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Caleidoscope

Collin County Community College Employee Newsletter

July 25, 1994

No. 291

Published by the Public Relations and Publications Department

New Employee Orientation



New Employees

A group of new—and not so new—CCCC employees toured the college's campuses and sites July 15 as part of new employee orientation. The staff development task force hosted the orientation, which featured an official welcome from Dr. Anthony and a benefits session.

Caleidoscope is published every two weeks by the Public Relations and Publications Department.

Submissions of more than two paragraphs are preferred by diskette in WordPerfect.

Send submissions to Lisa Tanner, Public Relations Office, F102/SCC, ext. 5615.

Submission Deadline
Monday, Aug. 1, by 5 p.m.

Next issue—Aug. 8

PR & P fax number—881-5971.

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Publications Office Adopts New Production System

In an effort to streamline production, Publications Coordinator Virginia McLean has developed a system for quick-turn-around projects. "In an average week, we produce between six to 10 projects—ranging from newsletters to schedules. Throw in several 'small' projects that clients need in a matter of hours and we get overloaded," says McLean.

The new system entails a sign-up sheet for small, quick-turnaround projects. These types of projects would be tabs for reports, the college logo printed to a specific size, flyers, programs, maps, etc.

The Publications Office will set aside a one hour time block each day for producing these rush projects. If the time slot for the day fills up with other clients' requests, you can sign up for time a slot on an upcoming day.

If your project will take longer to produce than one hour, it will not qualify as a small project and will be prioritized with other projects in-house.

So plan early and get in on the new system in the Publications Office! Call Virginia McLean at ext. 5613 or Donna Lyall at ext. 5614 for more information.

Caleidoscope Delivery Problems?

If your department isn't receiving enough copies of *Caleidoscope*—or if everyone else on campus seems to have their new issue and you don't—please call Lisa Tanner at ext. 5615. Additional copies will be put in campus mail to your department and the information will be recorded to help smooth future deliveries.

Staff and Faculty News

Kudos

Congratulations to those who work in the Child Development Center at SCC, which has received "Four-Star Designated Vendor" status.

What's that, you ask?

As the result of an assessment through the local office of Child Care Management Services, the center received the highest ranking.

Participation in the designated vendor program is voluntary and includes a yearly assessment, which is based on teacher qualification, child-staff ratio and interaction, activities, physical environment and parental involvement.

The center is gearing up for a July 26 evaluation visit as part of the accreditation process for the National Association for the Education of Young Children. A decision is expected on that by early October.

In other child development news, Central Park Campus center workers are planning a grand opening and ribbon cutting for their new playground. The 3:30 p.m. Thursday, Aug. 25 reception will feature tours, refreshments and activities for children. Stay tuned for more details in the next issue of *Caleidoscope*.

Anthony Draws a Crowd

John H. Anthony made two panel presentations at the annual meeting of NASFAA, held recently in Louisville, Ky.

The sessions, which played to standing room only crowds, featured Dr. Anthony, Dr. John Casteen, president of University of Virginia; Dr. Raul Cardenas, president of Paradise Valley Community College; Dr. Harrison B. Wilson, president of Norfolk State University and Sister Janice Ryan, president of Trinity College.

CCGC's Percy Parrish was one of about 2,000 financial aid directors who attended the conference.

Continuing Education Classes

Courtyard Center

July 28

Intermediate Spanish

July 31

Microsoft Windows 3.1

August 1

DOS II

Beginning WordPerfect 5.2

August 2

Adv Film and TV Writing

Microsoft Word for Windows II

August 3

Advanced Graphics

August 4

Back to Basics

Small Business Accounting with PC

August 5

WordPerfect for Windows 5.2-6.0

August 6

How to Promote Business

Microsoft Windows 3.1

DOS II

August 8

Optimize Microsoft Windows

Food Protect/Sanitation

Paradox for Windows

August 9

Home Gardening, Trees, Vegetables

Intermediate WordPerfect 6.0

August 11

WordPerfect 5.1 II

Spring Creek Campus

August 8

Communication

Join the Drive

The Student Activities Office is hosting a blood drive from 9 a.m.-3 p.m., Thursday, July 28 in the Student Lounge (SCC/F130).

Donations will be credited to the family of former CCCC professor Michael McGar in memory of his infant son, Austin.

For more information, call the Student Activities Office at ext. 5788.

Tips on blood donation

The CCCC blood drive will be conducted by BloodCare, formerly the Blood Center at Wadley. According to BloodCare, more than 450 volunteer donors are needed each day to meet the blood needs of area hospital patients. The blood bank serves major hospitals in Dallas and six surrounding counties.

The donation process starts with a questionnaire on a donor's medical history and a mini-physical. It takes about 10 minutes to donate blood, followed by a brief rest period, which includes juice and snacks.

Guidelines for blood donation:

- Must be at least 17 years of age
- Must weigh at least 110 pounds
- Must have completed antibiotics three days prior to giving blood. OK to donate if taking aspirin, antihistamines, birth control pills, blood pressure medicine and vitamins
- Must eat a full meal within four hours before giving blood
- Avoid liquor, beer and wine for 12 hours before giving blood.
- Drink lots of water and juice prior to and after donating blood
- Avoid strenuous activity for 12 hours after donating

Some donors may be disqualified temporarily because of recent medical conditions. Call BloodCare at 351-8611 with questions about eligibility to give blood.

Staff Development

Caleidoscope staff has added this section to separate staff development opportunities from other on- and off-campus opportunities. We hope this helps you find the opportunities you are looking for.

Great Teachers Seminars

July 31–Aug. 5 (Santa Barbara, CA)
Fee: \$575

Develop strategies for improving teaching and education in community colleges.

Transfer Without Transplanting

\$195 per credit hour

This is a long-distance learning program from the University of Oklahoma for a Bachelor's of Liberal Arts or a Master's of Liberal Studies. You will attend three seminars on campus in Norman, Okla., and have a faculty mentor and a structured independent study program.

Teaching Negotiations

Sept. 25–27 (Harvard Law School)
Fee: \$1,950 (includes meals)

Learn to better understand principles behind negotiation framework and pedagogical strategies for teaching negotiations.

Calls for Proposal

Study Grants for College Teachers

National Endowment for the Humanities sponsors these grants. Study to be undertaken in summer 1995. Deadline for proposal: August 15, 1994.

Awards of \$3000 for independent study will be given to invigorate teachers of the humanities.

For more information on the above opportunities, please contact Martha Ellis at ext. 6606.

Staff and Faculty Opportunities

Calling all Clerks

Data Entry clerks are needed to register credit and noncredit students for fall classes.

Data entry experience and customer service skills are preferred. Applications are available in Human Resources, or the Registrar's Offices (SCC–Nancy Brown or Amy Holmes at ext. 5741.)

See You at the Fair

There's still time for all who live in the Allen area to help spread the word about the college.

The place is the 13th edition on the Allen Country Fair, which kicks off at 9 a.m.–rain or shine–on Saturday, Aug. 27. Volunteers are needed to man the college's booth, which will be open until the fair ends at 7 p.m.

The Country Fair, held on Main Street, features arts and crafts, children's activities, music and entertainment and much, much more.

More than 10,000 people attended last year, according to event organizers.

So call Thomas Stearns at ext. 5712 to volunteer!

Parking Relief in Sight

Parking gridlock signals the beginning of the fall semester at SCC. But this year, there's light at the end of the tunnel.

That relief will come in the form of about 80–100 parking spaces. The new lot, which will be east of Sewell Field, is expected to open before the start of the fall semester. The lot will also provide much needed parking for baseball games.

Signs explaining the towing policy have sprung up around campus. Teaching faculty are asked to remind their students that the parking regulations will be strictly enforced starting this fall.

Join College Programs!

The CCCC recruitment team will join other colleges in September College Day/Night programs at area high schools. The team plans visits at 13 high schools. Anyone interested in joining the team to visit a particular school should call Rebecca Crowell at ext. 5711.

High schools included in the itinerary are:

Monday, Sept. 12

Plano Senior High, 7–9 p.m.

Tuesday, Sept. 13

Prosper, 9–11 a.m.

Rockwall, 9–11 a.m.

Plano East, 7–9 p.m.

Wednesday, Sept. 14

Community (Nevada), 9 a.m.–noon

Thursday, Sept. 15

Pilot Point, 9–11 a.m.

McKinney, 9 a.m.–noon

Ryan (Denton), 7–9 p.m.

The Colony, 7–9 p.m.

Tuesday, Sept. 20

Princeton, 9–10:30 a.m.

Thursday, Sept. 22

Greenville, 9 a.m.–noon

Pearce (Richardson), 7–9 p.m.

Allen, 7–9 p.m.

On the Tube

The *Caleidoscope* cable TV show hasn't taken a break for the summer.

The segment now airing features Mary McRae visiting with guest Mary Fletcher, a registered massage therapist. Fletcher, who runs a business called Body Renaissance, discusses how to select a massage therapist and what one can expect from a massage.

The show airs at 8:30 p.m. Wednesdays and 9:30 p.m. Thursdays on Telecable Channel 35A. The next program, dealing with single mothers, will air in August. Tapes of the programs are available for viewing from the LRC.

1994 Student Orientation Planned

The college has scheduled several orientation programs for the fall semester.

Programs for traditional-age students

9 a.m.-11 a.m. on Aug. 2 and Aug. 9 at Pike Hall/CPC

1-3 p.m. on Aug. 2 and Aug. 9 at the John Anthony Theatre/SCC

Programs for students age 23 and older

7-9 p.m. on Aug. 2 and Aug. 9 at the Conference Center/SCC.

Sessions will include information on advisors, departments, support programs, financial aid and transfer information.

For more information or to reserve a slot, call Thomas Stearns at ext. 5710 or 5853.

Personnel Changes, Additions

In its June meeting, the board of trustees approved the following new personnel:

Dr. Brent Ballweg of Fort Smith, Ark., as music professor.

Dr. Frederick Jury of Reading, Penn., as chemistry professor.

Carla Kruger of Farmersville as division secretary for Co-op.

Lynne Meyer of Plano as adviser/tutor.

David Najjab of Garland as applied graphic design professor.

Carolyn Perry of Dallas as humanities professor.

Jackie Ray of McKinney as building services supervisor.

Patrick Schaefer of Plano as computer lab supervisor.

Zelda Spottswood of McKinney as clerk in HPED.

Mary Jane Tobaben of Plano as office administration professor.

Brenda Yu of Frisco as Alternative Learning Center lab assistant.

Promotions approved were **Mary Afsharirad** to job developer for Co-op and **Anna Peel** to administrative assistant Co-op.

Other new faculty members expected for the fall are **Mary Weis**, biology; **Bob Sherard**, emergency medical services; **Lynda Pesta**, nursing; and **Dr. Susan Tilden**, speech communication.

Surplus Auction

The college will join with others in the Collin Government Purchasers Forum to auction surplus equipment Aug. 3-4.

The auction, for miscellaneous items, more commonly referred to as the "junk" auction will be Aug. 3 and the vehicles and equipment auction is scheduled for Aug. 4. Both are planned to start at 6 p.m. The auction will be at the City of McKinney Municipal Facilities Complex at 1550 S. College St.

Aug. 1-15 Birthdays

| | | | |
|-----------------|-----|------------------|------|
| Tom Rodgers | 8/2 | Lisa Tanner | 8/8 |
| Rhona Walker | 8/2 | Heather Chatskis | 8/9 |
| Carolyn Burgett | 8/5 | Mitch Smith | 8/9 |
| Brittany Le | 8/5 | Gary Philbrick | 8/10 |
| Dea Norton | 8/5 | Tony Howard | 8/11 |
| Keli Fink | 8/6 | Kathy Lingo | 8/11 |
| Billy Gidney | 8/7 | Bathy Barck | 8/13 |
| Michelle Henry | 8/7 | Jeff Ewers | 8/13 |
| Kay Mizell | 8/7 | Keith Haley | 8/13 |



Hit the trail

A new walking trail at the Central Park Campus should be ready for use at the start of the fall semester.

The 1/4 mile trail, just north of the temporary parking lots, will be covered with wood chips donated from area tree trimers.

For physical education classes and others interested in walking, the trail will be a welcome change from taking a more dangerous stroll along State Highway 380.

Just a reminder...

The deadline to make changes to health insurance coverage or reimbursement accounts is July 31.

But anyone who thinks they'll have a problem meeting that deadline should call Vicki York at ext. 6664.

She'll also be happy to answer any questions about the process.

Condolences

Our condolences to the family of longtime CCCC associate faculty member Tom Lombardo, who passed away July 17 after suffering a heart attack.

The Denton resident had taught economics at the college since "before it had buildings."

"He was a wonderful friend to a great number of people," said Pat Dysart of business and engineering.

Lombardo had taught economics in Texas colleges and universities all of his life.

Anyone wishing to contribute to a memorial fund may contact Dysart at ext. 5831. She's collecting money for a donation to the Heart Association.