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Caleidoscope

Collin County Community College Employee Newsletter

Oct. 24, 1994

No. 297

CCCC Opens Wylie Storefront Campus

The first "storefront campus" of Collin County Community College will open Tuesday, Nov. 1 in Wylie.

"Our goal is to make high quality, affordable higher education available and easily accessible to all Collin County residents," Dr. John Anthony said. "This is the prototype for a program that will emphasize the college's commitment to the community by allowing us to deliver classes and services to areas of the county not directly served by one of our existing campuses."

CCCC has leased a 1,500-square-foot classroom and office space in Wylie's Centre Place office park at 303 W. Highway 78, Suite 100.

Renovation of the site has begun and will include two classrooms, office space and a break room.

For the current fall semester, CCCC will offer continuing education classes at the Wylie Storefront. Credit classes offerings will start in WinterMester. Students may now register for continuing education classes that begin after Nov. 1, including Basic Spanish I, Turn Your Craft Hobbies into Dollars, Education Funding 101: A Parents' Course in Planning for College, and Accounting and Recordkeeping in a Small Business.

Other continuing education classes available at Wylie Storefront are Successful Fiction/Non-Fiction Writing, Investments, and Home Gardening—Nut and Fruit Trees, Vegetables and Herbs.

A grand opening for Wylie Storefront will be held in January as part of CCCC's 10th anniversary celebration.

For more information on the classes offered in Wylie call 985-3711.

Caleidoscope is published every two weeks.

Submissions of more than two paragraphs are preferred by diskette in WordPerfect.

Send submissions to Lisa Tanner, F102/SCC, ext. 5615.

Submission Deadline

Monday, Oct. 31, by 5 p.m.

Next issue—Nov. 7

Fax number—881-5971.

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The 1994 3rd Annual Chili Cook-off Is Coming Up

Friday, Nov. 18 at CPC
11:30 a.m.—2 p.m.

Call Mary Wright for more
information, at ext. 6605

PRC Update



Construction on Preston Ridge Campus is on schedule and now about 39 percent complete.

Records Control Schedules

(This is the third in a series of articles on the college's records management program.)

A good records management program is designed to permit a local government to have systematic control of records from creation to their ultimate disposition.

At Collin County Community College, each office/department has a staff member, known as a records liaison, who compiles an inventory of records for that office and submits it to the Records Management Specialist, who in turn develops the Records Control Schedules. These schedules list the different records in an office and how long the office will keep them.

The Texas State Library has written guidelines to help this process. Their staff thoroughly researched state and federal laws and statutes of limitations to devise minimum retention periods. The College, if it deems necessary, may increase (but not decrease) the retention period, but in almost all cases, the minimum required period is long enough. The completed schedules are sent to the Texas State Library for review and approval.

When approval from the state is received, a copy of the retention schedule will be sent to the appropriate office/department for implementation.

Any questions? Call Betty Connatser at ext. 6613.

Nominate Outstanding Employees for Awards

Don't forget to take time to nominate outstanding CCCC employees for Employee Recognition awards. Nominations are currently being accepted and the deadline is Nov. 4.

The Employee Recognition Program recognizes and rewards CCCC staff members for their contributions to the college's success. Nominees and winners will be recognized and honored at the All Staff Meeting in January.

The program consists of four awards: The Rose Award, Innovator of the Year Award, Ambassador Award and Unsung Hero-Heroine Award.

The Rose Award recognizes full-time members of the faculty or staff who have shown exemplary service to the college. A Rose Award is also given to recognize a part-time faculty or staff member.

The Ambassador Award recognizes special accomplishments, ideas, extra efforts, good deeds and other outstanding activities demonstrated throughout the year.

The Unsung Hero/Heroine Awards honor one male and one female employee whose service to the college has primarily been "behind the scenes" and who would not otherwise receive public recognition.

The Innovator of the Year Award recognizes an employee who has designed and implemented an innovative approach, program or process.

More information on the awards, including eligibility and nominating requirements and forms are included in a packet you should have received in the campus mail. If you did not receive a packet, contact Kerry Tate at ext. 5950 or Helen Dupont at ext. 5662.

HELP Is Here!

Counseling Services is sponsoring a variety of programs and workshops throughout the semester. Following is a brief schedule:

Maximize Your Potential

Wednesdays, 11 a.m. at CPC and Thursdays, 7 p.m. SCC

Women & Anger	Oct. 26, 27
Courageous Communication	Nov. 2, 3
Stress Management	Nov. 9, 10
Boundaries in Relationships	Nov. 16, 17

*Call The
Counseling Center
at ext. 5779 or ext.
6770 for information*

Matters for Living

He Said...She Said: Communicating Across

the Gender Barrier	Nov. 3, 6:30 p.m. SCC
Communicating in Style	Nov. 16, 11 a.m. CPC 6:30 p.m. SCC

CELEBRATION OF CULTURES!

Celebration of Cultures Week will be April 17-22, 1995

Texas Souvenirs Needed

The Celebration of Cultures is planning a reception for the GEN Theater on Nov. 4th. We are going to present them with a bag of "Texas" souvenirs. If you would like to donate something as a gift for this group, please contact Hazel Phillips at ext. 6899 or Peggy Breedlove at ext. 5703 before Oct. 28th. Thanks for your help and support.

Volunteer Day

If you are creative and like to do crafts, sign up for the GEN Theater Reception for Volunteer Day on Oct. 28. We will be making presents, decorations, and painting t-shirts.

Last Chance

If you want to order a Celebration of Cultures flag sweatshirt, orders must be received by Oct. 31st. They make great Christmas presents and are only \$20. Call Peggy at ext. 5703 for information.

Recipes Recipes!

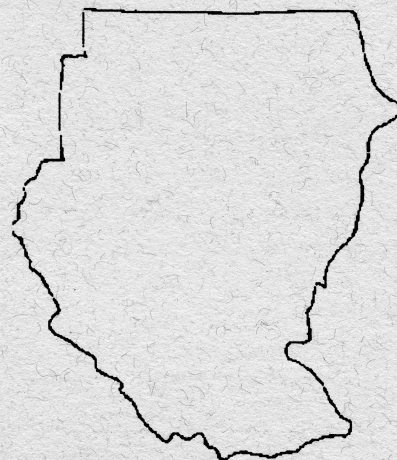
We are compiling a cookbook for the GEN Theater. We would like to have your favorite "Texas" recipes. Send them to Peggy Breedlove -D.E./SCC by Oct. 28.

Geography Quiz

Check the Nov. 7 edition for quiz winners for last issue's country.

In the meantime, check out this puzzle:

In the late 1800s, this country was split into the country as it is known today and became a British colony to finally gain its independence in the 1960s. Its capital shares a name with a movie. Name this country.



Communities in Schools Volunteers Needed

Communities in Schools (CIS) is a year round, stay-in-school program for at-risk youth. Objectives of CIS include increasing school attendance and helping to make the transition from school to employment, further training, or college. CIS accomplishes its objectives by means of a professional staff, but volunteers play an important part in supplementing their efforts.

CIS is a non-profit international organization that has been providing services in Texas since 1979. In McKinney, CIS is providing services at Webb, Finch, Caldwell, and the LINC Center.

In Plano, CIS is providing services at Williams High School. CIS is not part of the school districts. The school districts contract with CIS.

The CIS professional staff takes a holistic approach to providing their services. They help kids by providing tutoring, counseling, and getting parents involved. Volunteers help out by providing individual attention to kids, listening to them, and helping to build their self-esteem.

CIS is currently in need of volunteers to be tutors or mentors, one hour per week. Volunteers are encouraged to stay for at least a semester and provide their volunteer work at the school site during school time. Volunteers typically find the experience a personally rewarding one. Many say they not only help kids, but also learn from them.

If you want to play a part in helping the community to solve the drop out problem call Suzanne Moser, Volunteer Coordinator for Communities in Schools, McKinney Independent School District (MISD) at 569-6197 (Monday-Wednesday) or 569-6421 (Thursday and Friday).

For information on Communities in Schools in Plano, call Victoria Neal, Campus Manager, at Williams High School, 519-8700, ext. 3377.

Staff and Faculty News

Stop by the Art Gallery

The work of Albuquerque artist Dianne Schlies—including paintings, collages and drawings—will be on display through Oct. 28 at the Art Gallery at SCC.

Many of the drawings in the show are paired with their painted "twin," according to the artist. Others are so complete that "nothing needed to follow, and attempts to force it ended up as just so much wasted paint," she said.

Schlies holds a bachelors degree from University of Texas at Dallas and a masters in fine arts from Southern Methodist University. Her work has appeared at shows across the United States, most recently at the State Fair Fine Arts Gallery in Albuquerque. She also teaches drawing and is a frequent lecturer on the subject.

Call ext. 5107 for exhibit hours.

Friends

A portion of Shelley Lane's tribute to former CCCC Chemistry Professor Mary Fields was featured in an article titled "What they'd do for friends," which appeared in the Sunday, Oct. 9 edition of *The Dallas Morning News*.

Shelly wrote "Mary paid me the highest compliment I ever received when she once mistakenly introduced me to an acquaintance as her 'sister'."

Good Luck Team

Congratulations to the Men's Senior League Tennis Team from CCCC.

The team has racked up an impressive record in the United States Tennis Association competition: Winter 1994 League Champions and Texas Sectional Champions. Now the team is off to compete in USTA 4.5 Senior National Championships, Nov. 3-6 in Phoenix. About 15 teams from across the U.S. will compete. Good luck to the CCCC team (pictured below).

October Is National Co-op Month

Across the country during this month of October, cooperative education programs are celebrating the successes of their students who take the Co-op courses to obtain invaluable work experience and academic credit in their career fields. CCCC Co-op program began in 1988 through the efforts of Dr. Barbara Eubanks, who was a real estate faculty member at that time and became the director.

1993-94 has been the best year ever for Co-op enrollments and job placements, which totalled 269. In recognition of the efforts of CCCC faculty, staff, area employers, and students, the CWE Division staff wants to thank everyone for helping to make this program work so successfully.

There are several special activities planned such as "Co-op Cinema" in the SCC atrium at noon on Oct. 26. Anyone is welcome to stop by. Schedules with topics and speakers are posted around campuses. There are many local success stories that can be shared. Ask Co-op about them sometime.

Correction in Master Calendar

The Master Calendar indicates that TEX grades "end" on 9/19 and "end" again on 2/18. This has changed. TEX grades will continue to be available throughout the year regardless of whether TEX registration is available.

There are some Saturdays excluded that are indicated on the Master Calendar. Please add one additional excluded Saturday: February 18.

Hopefully, this will improve student/customer service, especially for students in flex-entry classes.

Admissions and records staff will continue to printscreen grades on demand for students who request them in person and mail them twice a week for students who request them over the telephone.

For more information call Vicki Harris at ext. 6748.



First Row (L to R)—Jerry Dobbs and Steve Ellis (Captain)
Back Row (L to R)—Lee Hamilton, Glenn Schmittou, Ken Wagner,
Ed Olson and Jerry Matlock

O P P O R T U N I T I E S

Staff Development

Mediation in the Workplace

Nov. 1-2, (Harvey Hotel, Addison)

Fee: \$175

Two-day workshop will introduce the concepts of Alternative Dispute Resolutions and Interest-Based Bargaining Approaches. Exercises and role play will help you develop conflict resolution skills.

Enriching the Community College Learning Experience

Nov. 3-5, (University of Michigan)

Fee: \$300

Designed exclusively for community college teaching professionals. Examine current professional, curricular, and pedagogical issues through presentations, active discussion, and workshops.

How to Handle Difficult People

Nov. 11 (Dallas, Fairmont Hotel)

Fee: \$69

How to understand and deal with the problem people in your life.

Making Connections

Nov. 13-16 (Houston)

Information technology featuring technological applications in use in community colleges today. Sponsored by League for Innovation.

Calls for Proposal

Lilly Conference on College Teaching

March 2-5, '95, Lake Arrowhead, CA

Fee: \$548 (includes meals, hotel, registration)

Deadline for proposal: Oct. 28

Papers, workshops, and panels relating to enhancing the quality of college teaching. Formats are to be designed to encourage dialog.

AACC National Conference

April 22-25, '95, Minneapolis, MN

Deadline for proposal: Oct. 14

New thinking for a new century. Innovative, cutting-edge ideas or exemplary programs.

6th National Conference College Teaching and Learning Teaching, Learning, and Technology

April 5-8, '95, Jacksonville, FL

Deadline for proposal: Nov. 23

Successful practices and research using innovative learning strategies and/or technology in support of higher education instruction.

For more information on the above opportunities or calls for proposal, please contact Martha Ellis at ext. 6606.

CCCC Offers Dance Workshop

Back by popular demand, professional dancer/choreographer Rick Sullivant will be giving three matser classes in jazz dance to the public through the physical education and dance department.

The classes offered are:

- Beginning Level, 6:30-8 p.m. Tuesday, Nov. 8
- Intermediate/Advanced Level, 4:30-6 p.m., Wednesday, Nov. 9
- Beginning/Intermediate Level, 6:30-8 p.m., Thursday, Nov. 10.

All will be held in the dance studio, room A107, at SCC. Registration begins 30 minutes prior to class time. The fee is \$10 per class, with a reduction for multiple classes.

Sullivant has taught in many major dance studios in Los Angeles as well as in Dallas, Philadelphia and Vancouver. As a choreographer, he is currently staging productions for Six Flags Magic Mountain and Warner Home Video. His performance credits range from television to video to film and stage.

For more information on the workshop, call Jill Whitson, coordinator of dance at CCCC, at ext. 5913 or ext. 5925.

Representatives from DBU on Campus

Brad Kissell and Sarah Reams, representatives from Dallas Baptist University, will visit with CCCC students:

Central Park Campus

Thursday, Nov. 17

The Commons (in front of Pike Lecture Hall)

9 a.m. to noon

Spring Creek Campus

Wednesday, Nov. 16

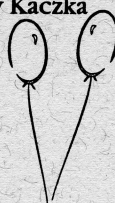
Atrium

9 a.m. to 1 p.m.

WANTED: Faculty interested in forming a discussion group to explore issues of academic standards, retention-based funding, student performance etc. with intention of pursuing these issues at the state level. Please call Joyce M. Miller at ext. 5981.

Birthdays: Oct. 26-Nov.10

Karen Farrell (26th)	Savella Greer (2nd)	Dennis Holland (7th)
Suzie Minatrea (26th)	John Mullin (3rd)	James Mingus (7th)
David Garrison (27th)	Cynthia Jennings (4th)	Shirley Kaczka (10th)
Joy Budjenska (28th)	Dee Roessler (4th)	
Kim Nithiananda (30th)	Matt Rohrer (4th)	
Judy Guyer (Nov. 1st)	Kevin Henard (5th)	
Joe Hackney (1st)	Beverly Tremain (5th)	
Robin Roberson (1st)	Kelley Reynolds (6th)	



Wellness News

Open Aerobics



The hours for open aerobics, held in the dance studio at each campus, are 4-5 p.m. Monday and Wednesday. Classes are free and no advance registration is required.

Please check in and out the fitness center desk for the classes, which include warm-up, low-impact aerobics, floor-work, warm-down. Classes are taught by Anne Hensarling and Karla Payne.

Wellness Partners

The group helps participants control their weight by offering support and strategies for understanding weight-control. For information, call Beverly Tremain at ext. 5777, Helen Dupont at ext. 5662 or Jean LaFollett at ext. 6660.

Community CPR

Registration Deadline: Nov. 11

Date: Nov. 15

Restrictions: None

Day: Tuesday

Time: 6:30-9:30 p.m.

Location: A217/SCC

Fee: \$20

Instructor/Speaker: Barbara Myers

Event Description: Participants will be trained in adult, child and infant CPR and obstructed airway (Course B). Emphasis will be placed on terminology, concepts and practical skills. A completion card will be given to each participant.

Employee CPR

Registration Deadline: Nov. 18

Date: Nov. 21

Restrictions: Employees only

Day: Monday

Time: noon-5 p.m.

Location: G218/SCC

Fee: Free

Instructor/Speaker: Beverly Tremain

Event Description: See above.

Helping You Get Ready to Quit Smoking

Registration deadline: Nov. 4

Date: Nov. 7, 14, 21, and 28

Restrictions: Employee only

Day: Mondays

Time: noon to 1:15 p.m.

Location: F108D/SCC

Fee: \$5

Instructor: Beverly Tremain

Event Description: Current research indicates smokers are able to quit only on their own time and in their own way. This course does not use guilt and intimidation, but encourages each smoker to put together his or her own individual plan for understanding the smoking relationship. Each employee will receive "The no-nag, no-guilt, do-it-your-own-way guide to quitting smoking."

Great American Smokeout

Date: Nov. 17

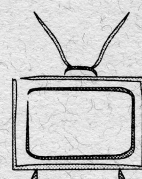
Day: Thursday

Time: Morning

Location: Artium/Cafeteria/Foyer, all campuses

Event Description: A variety of information will be available, including "kiss me I don't smoke" stickers.

Caleidoscope Show



Check out the *Caleidoscope* cable TV show.

One show now airing features host Shelley D. Lane with a panel discussion about the Samaritan Inn. The program will discuss the goals and philosophy of the Samaritan Inn, the extent of homelessness, new programs and directions associated with the Samaritan Inn.

Guests are Stacy Brown, Executive Director, Samaritan Inn; Laura Castillo, Volunteer Coordinator, Samaritan Inn, and Kathy Denton, Full-Time Caseworker, Samaritan Inn.

Host Mary McRae will present an overview of Job-Net, organized by Reformed Church of Plano. Guests are Don Mills, Pat Robinson and Robert Bair.

The program airs on Plano Telecable Channel 35A.



CCCC Organizes County Transportation Summit

Will Collin County traffic slow to a crawl and finally grind to a halt when the county's population tops the half-million mark in 15 years?

Collin County Judge Ron Harris and other planners are worried about that prospect. The reason for their concern is an estimated funding shortfall of more than \$9 billion, needed to construct the highway infrastructure that will be necessary by 2010.

The area's transportation future will be the subject of the 1994 Collin County Mobility Summit, held from 8 a.m. to 1:30 p.m. Thursday, Nov. 3 at SouthFork Ranch. CCCC organized the summit.

The county's population has grown by 58,000 (22 percent) since the 1990 Census and is expected to reach the 500,000 mark just a few years after the turn of the century, according to projections by the North Central Texas Council of Governments.

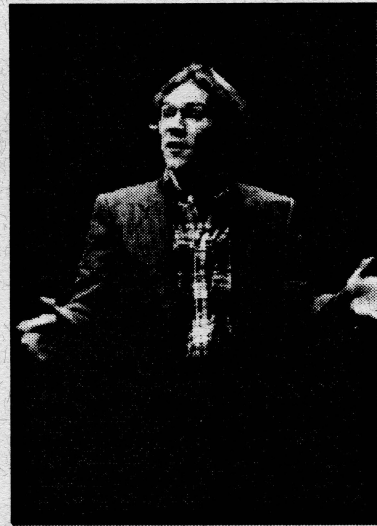
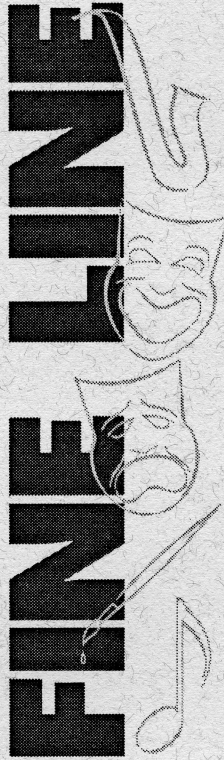
Funding of new projects, construction of highways 190 and 121, DART's role in Collin County, clean air goals, how community members can assist with transportation issues, and more will be examined by a group of seven experts from around the state during the mobility summit.

"Transportation is our natural resource," Harris said. "This county is a place to do transportation business. The community can help by lobbying for more transportation dollars at the state and federal levels and by donating right-of-ways for the construction of new roads."

The summit cost is \$35 per person, which includes a continental breakfast and a luncheon. The scheduled speakers are: former Fort Worth mayor Bob Bolen; Michael Morris, director of transportation for the North Central Texas Council of Governments; Tarrant County Commissioner Marti VanRavenswaay; Kathrin Ingle, chair of the DART board, Roy Wilshire, senior vice president of Kimley-Horn & Associates Inc.; Judge Harris; and Anne Wynne, member of the Texas Transportation Commission.

The summit is sponsored by the Association of Collin County Chambers in Texas (ACT), Bank Texas N.A. in McKinney and *Inside Collin County Business*.

Registration must be received by Friday, Oct. 28. For more information, call Jill Klancnik at 985-3734.



Chad Phillips portrays defense attorney Douglas Schmidt in "Execution of Justice," CCCC's entry in the American College Theatre Festival. There's one more chance to catch the show: 8 p.m. Thursday, Oct. 27 in the John Anthony Theatre.

Quad C Theatre Hosts American College Theatre Festival

For the third year in a row, CCCC is playing host to the American College Theatre Festival, featuring eight diverse performances by collegiate theatres from across the Southwest.

Admission to the festival is \$5, good for all performances and events. The festival runs Oct. 27-29 at SCC.

Performances held Thursday, Oct. 27 are: "Endgame," performed at noon by actors from Texas Southern University; "New Lives," by Bruce Williams, performed at 4:30 p.m. by actors from Tarrant County Junior College-South Campus; and "Execution of Justice," performed at 8 p.m. by CCCC actors.

On Friday, Oct. 28, the festival opens with a noon performance of "The Physicists," by Tarrant County Junior College-South Campus. At 4:30 p.m., the Theatre Outreach collective at CCCC will perform "Beep...BANG!" And Richland College will present "Much Ado About Nothing," at 8 p.m.

The final day of the 1994 festival begins at 10 a.m. with "The Comedy of Errors," by Tarrant County Junior College-Northeast Campus. Texas Woman's University presents "Chicago," at 6 p.m. and the festival concludes with a 10 p.m. awards presentation.

For tickets and information, call the Quad C Theatre Box office at ext. 5809.

CCCC Hosts GEN Theatre Company of Japan

In its first U.S. appearance, the GEN Theatre Company of Japan will share the heritage, folk songs and dances of Japan with local audiences in performances at CCCC.

The Quad C Theatre is co-sponsoring the GEN Theatre tour, which includes two presentations of "The Fox," an original stage play based on an ancient Japanese folk tale that blends the fluidity of dance, music and drama. The shows, suitable for all ages, are at 8 p.m. Friday, Nov. 4 and Saturday, Nov. 5 in the John Anthony Theatre.

Continued on page 8



Third Annual Holiday Craft Fair

"Tis the Season." In keeping with the spirit of the upcoming holidays, all CCCC personnel are invited to participate in the Third Annual Holiday Craft Fair. The Fair is scheduled for 10 a.m. to 6 p.m. Thursday, Dec. 1 in the SCC Atrium.

This is an opportunity for staff, faculty and students to sell their special items: jewelry, handpainted shirts, ceramics, stationary, flower arrangements, holiday items or baked goods etc.

To participate in the Craft Fair, please complete the form printed in this issue and send with the \$10 entry fee to Mary Anne Seale, Special Events Coordinator, F136/SCC. Checks should be made payable to the CCCC Holiday Craft Fair.

For more information, call Mary Anne Seale at ext. 5606.

Craft Fair Entry Form

Name: _____

Department _____

Phone/ext.: _____

Description of Items for Fair: _____

Please send your entry form with a check for \$10 made out to CCCC Holiday Craft fair to Mary Anne Seale, special events coordinator. Public Relations Department (F102/SCC).

You will be provided with one six-foot table for your setup.

Fall Concert Season

The fall concert season at CCCC opens with a Halloween Concert featuring original compositions, presented in the Black Box Theatre on the Spring Creek Campus. The concert spotlights the "Spring Creek New Music Ensemble," under the direction of music professor Keith Hays. Tickets for the 8 p.m. Monday, Oct. 31 performance, are \$2. Tickets are available at the door, but the popular show has sold out in recent years.

GEN Theatre, continued from page 7

The performance tells the story of a fox whose life was once saved by a poor villager. The fox later disguises itself as a young woman and happily marries the villager. Conflicts break the couple apart, however, and she again becomes a fox and is forced to leave the man.

The GEN company is made up of some of Japan's top artistic talents, including Yoshitaka Asama, an acclaimed writer and film director.

"Each drama unrolls clearly the inner workings of the human heart which lies hidden in the routine of Japanese people," Asama said. "These dramas have created a heartwarming and poetic theatre, which so many people have loved and enjoyed."

Other members of the GEN company include award-winning director Noburu Tanaka, composer Kyoko Okada, choreographer Tsuneo Miura and actors Fusako Hashiura and Kazu Miyazawa. The company recently was named "The Good Conscience of Japan" for its ongoing work to describe the heart, spirit and dreams of the Japanese people.

Yasuko Robinson, founder of the Sogetsu School of Dallas, explains why the GEN company focuses on the dramatization of oral folk tales.

"Japan has lots of folk tales, perhaps more than many other countries of the world," she said. But those folk tales are not made-up stories or superstitions, but rather a legacy to help people live through the hardships of life.

"Even if the stories seem unrealistic or untrue, the aspects of life revealed in them urge us, the audience, to question ourselves again about what happiness means to us - or what, after all, a human being is. It is the essence of folklore that there is a truth which exists deep within the heart of each of us, and which cannot be explained away by rationalism."

For ticket information, call the box office 5809. Tickets are \$10 and seating is limited.

Caleidoscope

Remaining 1994 Caleidoscope Dates:

<u>Deadline</u>	<u>Issue</u>
Oct. 31	Nov. 7
Nov. 14	Nov. 21
Nov. 29	Dec. 5