy of planning tool: due in class
W	Feb 6	CR1 drafting workshop: typed revised hardcopy of planning tool: due in class
F	Feb 8	CR1 drafting workshop: typed revised hardcopy of planning tool: due in class

Week 4

M	Feb 11	CR1 peer review revision workshop: typed hardcopy draft: due in class
W	Feb 13	CR1 peer review editing workshop: typed revised hardcopy draft: due in class
F	Feb 15	Assign critical response 2 CR1 final draft: due by class time: file submission Lab 1: due by class time: submit as separate file with CR1

Critical response 1 assignment overview (See assignment for details)		
<ul style="list-style-type: none"> • Develop the following skills: thinking critically about an argument, summarizing an argument, responding to an argument, developing an argument, citing a source • Respond to 1 advertisement as an argument • 2 paragraphs: 1 summary + 1 response • 500-650 words (approx. 1 ½- 2 double spaced pages) • 10% of total grade • Due: file submission 		
Lab 1 requirement (4 units - mandatory)		
<ul style="list-style-type: none"> • Think critically by analyzing another ad as an argument • 250-450 words (approx. 1 - 1 ½ double spaced pages) • Due: file submission with critical response assignment 		

Unit II

Week 5: Annotate David Foster Wallace’s “This is Water” and bring to class on Monday and Wednesday

M	Feb 18	“This is Water”
W	Feb 20	“This is Water”
F	Feb 22	Evidence: in-class activity Logical fallacy quiz due by 11:59 PM

Week 6

M	Feb 25	CR2 planning workshop: typed hardcopy of planning tool: due in class
W	Feb 27	CR2 drafting workshop: typed revised hardcopy of planning tool: due in class
F	Feb 28	CR2 drafting workshop: typed revised hardcopy of planning tool: due in class

Week 7

M	Mar 4	CR2 peer review revision workshop: typed hardcopy draft: due in class
W	Mar 6	CR2 peer review editing workshop: typed revised hardcopy draft: due in class
F	Mar 8	Assign critical response 3 CR2 final draft: due by class time: file submission Lab 2: due by class time: submit as separate file with CR2

Critical response 2 assignment overview (See assignment for details)

- Develop the following skills: thinking critically about an argument, summarizing an argument, responding to an argument, developing an argument, citing a source
- Respond to a provided article
- 2 paragraphs: 1 summary + 1 response
- 500-650 words (approx. 1 ½- 2 double spaced pages)
- 10% of total grade
- Due: submission

Lab 2 requirement (4 units - mandatory)

- Think critically by submitting a picture and composing a paragraph that makes an argument about a provided article
- 250-450 words (approx. 1 - 1 ½ double spaced pages)
- Due: file submission with critical response assignment

Unit III

Week 8

M	Mar 11	Spring break - campus closed
W	Mar 13	Spring break - campus closed
F	Mar 15	Spring break - campus closed

Week 9

M	Mar 18	Argument: in-class activity
W	Mar 20	Refutation: in-class activity
F	Mar 22	Refutation: in-class activity Refutation quiz: due by 11:59 PM Mar 22—last day to withdrawal

Week 10

M	Mar 25	CR3 planning workshop: typed hardcopy of planning tool: due in class
W	Mar 27	CR3 drafting workshop: typed revised hardcopy of planning tool: due in class
F	Mar 29	CR3 drafting workshop: typed revised hardcopy of planning tool: due in class

Week 11

M	April 1	CR3 peer review revision workshop: typed hardcopy draft: due in class
W	April 3	CR3 peer review editing workshop: typed revised hardcopy draft: due in class
F	April 5	Assign critical response 4 CR3 final draft: due by class time: file submission Lab 3: due by class time: submit as separate file with CR3

Critical response 3 assignment overview (See assignment for more details)

- Develop the following skills: thinking critically about a relevant topic, responding to an argument, developing an argument, developing a refutation, citing a source
- Students will choose a provided topic and form an assertion that will become the basis for this assignment and the next
- 2 paragraphs: 1 response paragraph + 1 refutation paragraph
- 500-650 words (approx. 1 ½- 2 double spaced pages)
- 15% of total grade
- Due: file submission (see class schedule)

Lab 3 requirement (4 units - mandatory)

- Think critically about opposing arguments by making a plan for 2 refutation paragraphs and composing 1 refutation paragraph
- 250-450 words (approx. 1 - 1 ½ double spaced pages)
- Due: file submission with critical response assignment

Unit IV**Week 12**

M	April 8	Secondary sources
W	April 10	Internet sources quiz: in-class activity
F	April 12	Internet sources quiz: in-class activity

Week 13

M	April 15	Integrating quotations in-class activity
W	April 17	Integrating quotations in-class activity
F	April 19	Spring holiday - campus closed

Week 14

M	April 22	CR4 planning workshop: typed hardcopy of planning tool: due in class
W	April 24	CR4 drafting workshop: typed revised hardcopy of planning tool: due in class
F	April 26	CR4 drafting workshop: typed revised hardcopy of planning tool: due in class

Week 15

M	April 29	CR4 peer review revision workshop: typed revised hardcopy draft: due in class
W	May 1	CR4 peer review editing workshop: typed revised hardcopy draft: due in class
F	May 3	Prepare for final exam CR4 final draft: due by class time: file submission Lab 4: due by class time: submit as separate file with CR4

Critical response 4 assignment overview (See assignment for details)

- Develop the following skills: thinking critically about a relevant topic, summarizing, responding to an argument, developing an argument, developing a refutation, integrating secondary sources, citing sources
- 4 paragraphs: 2 responses + 2 refutations
- 1 quotation and 1 summary from secondary sources integrated into 2 paragraphs (excluding summary paragraphs)

- **1000 words (approx. 4 double spaced pages)**
- **20% of total grade**
- **Due: file submission**

Lab 4 requirement (4 units - mandatory)

- **Think critically about what others have said about student's chosen topic by researching college databases and Internet and composing 1 summary paragraph**
- **250 words (approx. .5 - 1 double-spaced page)**
- **Due: file submission with critical response assignment**

Final exam overview (See assignment for details)

Develop the following skills: thinking critically about a relevant topic, summarizing, responding

to an argument and developing an argument

- **Students will respond to provided prompt**
- **2 paragraphs: 1 summary + 1 response**
- **500-650 words (approx. 1 ½- 2 double spaced page)**
- **10% of total grade**
- **Due: file submission before end of final exam time**