

1-15-2019

Intro Lit I-Short Story & Nove

Diana Gingo

Follow this and additional works at: https://digitalcommons.collin.edu/english_syllabispring2019

Recommended Citation

Gingo, Diana, "Intro Lit I-Short Story & Nove" (2019). *Spring 2019*. 125.
https://digitalcommons.collin.edu/english_syllabispring2019/125

This Article is brought to you for free and open access by the 2019 at DigitalCommons@Collin. It has been accepted for inclusion in Spring 2019 by an authorized administrator of DigitalCommons@Collin. For more information, please contact mtomlin@collin.edu.

COLLIN COLLEGE

COURSE SYLLABUS

Course Information

Course Number: ENGL 2342

Course Title: Introduction to Literature I: Short Story and Novel

Course Description: Study of short stories, novels, and nonfiction. Analysis and evaluation of major writers, their techniques, and their contributions to our literary heritage.

Course Credit Hours: 3
Lecture Hours: 3

Prerequisite: ENGL 1302 or ENGL 2311

Student Learning Outcomes: Upon successful completion of this course, students should be able to do the following:

1. Demonstrate familiarity with a scope and variety of works.
2. Demonstrate knowledge of literature as expressions of individual and cultural values within social, political, historical, and religious contexts.
3. Demonstrate critical thinking skills in oral and written discussion and argumentative analysis
4. Demonstrate correct MLA documentation conventions.
5. Relate literature to personal experiences.

Withdrawal Policy: Last day to withdraw from courses with a “W”: March 22nd.

Collin College Academic Policies: See the current [Collin Student Handbook](#)

Americans with Disabilities Act Statement: Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student’s responsibility to contact the ACCESS office, PRC-F144 or 972.881.5898 (V/T/D: 972.881.5950) to arrange for appropriate accommodations. See the current [Collin Student Handbook](#) for additional information (pp.17-18).

INSTRUCTOR INFORMATION

Instructor's Name: Dr. Diana C. Gingo

Office Number: J158

Office Hours:

Tuesdays 9:30am-12:30pm

Thursdays 4:45pm-5:45pm

By appointment only (in-person and online via Zoom)

Wednesdays 10:00am-12:00pm

(appointments must be made *at least* 48-72 hours in advance and *confirmed* 24 hours or more in advance)

Should these times conflict with your schedule, you may make an appointment at another time. Email to request an appointment well in advance, later that week or the following week—including all times/dates you are available.

Online Office Hours Available via Zoom (by appointment or during regular office hours when requested): <https://zoom.us/j/391245324>

Phone Number: 972-377-1631 (*Voicemail? Include your full name, class and section number, phone number, and reason for your call.*)

Email: dgingo@collin.edu (remember to email only from your Collin College email account)

Class Information:

Section Number: P02

Meeting Times: TR 1:00-2:15pm

Meeting Location: L219

Course Resources:

Required:

1984 by George Orwell (A Plume Book/Penguin; ISBN 978-0-452-26293-5)

Fahrenheit 451 by Ray Bradbury (Simon & Schuster; ISBN: 978-1451673319)

The Handmaid's Tale by Margaret Atwood (Anchor Books; ISBN 978-0385490818)

MLA Handbook (8th edition)

Online readings (Canvas) and handouts

**No digital textbooks (e-texts) for in-class use.*

Recommended:

Polishing Your Prose: How to Turn First Drafts into Finished Work by Steven M. Cahn & Victor L. Cahn
Columbia UP; ISBN 978-0-231-16089-6 (*Also available in the library, hard copy and e-text.*)

Required Supplies:

Pens and pencils, notebook/loose-leaf paper, folder/binder—take notes by non-electronic means.

Stapler (or access to a stapler)

Scantrons (Form No. 882-E)

IMPORTANT:

Come to class prepared with your books, handouts, scantrons, and all necessary supplies daily.

Regular Internet and email access are necessary and required elements of this course. Computer/Internet access is available on campus for registered Collin College students with College ID. Students will be required to use Canvas (via Cougar Web) and to check Canvas announcements and their CougarMail (Collin email) daily, *always in advance of each class meeting.*

Cougar Web is accessible as a link from the Collin College Homepage, or directly:

<https://cougarweb.collin.edu/cp/home/displaylogin>.

Should you ever have difficulty accessing Canvas, the eLC can help: [Canvas Help](#) (*there's also a Canvas app!*)

CougarMail: <http://cougarmail.collin.edu>. You may also access CougarMail via Gmail—simply use your full email address as your username (e.g. student@cougarmail.collin.edu); the password is the same.

ATTENDANCE

Attendance and class participation are required and important elements of the course—your contribution to discussion, group work, and the overall class learning environment is essential. Absences will negatively affect your performance as well as your final grade for the course. Chronic lateness is unacceptable, as is disrupting class or coming to class unprepared.

If you are late, you must report your lateness to the professor at the end of class so that you are not marked absent— please note that this is the student's responsibility, and it must be done on the day of the lateness; otherwise, the absence stands (so don't forget!).

Coming to class unprepared or disrupting class time will count as a partial or complete unexcused absence (depending upon the specifics and extent of the situation). Students who have an excess of two absences (or the equivalent with partial deductions/latenesses) should expect a significantly lower attendance grade.

Late work is not accepted. Submit all work prior to its due date if you are going to have a planned absence (including college-sanctioned events). *Exception: One-time Murphy's Law Pass (see policy below) or an extenuating circumstance, such as a medical emergency (e.g. hospitalization or family death), must be documented and professor-approved—please contact your professor as soon as possible after the emergency.*

If you need to submit a hard copy of an assignment *in advance*, you may submit it in class, during office hours, or to the staff at the information desk in Lawler Hall (Information Desk Hours: 7:30-8:00pm Monday-Thursday and 8:00am-5:00pm on Friday).

Please be aware of your attendance and avoid unnecessary absences and attendance deductions to succeed in the course. Multiple absences (6 or more, or the equivalent) may result in an automatic failure in the course.

Lateness counts as a partial absence.

ATTENDANCE BONUS of two PERCENTAGE points will be added to your final semester average IF AND ONLY IF you are NEVER absent, never late, receive zero partial deductions, and you are always prepared with all work and class materials.

METHODS OF EVALUATION

Attendance and Class Participation: 10%

Assignments and Quizzes: 20%

Essay #1: 15%

Essay #2: 15%

Midterm Exam: 20%

Final Exam (Cumulative but w/emphasis on material post-midterm): 20%

Please see the class schedule of meetings for exam dates and essay due dates. Both major essays are research-based literary analysis (topics vary but all essay topics are rooted in assigned course texts). "Assignments and Quizzes" include in- and out-of-class assignments (group work, discussion boards, reading responses, and quizzes, etc.). Attendance and Class Participation is calculated based upon your attendance, class preparedness, and the quality of your in-class contributions ("Roll Call Attendance" on Canvas is **not your attendance grade).*

Numeric Grading Scale: (Collin College final semester grades do not include pluses or minuses, but class assignments and papers will be graded using the plus and minus system):

90-100	A (A+ =98; A=95; A- =90)	A means Excellent (Well above average)
80-89	B (B+ =88; B =85; B- =80)	B means Good (Above average)
70-79	C (C+ =78; C =75; C- =70)	C means Adequate (Average)
60-69	D (D+ =68; D =65; D- =60)	D means Poor (Below average)
0-59	F (F=59 or below; 0=did not submit/plagiarized)	F means Failing (Far below average/failing)

Students may not record any part of the class (class content, fellow students, or the professor) without the professor's prior written permission, and that there is no sharing or posting of course materials without express written permission from the course professor.

COLLEGE-LEVEL RESEARCH

You will be required to use trustworthy, college-level sources—specifically [academic and scholarly peer-reviewed texts](#). While you may use encyclopedias and dictionaries for general information, you should not quote from them or use them as sources unless they are specialized encyclopedias (e.g. *The Encyclopedia of Popular Culture*, *The Oxford Encyclopedia of British Literature*) or *The Oxford English Dictionary* (OED). Please note that Wikipedia is an online encyclopedia, and it should not be used in college (even according to the creators of the website)—see [here](#). ["Wikipedia is the best thing ever."](#) #Sarcasm

WATCH:

Collin College Library, Databases, & Academic Research: <http://iws.collin.edu/library/research.html>
([Mobile version](#).)

Introduction to Academic Research: <https://www.youtube.com/watch?v=LdQeaDN9Qic>

WRITTEN PAPERS & ASSIGNMENTS

You will need MS Word for class; if you do not yet have access, simply use your CougarMail/Collin email address to download it here: [FREE access to MS Word](#). This is a downloadable version of Word, Excel, PowerPoint, etc. **Free!** (Google Docs is *not* the same thing.)

All papers must be MLA-formatted (*MLA Handbook*, 8th edition). [MLA Format Guide](#) (also see “MLA in 5 Minutes” on Canvas).

Students will submit major papers to Canvas in advance of the assigned deadline. Late papers will receive an automatic zero. Please be careful to submit in advance of the deadline—Canvas and Turnitin.com are *precise*—if you submit even one second after the deadline, your paper will be marked late. So, if the deadline is 1:00pm CST, you need to finish the submission process BEFORE 1:00pm CST. (If you submit at 1:00pm and 1 second, Canvas will mark it LATE.) Allow time for uploading/processing.

While major papers are submitted online to Canvas and Turnitin.com, sometimes a hard copy is also required.

Save/print your digital submission receipt (Turnitin.com) to have proof of submission in case of any problems with the website. Students have the burden of proof should any technological issues occur with submission, so save/print a digital receipt and confirm submission by reloading Canvas to make sure the assignment is marked as complete/submitted. After submission on Canvas, log back in to confirm that the paper/assignment is marked “submitted.” (To the right of your submission for major assignments submitted to Turnitin.com, there’s an icon to the right that allows you to open and print the digital receipt—save/print this for submission proof—it should be a PDF file.)

Computer issues are never acceptable excuses for late papers or assignments. Back up your work in *multiple* places (the cloud, USB drive, hard drive, email, etc.) to prevent any problems or issues—computers and printers are available on campus.

Late papers are not accepted without a Murphy’s Law pass (see policy) or medical emergency documentation.

There are no make-up quizzes or exams and late homework assignments will not be accepted.

If you need to submit a hard copy of an assignment in advance, you may submit it in class, during office hours, or to the staff at the information desk in Lawler Hall (Information Desk Hours: 7:30-8:00pm Monday-Thursday and 8:00am-5:00pm on Friday).

Do not slide anything under your professor’s office door—these assignments will be recycled, not graded.

***Professionalism, courtesy, and respect are expected and required at all times. ***

Please refer to Collin College’s Core Values and “Academic Etiquette and the College Experience” in the [Student Handbook](#) for detailed information (p.16-17).

TECHNOLOGY

Cell phones, smartphones, tablets, smartwatches, laptops and any other personal electronics are expressly **prohibited in class**; it is an unnecessary distraction to you, other students, and the professor, so **students must *silence* all cell phones and electronic devices (tablets, laptops, smartwatches, etc.) while in class.** Unauthorized use of technology in class will count as a partial or full absence. Tweet, text, and post later—you can tell your “followers” on Twitter how awesome the class and your professor are later (same goes for other social media and texting, etc.).

Please Note: the professor does not need to mention or announce such observations for a student to receive a deduction. Please keep all electronic devices off desks, out of hands, and out of sight (in bags or pockets) to avoid any confusion about unauthorized use.

If special emergency circumstances arise (family in hospital, child sick, on-call at work, etc.), obtain permission ***prior*** to the start of a particular class so that you may keep your cell phone on “vibrate.” If you receive an emergency call, please leave the classroom before answering the phone during these emergency situations.

According to recent research, handwritten notes are more effective; read more [here](#) or [here](#), so please use paper for note-taking purposes in class. Laptops, tablets, “smart” devices, and other personal technology are not allowed to be used in class; please use paper notebooks or paper for note-taking purposes in class.

Students may not record any part of class discussion or lecture ***without prior written permission.***

EMAIL ETIQUETTE

Everything you write is a reflection of you.

- 1) **Remember that you are emailing your professor.** While email is used as a common form of communication, you must remember your audience—you should never write to your professor in the same informal manner you would use when writing to a close friend or family member. **Be professional—spell check and proofread your emails before sending them, and always use a formal tone. *Everything* you write is a reflection of you and your work.**
- 2) **Include a proper greeting (e.g. Dear Dr. Gingo, Good morning, Dr. Gingo, etc.—“Hey” is not appropriate) and an appropriate closing/signature (i.e. Sincerely, Alex Doe or Thank you, Chris Jones).**

Always address your professor by his or her title and last name (unless he or she advises you otherwise) and remember to include your complete name for your signature (your professors teach more than one class each semester, and they may have more than one “Alex” or “Chris” in their classes). **Do not use “Mrs.” to address a female professor unless she has specifically advised you to do so—such an assumption may be considered sexist.**

- 3) **Choose an appropriate subject heading.** Include the course name *and section number* in the subject heading along with the topic/reason for your email (e.g. English 2342.P02—Question about Essay #1).
- 4) **Never send attachments,** unless an attachment is specifically requested.
- 5) **Use Cougar Mail.** Collin College requires students and faculty to communicate via official College email addresses. In order to email any of your professors, you will need to use your free Cougar Mail account. Sign in here: <http://cougarmail.collin.edu>.

You may also log in to Cougar Mail via Gmail—simply use your full email address as your username (e.g. student01@cougarmail.collin.edu). The password is the same.

Please follow the above rules, and good common sense whenever emailing me or any of your other professors (or bosses, etc.). **Sloppy or unsigned emails may not receive a response.** You should expect a response to your email within 48 hours (excluding weekends—this is the standard email policy). Whenever possible, you will receive a response in a shorter amount of time. **Plan ahead and do not wait until the last minute to ask a question or to request a meeting. Do not send multiple emails unless you have not received a response after following the above guidelines and waiting at least 48 hours, excluding weekends.**

MURPHY'S LAW POLICY

Despite the best of intentions, sometimes things go wrong (“[Murphy's Law](#)”). To counterbalance Murphy and his law, each of you will be given one free “excuse pass.” This free pass is to be used with caution, as you only get one (and no, you cannot give yours to a friend or buy another one online). Use it when you *really* need it, not before. **You are still responsible for the assignment, but you are given a 48-hour extension for submission.** This pass cannot be used to obtain an extension for a quiz, exam, group work, or in-person presentation.

Please note—when you want to use your pass, you must email me once you submit/post the assignment to alert me to the late submission and inform me that you are choosing to use your one-time Murphy's Law pass (48-hour extension). Then, post a comment on Canvas in the assignment slot confirming your use of the pass.

Carefully consider when to use this pass; remember that the Murphy's Law pass is a one-time use only (one per semester). **Beyond this one free pass, there are no excuses—professor-approved extenuating circumstances (e.g. hospitalization) are the only exceptions.**

If you are **not** confronted by Murphy or his law this semester, and you are left still with an unused “Murphy's Law Pass” at the end of the semester, you will be rewarded with one bonus PERCENTAGE point which will be added to your *final course average*.

SCHOLASTIC DISHONESTY

To view the Board policies associated with this section, go to <https://pol.tasb.org/Policy/Search/304?filter=flb>.

Every member of the Collin College community is expected to maintain the highest standards of academic integrity. All work submitted for credit is expected to be the student's own work. Collin College may initiate disciplinary proceedings against a student or prospective student accused of scholastic dishonesty. While specific examples are listed below, this is not an exhaustive list, and scholastic dishonesty may encompass other conduct, including any misconduct through electronic or computerized means. Scholastic dishonesty shall include, but is not limited to, one (1) or more of the following acts:

1. **Cheating** includes, but is not limited to, having access to unauthorized materials or electronic, digital media, telecommunication, and/or wearable devices (i.e., phones, smart watches, Fitbits, Bluetooth devices, tablets, etc.) during an examination; the giving or receiving of information in an unauthorized manner during an examination or to complete an assignment; using, buying, selling, soliciting, stealing, or otherwise obtaining course assignments and/or examination questions in advance; using someone else's work for an assignment as if it were one's own; submitting or resubmitting an assignment in whole or in part (i.e., recycling an assignment) for more than one (1) class or institution without permission from each of the professors; using annotated texts or teacher's editions; using information about exams posted on the Internet or in any electronic medium; leaving a test site without authority; failing to secure test materials; removing tests or answer sheets from a test site; and any other dishonest means of attempting to fulfill the requirements of a course.

2. **Collusion** includes, but is not limited to, intentionally or unintentionally aiding or attempting to aid another in an act of scholastic dishonesty; failing to secure academic work; providing a paper or project to another student; providing an inappropriate level of assistance; unauthorized collaboration or communicating answers to a classmate about an examination or course assignment; and allowing a classmate to copy answers.

3. **General Scholastic Dishonesty** includes, but is not limited to, statements, acts, or omissions related to applications for enrollment, credit or class work, research, or the award of a degree; and/or falsifying academic records or documents. Students are expected to record honestly and accurately the results of all their research. Falsification of research results shall include misrepresentations, distortions, or omissions in data or reports on research.

4. **Plagiarism** includes, but is not limited to, intentionally or unintentionally failing to quote and cite an author's words, information, and/or ideas in accordance with American Psychological Association (APA) Style, Modern Language Association (MLA) Style, The Chicago Manual of Style (Chicago Style), or another citation style approved by the professor.

A student found responsible for a scholastic dishonesty offense(s) shall receive an appropriate disciplinary penalty or penalties from the Dean of Students Office. The student will also receive an academic penalty in the course—the academic penalty may range from a grade of zero (0) on the assignment or paper to an “F” in the course.

Avoiding Scholastic Dishonesty:

Many cases of plagiarism are the result of careless documentation or faulty note-taking; however, **intentional or unintentional, plagiarism in any paper will still carry serious penalties.**

You can avoid plagiarizing if you remember that when you quote, use quotation marks; when you paraphrase or summarize, use only your own words and sentence structure. IN ALL CASES, YOU MUST DOCUMENT (in-text/parenthetical citations and the source on the Works Cited page).

Good writing involves the synthesis of your own ideas with the ideas of others; documentation serves the purpose of clearly indicating which ideas and words are yours and which are those of other thinkers and writers. If you are in doubt about that dividing line, ask the course professor and/or Writing Center tutors for guidance.

NEVER resort to plagiarism—use your one-time use Murphy's Law Pass if time is an issue or speak directly to your professor if you have extenuating circumstances.

SOBI

Collin College's Strategies of Behavioral Intervention (SOBI) team is an interdisciplinary college-wide team whose mission is to provide support for students, faculty, and staff, and to facilitate a positive and effective learning environment. [...]. Any behavior that becomes a *concern* to you or that negatively affects your ability to succeed as a student at Collin College may be referred to SOBI. [...].

To submit a SOBI referral through CougarWeb, go to the “Student” tab, scroll down to the section entitled, “Safety and Wellness” and then click on “Refer information of concern (SOBI)”. Complete the form as fully and as accurately as possible. You can obtain more information about [...] on the [SOBI website](#).

THE WRITING CENTER

The Frisco Campus (PRC) Writing Center is located in Lawler Hall (LH 141: 972-377-1576), but students may also use the Plano Campus (SCC) Writing Center (972-881-5843) or the McKinney Campus (CPC) Writing Center (972-548-6857), depending upon availability and convenience. You can also make, change, and cancel your appointments online.

Please make appointments in advance—the [Writing Center](#) gets quite busy at times, so please remember to plan ahead (suggested: two weeks in advance). Please note—the Writing Center staff is NOT there to edit and correct papers for students. It is the student's responsibility to make sure that he or she learns from these sessions and makes needed revisions (be sure to follow the course/specific assignment requirements first and foremost, and share this information with the tutor at the start of the session—bring your assignment sheet). Take notes!

Also, please remember to focus on [higher-order concerns](#) before addressing lower-order concerns. The Writing Center staff and Collin faculty also offer a series of free Writing Workshops throughout the semester to help facilitate student progress in this and other writing-based courses.

The Online Writing Center (OWL)

Additionally, [free group tutoring](#) is available via the ACCESS Office for *all* Collin College students.

CLASS SCHEDULE OF MEETINGS

Please note that this class schedule does not include all homework assignments; additional details will be provided.

Students will be given specific instructions for the submission of each assignment.

Hard copies: Assignments must be typed, printed, and stapled unless directed otherwise by the professor.

Electronic copies: Assignments must be uploaded to Canvas, as directed.

Tuesday 1.22.19—Welcome to English 2342: Introduction to Literature—Short Story and Novel

Thursday 1.24.19—Nabokov's "Good Readers and Good Writers" and Writers on Writing

**All assigned readings should be completed in advance of the due date, annotated (take notes and write comments and questions in the margins), and brought to class for discussion, etc. Canvas readings should be printed and annotated, etc.*

Tuesday 1.29.19—Introduction to Dystopian Literature

**Final Reminder: All assigned readings should be completed in advance of the due date, annotated (take notes and write comments and questions in the margins), and brought to class for discussion, etc. Canvas readings should be printed and annotated, etc.*

Thursday 1.31.19— Shirley Jackson's "The Lottery" (1948)

Tuesday 2.05.19— George Orwell's *1984* (1949)

Thursday 2.07.19—*1984*; Academic Research and MLA Review

Tuesday 2.12.19—*1984*; Essay #1 Assigned

Thursday 2.14.19—*1984*; Writing About Literature

Tuesday 2.19.19—*1984*

Thursday 2.21.19— Ray Bradbury's *Fahrenheit 451* (1953)

Tuesday 2.26.19— *Fahrenheit 451*

Thursday 2.28.19— *Fahrenheit 451*; Essay Submission (Early *Option*)

Tuesday 3.05.19— *Fahrenheit 451*; Essay #1 Due (*submit essay to Canvas and bring a printed copy with the PDF digital receipt attached*)

Thursday 3.07.19—*Fahrenheit 451*

Last day to withdraw from courses with a “W”: March 22nd.

Tuesday 3.12.19—Spring Break (No Classes)

Enjoy your break...with a good book! ☺

Thursday 3.14.19—Spring Break (No Classes)

Enjoy your break...with a good book! ☺

Tuesday 3.19.19— *Fahrenheit 451*; Midterm Review

Thursday 3.21.19—Midterm Exam

Tuesday 3.26.19—“The Eye of the Beholder”—*The Twilight Zone* (1960)

Thursday 3.28.19—Kurt Vonnegut, Jr.’s “Harrison Bergeron” (1961)

April is National Poetry Month!

Tuesday 4.02.19—Short Stories (TBA)

Thursday 4.04.19—Short Stories (TBA)

Tuesday 4.09.19— Margaret Atwood’s *The Handmaid’s Tale* (1985); Essay #2 Assigned

Thursday 4.11.19—*The Handmaid’s Tale*

Tuesday 4.16.19—*The Handmaid’s Tale*

Thursday 4.18.19—*The Handmaid’s Tale*

Tuesday 4.23.19— *The Handmaid’s Tale* (Hulu Series, 2017-)

Thursday 4.25.19—Essay #2 Due (*submit essay to Canvas and bring a printed copy with the PDF digital receipt attached*)

Tuesday 4.30.19— *The Handmaid’s Tale* (Hulu Series)

Thursday 5.02.19—Adaptation Discussion

Tuesday 5.07.19—*Black Mirror* (Netflix Original, 2011-), *if time allows*

Thursday 5.09.19—Course Conclusion and Final Exam Review

Final Exam Week: Please follow the final exam schedule this week.

Tuesday 5.14.19—Final Exam (Please note the extended time: 1:00-3:00pm)

***The class schedule is subject to change at the professor's discretion. Assignments and readings may be added, deleted, or altered, depending upon time restraints and student need. It is the student's responsibility to be aware of such changes*

***Below is a copy of the contract you will need to sign after carefully reviewing the syllabus.
You do not need to print/sign this copy—one will be provided for you in class.***

I, _____, have read my English 2342 syllabus in its entirety and I understand all of the course rules, regulations, and policies, including the scholastic dishonesty policy. I now know what scholastic dishonesty is and am aware of the consequences should I be found responsible for violating the college and/or course policies—either intentionally or unintentionally. All of my questions about the syllabus have now been answered by my professor. I understand that I am completely responsible for all of the information and requirements provided in the syllabus, that there is no recording or photographing of the class (or class content, fellow students, or my professor) without the professor's prior written permission, and that there is no sharing of course materials without express written permission from my professor.

Printed Name: _____ Signed Name: _____

Date: _____
