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Caleidoscope

Collin County Community College Employee Newsletter

Oct. 11, 1993

No. 272

Published by the Public Relations and Publications Department

SACS Update

A draft of CCCC's *Self-Study Report 1992-94* has been compiled and placed in administrative offices at Central Park Campus, Spring Creek Campus and Courtyard Center (see list below). The Steering Committee invites you to review the document and offer comments or suggestions on how CCCC can better serve its community. Comment sheets have been placed at each site listed below for use in responding.

CPC-16 copies total

Associate Faculty Office (two copies)
Associate Vice President for Instruction
Business Office
Computer Services
Cooperative Work Experience
Health Sciences, Physical Education and
Child Development
Human Resources
Information Center
Institutional Research
LRC (three copies to check-out overnight)
Plant Operations
Registrar's Office
Student Activities

(Continued on page 6)

T R U T H S

Here is another of Dr. Anthony's "truths." By remembering and applying these truths to our daily tasks, we as individuals, and as a college, can continue to make a difference in the lives of our students, staff and faculty.

"The third truth: learning must be individualized or personalized in order to be effective. Students will only learn that which they have some proclivity for or interest in.

Actually, if you think about it, all learning is personal learning; there is no other kind. There is no such thing as mass learning; there is only a group of individuals who have learned—individually—to respond in the same way. Every person approaches the use of information in his own unique way, his own learning style. Teaching which insists on uniformity of approach is not really teaching, it is indoctrination.

Effective instruction is that which helps each individual develop approaches, methods, materials and a pace of learning appropriate to his or her other needs, resources and experiences."

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Submission Deadline

Monday, Oct. 18 by 5 p.m.

Caleidoscope is published every two weeks by the Public Relations and Publications Department.

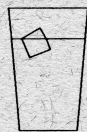
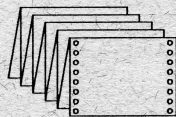
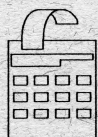
Send submissions to Jill Klancnik, coordinator of public relations, F102/SCC, 881-5615.

Submissions of more than two paragraphs are preferred by diskette in WordPerfect.

**Public Relations and
Publications Department fax
number—881-5971.**

FYI

JTPA has a new telephone number (metro 569-4650) and a new fax number (569-4665). Please mark these numbers on your phone lists.



What do these items have in common?

Turn to the bottom of page 5 to find out!

Staff News

ACC '93-94 Members

The 1993-94 All College Council held its first meeting on Monday, Sept. 27. The first order of business of the council was selection of a new chair. Jeff Edwards was the unanimously choice of the group. Congratulations Jeff!

Following is a membership roster of the All College Council. If you have any issues or concerns you would like to bring before the council, please contact Jeff Edwards or any other member.

Suzie Armstrong
Carole Boatright
Rebecca Crowell
Jeff Edwards
Martha Ellis
Norma Johnson
Larry Lawrence
Barbara Lusk
Charlene Madison
Mary McRae
Maxine Phillips
Marilyn Schmittou
Linda Shoup
Susan Sourjah
Vicki York

New Advisers Have Arrived

Please join the Advising Department in welcoming three new advising associates who started with CCCC on Wednesday, Oct. 6.

Michele Boverie comes to CCCC from the University of North Texas where she worked as a degree program adviser in the College of Business Administration. She is based at CPC.

Kim Hochmeister has held a variety of positions at CCCC, including part-time adviser, as she continues to pursue her Ph.D. She is based at SCC.

(continued on page 3)

Continuing Education Classes—Oct. 19–Nov. 2

Please register for any of the following Continuing Education classes at least three days prior to the first class meeting.

For more information on any of these classes, please contact the Continuing Education Division at 985-3750. To register, contact the Registrar's Office at 985-3720.

Central Park Campus

10/23

Surviving the Financial Strains of Divorce

10/25

Proofreading and Editing

11/2

Microsoft Excel for Macintosh

Courtyard Center

10/19

Real Estate Contracts

Real Estate Math

Real Estate Principles I

Real Estate Property Mgmt.

Employee Performance Appraisals

Compensation and Benefits

How to Hire and How to Fire

10/20

Home Accessories

Microsoft Excel for Windows II

Family and Medical Leave Act

10/21

How to Promote Your Business without
Going Broke

WordPerfect 5.1, II

Intro. to DOS

How to Write Performance Appraisals

10/23

"C" Programming Tools

WordPerfect for Windows, I

WordPerfect 5.1, II

Intro. to Microsoft Windows 3.1

Intuit Quicken Windows

Lotus 1-2-3 for DOS, II

Intro. to PageMaker

Coping with Death and Loss

10/26

Thinking Creatively

Manager's Intro. to LANs

dBASE IV Beginning

Short-term Memory Building

10/27

Home Electronics

Intro. to DOS

Team Leadership

10/28

Lotus 1-2-3 for DOS

Advanced Graphics

10/30

WordPerfect 5.1, I

The Electronic Cottage

10/31

Intro. to Microsoft Windows 3.1

11/1

Computer Keyboarding

World Class Performance

Intro. to Microsoft Windows 3.1

Intermediate DOS

Borland Paradox for Windows

Intermediate Sign Language

New Tax Laws

Advanced Creative Writing

Professional Supervision

Intermediate French

11/2

Optimizing Microsoft Windows 3.1

Personal Financial Management

How to Buy and Sell a Small Business

WordPerfect 5.1, I

Art of Resolving Conflict

Plano Senior

10/26

Proofreading and Editing

Spring Creek Campus

10/19

Real Estate Finance

Lotus 1-2-3 for DOS, I

10/22

Real Estate MCE

10/25

Floral Arranging—Weddings

10/26

Proofreading and Editing

10/29

Real Estate Principles I

Real Estate MCE

Celebration of Cultures – April 1994

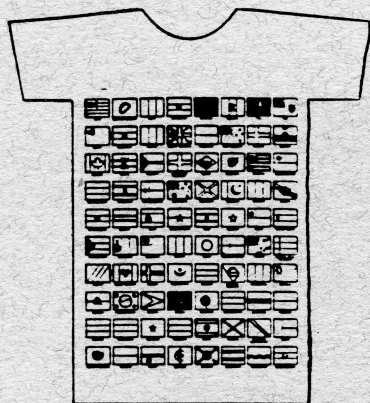
Geography Quiz

Congratulations to Mike Broyles, Jack Duncan, Mike Voy and Carol Worsnop for identifying Somalia as the country in the last quiz. Their names will be put into a drawing for a T-shirt that will be held during the Celebration of Cultures April 4–8. Each person correctly answering the quiz will be a finalist in the drawing. Each of your answers will qualify separately, no matter how many countries you identify.

To make your guess for this quiz contact Edelin Rubino at ext. 5956 or Hazel Phillips at ext. 6899. Good luck.

The Lap Is Here

Located in the northernmost region, it is the fifth largest country of its continent. Most of the inhabitants reside in the south-west on lands which were once claimed by the USSR. Forestry is its major industry, yet it looks like an ocean of lakes and islands. Name this country that is shaded in the map.



Celebration of Cultures T-shirts and Sweatshirts

Peggy Breedlove, chair of the task force, is reordering the C of C T-shirts and can special order sweatshirts. Specific sizes, including children's sizes, can be ordered, and the cost is \$13 (child T-shirt), \$15 (adult T-shirt), \$16 (child sweatshirt) and \$18 (adult sweatshirt). Orders must be placed by *Friday, Oct. 15*. For more information contact Breedlove at ext. 5703.

ETSU Rep on Campus

Winnetta Morrow, a representative from East Texas State University, will visit with students from 9 a.m.–noon on Monday, Oct. 18 in front of Pike Lecture Hall/CPC and from 9 a.m.–noon on Monday, Oct. 25 in the Atrium/SCC.

Multimedia Assistance

Multimedia classroom lectures are popping up all over our campuses! If you are interested in receiving one-on-one assistance, contact Mary Emerson at ext. 5953. The Council on Excellence is sponsoring this assistance using the Compel software package.

Also, the *Maximizing Multimedia* teleconference is available for check-out from the A-V Center at the LRC/SCC.

Advisers

(continued from page 2)

Mike Svoboda is a product of CCCC who went on to earn his bachelor's of arts degree from the University of North Texas. He worked both as a peer adviser and as a part-time adviser at CCCC. He is based at SCC.

FYI from Compensation and Training

Did you know that the Human Resources Office is working on a video explaining how the classification process works? Many of you have already seen Maxine Phillips and the Audio-visual crew taping you or your area at SCC. Look for her at CPC toward the end of October. We anticipate completion by the end of the year.

I am currently the coordinator of the Compensation Forum for the colleges and universities in the Dallas/Fort Worth area (SMU, TWU, TCU, UNT, UTA, UTD, DCCCD, TCJC and TCOM). The purpose of the forum is to compare and discuss salaries and concerns. Our forum meets quarterly and if you have any questions that you would like for me to present to the group let me know.

If you have not submitted your ADA questionnaire and job description on both diskette and hard copy, please contact Maxine Phillips with the status.

If you have questions concerning classification, salaries, or other compensation issues, feel free to contact me at ext. 5665.

Shirley Kaczka

(continued on page 4)

TQMckinney Chooses Two CCCers

Martha Ellis and Sylvia Kelley have been selected as facilitators in "Total Quality McKinney." They will participate in training from now until February, and they will provide local organizations with training in the theory and application of total quality management.

Historical Video Produced by Collins and Pearson

Larry Collins, professor of history, and Greg Pearson, media specialist in the LRC, produced a video titled "Mr. Speaker" Mr. Sam." Visitors touring the Bonham home of Sam Rayburn now have the opportunity to hear this seven-minute tape produced by these two men.

Counseling Center Info

The Counseling Center is open from 8 a.m.-5 p.m. on Monday, Tuesday, Thursday and Friday and from noon-8 p.m. on Wednesday at SCC. CPC hours are 1-5 p.m. on Thursday. If Linda Qualia, CCCC's counselor, is not available at ext. 5779, please contact Donna Okaro at ext. 5780, Marilyn Schmittou at ext. 5770 or Doris Littrell at ext. 6770.

Send in Your News

Don't forget to send in submissions of your, or your department's accomplishments to be included in "Staff News."

Staff and Faculty Opportunities

Fiesta of College Computing

deadline for proposal: Oct. 15

April 15 San Antonio

Programs should focus on the many ways that people use information technology in higher education. Sessions will be 75 minutes long.

Great Teachers Seminar

Oct. 15-17 Ruidoso, NM Fee: \$250

This seminar is based on the premise that college faculty are a rich resource. It takes a participant-centered focus that allows those attending to determine its content. It focuses on teaching successes and challenges.

Educating One-third of a Nation IV: Making Our Reality Match Our Rhetoric

Oct. 21-23 Houston Fee: \$265

This seminar, which is part of a series, is designed to help colleges develop and implement comprehensive action plans to enhance cultural diversity and develop environments of support.

Scholarly Writers' Workshop

Oct. 23 9 a.m.-4 p.m. Dallas Fee: \$95

This workshop is for faculty and administrators who want to publish non-fiction books. It is guaranteed to address all specific questions about book publishing, with special attention to which publishers to pursue and which to avoid. Developing a prospectus will also be discussed.

Life Balance Workshop for Working Women

Oct. 27 Dallas Fee: \$ 49

Learn ways to avoid overextending yourself, determine top priorities, relationship balance, organizational skills and boost efficiency.

Advancing Reform-The College Board National Forum

Oct. 27-30 New Orleans Fee: \$195

The National Forum will bring together practitioners and policymakers to advance an agenda for action. Leading practitioners will share strategies through concurrent sessions.

Writing Policies and Procedures

Oct. 27-28 Dallas

Fee: \$295

In this workshop you will learn to develop clear policies and procedures, master perfect letter writing, put together a manual, and communicate clearly to other employees with your writing.

Confidence, Composure and Compliance

Nov. 4 Denton

Fee: \$79

Nov. 5 Dallas

Fee: \$79

This seminar will help you gain assurance to handle anything, develop inner calm, and take action with poise and power.

44th Texas Educational Secretaries Association Fall Conference

Nov. 12-14 Abilene

Fee: \$75

This conference will focus the issues that face secretaries in education.

Reinventing the Community College Using Technology

Nov. 14-17 Nashville, TN Fee: \$295

This conference is the principal showcase of applying technology to improve teaching and learning in community colleges. It is sponsored by the League for Innovation Application of Computer Technology in Community Colleges.

Fulbright-Hays Seminars Abroad Program

Study in Brazil, Hungary, Indonesia, Pakistan or Poland during the 1994-95 academic year.

For more information on the above opportunities, please contact Martha Ellis at ext. 6606.

Wellness News

Open Aerobics

The hours for open aerobics in the Dance Studio at SCC are Monday–Thursday, 4–5 p.m.; at CPC are Monday and Wednesday, 4–5 p.m.

Family Health Month

Don't forget that October is the Family Health Month. If you are taking part in the Wellness Program's employee contest, keep up the good work with your family activities.

Poison Safety Game

Beverly Tremain has free game cards available to anyone who wants to teach a child about poison prevention. The "Poison Safety" game teaches children about poisons and some good and bad habits associated with them.

Flu Shots

The Wellness Program and the Collin Student Nursing Association are co-sponsoring flu shots for CCCC faculty and staff. The Agape Group will be administering these preventative shots from 8–10 a.m., 11 a.m.–1 p.m. and 5–7 p.m. Thursday, Oct. 21 at SCC and from 8 a.m.–1 p.m. Wednesday, Oct. 27 at CPC. The fee is \$10 for those under 65 years old and \$6 for those over 65.

Blood Profiles

Wellness Way will be drawing blood profiles from 7:30–8:30 a.m., Tuesday, Oct. 26 in A217/SCC. Tests and fees vary, and registration by Monday, Oct. 25 is required.

Heart Fest 1993: Oct. 11–15

Join the Wellness Program and CCCC's Food Service for a celebration of good food and good health. Low-fat, nutritious meals will be served Monday–Friday at SCC, and Canteen, Inc. has donated delicious samples for Monday–Wednesday at CPC.

CPR Certified

The following staff and faculty have been certified in cardiopulmonary resuscitation and obstructed airway for adult, child and infant:

Jessie Abbott-White	Sidney Kyle
Julio Armijo	Margie Lasek
Juanita Austin	Jill Lewis
Bobby Barnes	Leslie Lounsbury
Gail Barnes	Thomas Marvin
Carole Boatright	Kenneth Neal
John Boyd	Rita Parker
Richard Campbell	Susan Paulson
Rebecca Crowell	Marj Ramsey
Tiffany Ellsworth	Charlene Redden
Dawn Garcia	Wanda Richardson
Manuel Garcia	John Scott
Shirley Harmon	Jean Sobotka
Billy Jack	Susan St. John
Carol Jenkins	Elaine Stewart
Hillary Kasbarian	Rhonda Thomas
Barbara Kelly	Ricky York
Rob Killen	

*For more information on Wellness opportunities, please contact
Beverly Tremain at ext. 5777.*



They Say It's Your Birthday!

October

Marty Berryman (11th)
Omri Crewe (12th)
Carol Harris (12th)
Peter Leitner (12th)
Judy White (14th)
David Glosson (15th)
Pamela Justice (15th)
Rhonda Parsley (16th)
Ike Tennison (16th)
Jeff Edwards (18th)
Jack Gray (18th)
Marilyn Moss (18th)
Margie Lasek (20th)
Earl Perry (21st)
Tommy McKinzey (22nd)
Judy Sanchez (22nd)
Bill Adler (23rd)
Gina Hight (23rd)
Marilyn Mask (24th)

Teleconferences

Title: *Meeting the Challenge: Calculus Renewal*
Time: 10:30 a.m.–3 p.m.
Date: Wednesday, Oct. 13
Place: Bijou II

Title: *Assessing Student Outcomes: Successful Practices and Procedures, Part II*
Time: noon–2:30 p.m.
Date: Thursday, Oct. 14
Place: Bijou II

Title: *World Food Day*
Time: 11 a.m.–2 p.m.
Date: Friday, Oct. 15
Place: Bijou II

*For more information on teleconferences, please contact
Wendy Burton at ext. 5828.*

It's the Biannual Business Office Workshops!



From capital inventory to cookies... we'll be covering it all at the Biannual Business Office Workshops on Tuesday, Oct. 19 and Wednesday, Oct. 20. Topics of discussion will include: accounts payable, accounting/budget reports, the business procedures manual, capital inventory, payroll, petty cash, professional and local travel, and purchasing.

Please join us and enjoy the refreshments during these informative workshops. Everyone will have the opportunity to ask questions, so come ready to ask away! Mark your calendars for Oct. 19 from 10 a.m.–noon, E206/CPC or Oct. 20 from 10 a.m.–noon, F108B/SCC.



New Database Available in the LRC

The king of educational databases is now housed in the LRC's CD-Rom room. The new ERIC CDs provide citations and abstracts of articles from more than 750 education journals. ERIC is a combination of "Resources in Education" (RIE) and "Current Index to Journals in Education" (CIJE). Users can search 10 years of current journals and journals from 1966-81.

Name That Tune



It's that time again. Call ext. 5608 to play the ever-popular "Name That Tune."

SACS Drafts

(Continued from page 1)

SCC—27 copies total

- Associate Faculty Office (two copies)
- Bookstore
- Business and Engineering (two copies)
- Developmental Education (two copies)
- Fine Arts (two copies)
- Fitness Center
- Human Resources
- Humanities (two copies)
- Information Center
- LRC (three copies to check-out overnight)
- Math and Natural Sciences (two copies)
- Plant Operations
- Public Relations and Publications
- Social Sciences and Public Services (two copies)
- Student Activities
- Student Services Area (two copies)
- Vice President of Instruction's Office

CYC—three copies total

- Continuing Education
- Small Business Development Center
- Vice President of College and Community Development's Office

Other locations—two copies total

- Frisco Library
- JTPA, BankTexas McKinney

News from CWE

As reported previously in *Caleidoscope*, October is National Cooperative Education Month. Be sure to take in "Co-op Cinema" in the SCC Atrium on Tuesday, Oct. 19 and Wednesday, Oct. 13 and 27. All performances are from 11:30 a.m.-12:15 p.m.

"What Employers Want"

Wednesday, Oct. 13 11:30 a.m.-12:15 p.m.

Presented by Kathy Dwyer of Manpower, Inc.

"How to Be More Successful"

Tuesday, Oct. 19 11:30 a.m.-12:15 p.m.

Presented by Steve Klein of the Professional Development Center in Richardson

"Wellness in the Workplace"

Wednesday, Oct. 27 11:30 a.m.-12:15 p.m.

Presented by Beverly Tremain of CCCC's Wellness Program

"As Your World Turns: Living with Change" is the title of the special Saturday seminar on Saturday, Oct. 16. A full-day series of workshops related to adapting ourselves to the daily changes in life. The mini-workshops will provide insights into handling change along with two areas which often give us the most trouble: dispute resolution and stress. The workshops will be conducted by Brenda Enzminger and Linda Qualia, both licensed professional counselors.

"Living with Change"

8:15-10:15 a.m.

"Dispute Resolution, A New Way to Fight Fair and Friendly"

10:30 a.m.-12:30 p.m.

Lunch

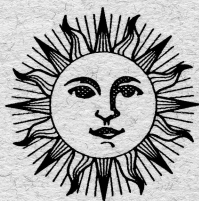
12:30-1:20 p.m.

"Advanced Stress Management"

1:30-3:30 p.m.

All interested CCCC staff and faculty members are cordially invited to attend the "Reely Big Shooow" on Friday, Oct 22 at 11 a.m. in the SCC Conference Center. For more information please contact the CWE Office at ext. 5735.

Applause to the GTE Corporation Foundation for their altruistic contribution of \$1,000 to the SUCCESS program. The check was given as the second part of a three-year pledge to provide a stipend to a CCCC Cooperative Work Experience student who works in a non-profit setting. The total pledge is \$3,000 by June 1994. SUCCESS translates into "Students Utilizing Collin County's Education and Service Systems."



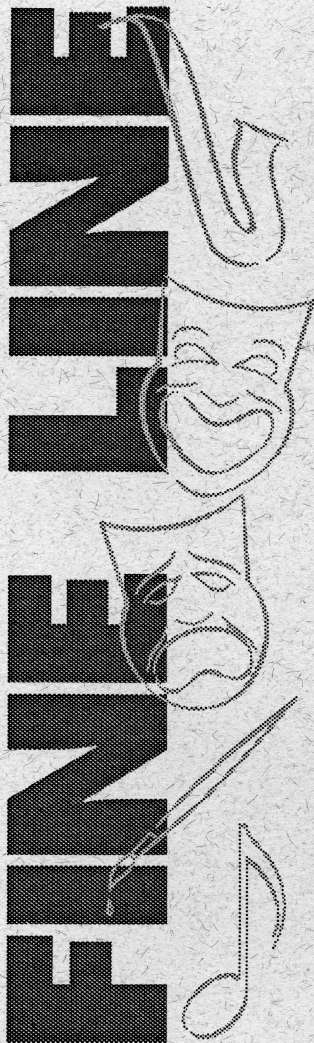
Inspirational Ideas from CCCCers

by Cathy Whitney, professor of biology

Have You Read a Good Book Lately?

In general, when browsing through a book store, we understand that the cover of a book doesn't give much information about its content. To adequately critique a book, one must read it very carefully and understand the purpose for which it was written. Life is analogous to a book store. People are analogous to books. Think of your daily encounters with others. Now, have you read a good book lately?

If you are interested in sending in submission for our new column "Inspirational Ideas from CCCCers," please see the deadline for *Caleidoscope* submissions box on page 1.



October "Wednesday Noon Recital" Series

The Music Department is again presenting its recital series this fall beginning at noon, Wednesday, Oct. 13 in the John Anthony Theatre/SCC. All concerts are free and open to everyone. This month's schedule includes:

- Oct. 13 "The Sutcliffes" album-release party will follow their concert
- Oct. 20 "Expressions" CCCC's award-winning jazz choir
- Oct. 27 Student Recital

Collages on Campus

The Art Department is hosting a professional art show titled "The Search for Order," a group of collages by Karen Crandall Simpson and Nancy Miller Johnson. Their work will be on display from 9 a.m.-4 p.m. Monday, Wednesday and Friday and from 9 a.m.-8 p.m. Tuesday and Thursday through Friday, Oct. 29 in the Gallery K208/SCC.

Fine Arts Scholarship Winners

The following students received \$250 scholarships for the fall semester:

Music

Terry Chapman, Andrew Chappell, Michael Fogarty, Jennifer Gray, Shayne Green, Jonhenry Grizzle and Alecia Self. Fogarty was also designated as the Eric Funk Scholarship winner.

Photography

Mike Brennon, Pam Difazio, Daphne Mitchell and Roy Gardner.

Theatre

Anne Elizabeth Best, Phillip Elins, Andrea Garza, Dianna Kretz, Hang Nguyen, Kari Southard, Jeff Stover, Nicole Theriot and Whitney Whitsell. Best was also designated as the David Hobbs Memorial Scholarship winner.

"Terra Nova" Opens Thursday

In 1911 explorer Robert Falcon Scott and a group of fellow Englishmen set off on a journey to the South Pole. Roald Amundsen and a group of Norwegians also traveled to the South Pole. The play "Terra Nova" dramatizes this final trip by Scott that ended in the tragic deaths of his entire troupe.

"Terra Nova" will be performed at 8 p.m. on Oct. 14-16 and Oct. 20-23 and at 2:15 p.m. on Oct. 16-17 and Oct. 24 in the John Anthony Theatre. General admission tickets are \$6, and faculty/staff/student/senior citizen tickets are \$4. For ticket reservations contact the Box Office at ext. 5809.

Student Photo Exhibit

CCCC photography students who photographed the Big Bend Country as part of a class project are currently exhibiting their work in the Galleria LRC/SCC. The exhibit will continue through Oct. 31 with an opening reception from 6-8 p.m., Wednesday, Oct. 13.

REMINDERS

TEX Registration begins Monday, Oct. 18 for the winter and spring semesters. The winter and spring schedule will be on campus Thursday, Oct. 14.

Team/Volunteer Day 1993 is coming up Friday, Oct. 29. Don't miss out on this year's fun.

Seniors Tennis Champs

With CCCC's tennis teams winning both the men's and women's national championships earlier this year, it's not surprising that another team with ties to CCCC has advanced to a national championship!

A group of players from the college that includes Dr. Anthony and Steve Ellis will be competing as the Texas representatives in the U.S. Tennis Association National Seniors Championship in Tempe, Arizona, Nov. 4-7. Other members of the team are Bill Czajkowski; Glenn Schmittou (Marilyn's

husband) and Wayne Shearer of Plano; Bob Conaway of Dallas; Dale Glaze of Denison; Algia Allen of Mesquite and Jerry Slayton of Van.

The team competed against teams from Austin and Houston Oct. 1-3 in New Braunfels for the right to represent Texas in the championship. The Collin County team will compete against 17 U.S. Tennis Association league-winning teams from across the country.

For more information,
please call ext. 6851
or ext. 5780.

All events are free and
open to the public.

M A T T E R S F O R L I V I N G

When Love Hurts: A '90s Look at Sexually Transmitted Diseases

Wednesday

October 13, 1993

1:30-3:30 p.m.

Spring Creek Campus

Conference Center F108B

Presented by Patti Pagels,
director of Community Relations
for Life Planning/Health Services
in Dallas

Anger! Gang Violence: Is it the Result of Anger in Children, Teens and Adults?

Saturday

October 23, 1993

9-11 a.m.

Central Park Campus

Pike Hall

Presented by Harriet Bachner,
Ph.D.

"Yes, Cathleen, We Will Let You Manage a Major Television Station!"

Friday

November 5, 1993

10 a.m.

Spring Creek Campus

John Anthony Theatre

Presented by Cathleen Creany,
vice president and general
manager of WFAA-TV channel 8

Courageous Communication: Tell the Truth About Yourself and Your Feelings

Wednesday

November 17, 1993

7 p.m.

Spring Creek Campus

Conference Center F108B

Presented by Joe Hulgus, Ph.D.,
Family Therapy Associates of
Plano

C O L L I N C O U N T Y C O M M U N I T Y C O L L E G E



CENTRAL PARK CAMPUS • 2200 W. UNIVERSITY DR. • MCKINNEY, TEXAS 75070 • SPRING CREEK CAMPUS • 2800 E. SPRING CREEK PKWY. • PLANO, TEXAS 75074

Sponsored by the CCCC Counseling Center and the Gender Equity Program

The Gender Equity Program is funded by a grant from the Carl D. Perkins Vocational Education Act.