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Caleidoscope 9/8/1992

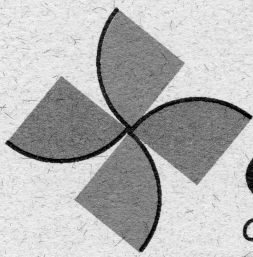
Marisela Cadena-Smith

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C A L E I D O S C O P E

C C C C E m p l o y e e N e w s l e t t e r

Sept. 8, 1992

No. 245

Caleidoscope Show

Title: TBA
Air Time: Plano Telecable, channel 35
Monday, Sept. 7, 5 p.m.
Tuesday, Sept. 8, 9 p.m.

Title: TBA
Air Time: Plano Telecable, channel 35
Monday, Sept. 14, 5 p.m.
Tuesday, Sept. 15, 9 p.m.

Congratulations

Congratulations to the winners of the 1992 Employee Recognition awards. These awards are given annually to outstanding faculty and staff members at CCCC for their contributions to the success of the college.

This year's recipients were nominated by their peers and selected by members of the Employee Recognition Task Force. The task force was co-chaired this year by Vicki Harris and Tony Howard.

The awards were presented during an enlightening and entertaining program during the Aug. 21 staff day with Tony serving as emcee.

The winners of the awards are:

Cathy Dukes	Rose (adjunct)
Helen Dupont	Rose
Mitch Smith	Ambassador
Billie Collins	Innovator-of-the-Year
Beth Porter	Unsung Heroine
Kent Farr	Unsung Hero

Congratulate these award winners and get ready for next year's awards!

VOLUNTEERS NEEDED!

Allen County Fair

Wear cool clothes, bring your sodas and sit in the shade under the CCCC booth at the Allen County Fair, 9 a.m.-7 p.m., Saturday, Sept. 12.

Volunteers are still needed. Please contact Rebecca Crowell, ext. 5711. Help show that CCCC is truly a "community" college.

High School Recruitment

Please volunteer to help in the recruitment activities for the fall semester at the following high schools. Call Rebecca Crowell at ext. 5711.

Sept. 14

Plano Sr. High School 6-9 p.m.

Sept. 15

Prosper High School 9-11 a.m.

Rockwall High School 8:30-11:30 a.m.

Plano East High School 7:30-9 p.m.

Berkner High School 7:30-9 p.m.

Sept. 16

Community High School 9 a.m.-noon

Sept. 17

McKinney High School 8:30-11:30 a.m.

Greenville High School 8 a.m.-noon

J. Earl Selz High School 9-11 a.m.

Denton High School 7-9 p.m.

Lewisville High School 7-9 p.m.

Sept. 22

Princeton High School 9-11 a.m.

Sept. 24

Allen High School 6-9 p.m.

Public Auction

CCCC will be participating in a public auction along with Collin County, and the cities of Plano, Allen, Frisco and Wylie. It will be held Saturday, Sept. 12, at 10 a.m. at the Collin County Service Center, 700A West Wilmeth Road, McKinney, Texas. Registration begins at 8 a.m., and the auction begins at 10 a.m.

Vehicles, office equipment and many other pieces of surplus and confiscated equipment will be auctioned.

For more information, contact Pat Lindberg, Collin County Purchasing Department, Collin County Courthouse, Metro 231-7170.

Posting Procedures and Guidelines

CCCC provides opportunities for the student body, staff, faculty and community to publicize activities, services and miscellaneous information when done within published procedures regarding time, place and manner. The Student Activities Office (CPC/B251, ext. 6788; SCC/F129, ext. 5788) serves as the approval center for all materials to be posted on either campus.

Several bulletin boards have been designated specifically as "Campus News," "Community Information," "Items/Services for Sale/Rent," "Housing," "Jobs" and "Scholarships." Anyone desiring to post materials must adhere to the following procedures and guidelines.

- Include pertinent information, in particular contact name and phone number, on all materials to be posted.
- Receive an approval stamp dated and signed by Student Activities personnel for each item to be posted.
- Approved items, with preferred maximum size of 11" x 17", will be posted neatly on appropriate bulletin boards by Student Activities personnel.
- Under special circumstances and with the approval of the Director of Plant Operations, the Director of Student Activities, may designate other areas for posting.
- Materials generally will be approved and posted for a maximum period of four weeks.
- Materials which do not conform to these posting procedures and guidelines are subject to removal.

Note: *Approval of posted materials does not imply college endorsement.*

From: Life's Little Instruction Book

- Take a photography course.
- Refill ice cube trays.
- Attend class reunions.
- Know how to type.
- Know how to drive a stick shift.
- Take good care of those you love.
- Do more than is expected.
- Never compromise your integrity

NOTES FROM HUMAN RESOURCES

Upcoming Birthdays

Marti Miles-Rosenfield	9/9
Margo Schmidt	9/9
Linda Conry	9/11
Sylvia Valdez	9/11
John Boyd	9/14
Janet Seabolt	9/15
Sherill Cobb	9/16
Glenda DeLeon	9/16
Greg Dennis	9/16
Darla Murphy	9/16
Lydia Gober	9/17
Larry Collins	9/18
Gordon O'Neal	9/18
Wanda Richardson	9/19
Jackie Brown	9/20
Kim Russell	9/20
Helene Cavanaugh	9/21
Jean Sobotka	9/21

Handbook Revisions

The Human Resources Office has reviewed and recommended that step-parents and step-children be qualified "immediate" family in the Bereavement/Critical Illness Leave section of the Faculty and Staff Handbook (Section 8.5).

The 1992-94 Faculty and Staff Handbook is being printed and the "immediate family" revisions will be incorporated in a handbook supplement at a later date. Please call the Human Resources Office if you have questions.

Texas Medieval Association

Annual Meeting
Southern Methodist University
Dallas Hall

Sept. 11-12, 1192

Featuring Peggy Liss
Author of the 1992 Work
Isabel the Queen: Life and Times

For information call:
Bonnie Wheeler
(214) 521-3542
(214) 521-6996
Don Kagay
(214) 526-4530

WELLNESS NEWS

Fall Fitness Center Hours

Spring Creek—ext. 5848

Monday—Thursday	8 a.m.—10 p.m.
Friday	8 a.m.—6 p.m.
Saturday	8 a.m.—5 p.m.
Sunday	noon—5 p.m.

Open Aerobics

M—R	4–5 p.m. A107
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Weight Room:

MW	11:50 a.m.—1 p.m.
MW	2:20–10 p.m.
F	11:50 a.m.—6 p.m.
TR	1:50–10 p.m.

Racquetball Courts

MWF	8–8:50 a.m.
MW	11:50 a.m.—1 p.m.
M	2:20–6:30 p.m.
W	2:20–10 p.m.
TR	9:20–11 a.m.
TR	12:20–10 p.m.
F	11:50 a.m.—6 p.m.
S	11:50 a.m.—5 p.m.

Dance Studio

Check fitness desk ext. 5848 or with Jill Whitson ext. 5913.

Gym

MWF	8 a.m.—1 p.m.
TR	8 a.m.—12:30 p.m.

(Afternoon and evening hours may vary depending on athletic and intramural schedules.)

Tennis Courts

MWF	9–10 a.m.
MW	11 a.m.—10 p.m.
F	10:50 a.m.—6 p.m.
TR	10:50 a.m.—12:30 p.m.
TR	1:50–5 p.m.
TR	6:20–10 p.m.

(Afternoon and evening hours may vary depending on athletic schedule.)

Central Park Campus—ext. 6892/B207

MW	2–5 p.m.
TR	2–6:30 p.m.
F	10 a.m.—2 p.m.

Open Aerobics

MW	4–5 p.m.
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Circuit Weight

MW	3–4 p.m.
TR	3:30–5 p.m.

New Student Media Workshop

The Central Park Campus Learning Resources Center has opened a new Student Media Workshop. This innovative facility consists of a television studio, a control room, and a post-production and editing area.

Though remarkably easy to master, the workshop can be used to create surprisingly sophisticated videotapes, complete with graphics and special effects. Documentary film from the vast Video Encyclopedia of the 20th Century may be added to productions requiring an historical dimension.

Exclusively for the use of students completing assignments, the media workshop may be employed pedagogically in a variety of ways. Demonstrations or training sessions may be arranged through Greg or Randy at the Central Park Campus Learning Resources Center. Call 548-6860.

To learn how other faculty employ the Student Media Workshop, to make suggestions, or to discuss potential uses or assignments, call John Mullin at ext. 5867 or Alicia Tibbals at ext. 6867.

HOW TO CHEAT ON YOUR DIET



Saccharine is such a powerful artificial sweetener it removes calories from anything it touches.

**AFTER YOU PUT
SACCHARINE IN YOUR
COFFEE, ANY
DOUGHNUTS YOU
DUNK ARE WITHOUT
CALORIES, TOO!**

"THIRD TIME'S A CHARM"

*This is the correct theatre schedule.
We apologize for the inconvenience.*

Theatre Production Schedule

1992-1993 (E) Evening-8 p.m. curtain
(M) Matinee-2:15 p.m. curtain

Fall

Noises Off (British farce)

John Anthony Theatre

Audition date: Tuesday, Sept. 8
Production dates: Oct. 15-16 (E)
Oct. 17 (M & E)
Oct. 18 (M)
Oct. 21-24 (E)
Oct. 25 (M)

American College Theatre Festival

John Anthony Theatre

Eight productions between Oct. 31-Nov. 3

A Christmas Carol? (new circus musical)

Black Box Theatre

Audition date: Monday, Oct. 19
Production dates: Dec. 10-11 (E)
Dec. 12-13 (M & E)
Dec. 15-18 (M)
Dec. 19 (M & E)
Dec. 20 (M)

Spring

The Hands of Its Enemy (drama about the deaf)

John Anthony Theatre

Audition date: Tuesday, Jan. 19
Production dates: Feb. 25-26 (E)
Feb. 27 (M & E)
Feb. 28 (M)
March 3-6 (E)
March 7 (M)

Stand-Up Tragedy (a "street rap" drama)

Black Box Theatre

Audition date: Monday, March 8
Production dates: April 22-23 (E)
April 24 (M & E)
April 25 (M)
April 28-May 1 (E)
May 2 (M)

For information on how you can reserve a season subscription, call the Quad C Theatre box office at ext. 5809. The four-show package is \$18 for the general public and \$9 for students, faculty/staff and senior citizens (age 55+).

Theatre Program

"The theatre program at CCCC is now offering a very inexpensive season ticket subscription for students, senior citizens and the general public. The season subscription approach is new at CCCC, and I will need the support and participation of everyone at the college for it to succeed.

Thus, I need you not only to encourage our students but I also need you to encourage your friends, colleagues and co-workers to purchase a season subscription. The offer is simple:

Reserve tickets to all four productions...pay for only three!

The four-show student and senior citizen (age 55+) package is only \$9 and a season subscription for the general public is only \$18.

Important Note: Faculty/Staff may also order at the \$9 student rate! Please take advantage of this terrific deal!

How do you purchase a season subscription?

Simply call Brad Baker at ext. 5679, call the theatre box office at ext. 5809...or simply stop by the Arts and Humanities Office (B189) with your check made out to 'CCCC Theatre.'

The theatre season this year is diverse and inovative. In October, we will present the hilariously funny British farce, *Noises Off*. This will be followed in December with a bizarre new 'circus musical' adaptation of Charles Dickens' *A Christmas Carol* with our very own Craig Erickson in the leading role of Scrooge!

During the spring semester we will present an area premier of *The Hands of Its Enemy*, a heart-warming drama about the deaf written by the author of 'Children of a Lesser God.' This play will feature the acting talents of Quad C Theatre Director Brad Baker, and stars one of CCCC's multi-talented deaf students, Texie Paysinger.

Finally, we conclude this challenging year with a very contemporary "street rap drama" titled *Stand-Up Tragedy*, which focuses on the current crisis confronting inner-city high school education.

Please help us to be 'unreasonable!' I need your help to make the theatre program a success!

Encourage your friends and students to purchase their season subscriptions this week!"

Thanks,
Brad Baker
Director of Theatre

Staff and Faculty Opportunities

CALL FOR PAPERS

The Popular Culture Association/American Culture Association is calling for papers. The deadline for submission is Oct. 1. The association's annual meeting will be held April 7-10 in New Orleans. Participants in all areas of the arts, humanities, social sciences and physical sciences are invited to attend.

CONFERENCE FOR WOMEN

The 6th Annual International Conference for Women in Higher Education is calling for papers. The deadline for submission is Oct. 15. Papers can be written in the areas of equity issues, women in their discipline, career mobility, networking, support systems, the future, etc. Special attention will be given to papers presenting the international perspective on a selected topic. Their annual meeting will be held Jan. 7-9 at the Westin Paso Del Norte, El Paso. The meeting will provide a forum for discussing areas relevant to women.

CONFERENCE ON COLLEGE TEACHING

The 5th Annual Lilly Conference on College Teaching-West is calling for papers. The proposal deadline is Dec. 11. The conference will be held March 5-8 at Lake Arrowhead, Conn. This is a weekend retreat for faculty to share proven pedagogies and insights about teaching. Papers, workshops and seminars are invited that provide a forum for faculty to discuss any areas affecting teaching and learning in or out of the classroom.

ARTICLES NEEDED

The Journal of American Association of Women in Community and Junior Colleges is calling for articles for its 1993 issue. The deadline is Nov. 15, and papers on women in technology, family issues, ethnic women, monitoring, leadership, learning styles, gender in curriculum and book reviews are welcome.

For more information on any of the above, call Martha Ellis at ext. 6606.

1993 SUMMER STIPENDS

The National Endowment for Humanities is offering \$4,000 stipends and \$4,750 with travel stipends to provide support for faculty and staff to devote two months to study or research. The deadline for applications is Oct. 1, and CCCC may nominate three faculty members. For more information, call Martha Ellis at ext. 6606.

HOW TO HANDLE CONFLICT AND MANAGER ANGER

Sept. 14—Dallas Marriott Quorum, 9 a.m. to 4 p.m. Fee: \$98

Sept. 22—Richardson Hilton Hotel, 9 a.m. to 4 p.m. Fee: \$98

The National Seminars' Group is sponsoring a seminar on conflict. Participants in this seminar will learn to become better conflict managers and how conflict can strengthen relationships, increase productivity and renew enthusiasm. It provides a positive, optimistic approach to managing anger. For more information, call Martha Ellis at ext. 6606.

TOTAL QUALITY MANAGEMENT WORKSHOPS

Oct. 13-14 Texas Instruments, Dallas (FULL)

Nov. 2-3 Texas Instruments, Dallas

Nov. 23-24 Texas Instruments, Dallas

Dec. 15-16 Texas Instruments, Dallas

This interactive seminar will help employees gain knowledge about the principles and applications of total quality management, develop as a team player, and begin drafting a plan for TQM on our campus. For more information, call Martha Ellis at ext. 6606.

CRITICAL THINKING: TEACHING STRATEGIES WORKSHOP

Oct. 17-18—Doubletree Hotel, Austin Fee: \$195

This workshop emphasizes the basic concepts of critical thinking, teaching strategies, mastery of content, establishment of intellectual standards, interdisciplinary examples, and modes of evaluation and assessment. For more information, call Martha Ellis at ext. 6606.

Minority Student Today Conference

Oct. 4-7—San Antonio

Recruitment, retention and success strategies for minority students. Learn how to eliminate structural barriers and promote multicultural and balanced academic programs. For more information, call Martha Ellis at ext. 6606.

Texas and Federal Employment Law

Oct. 6—Holiday Inn on Stemmons, Dallas
Fee \$139

Learn how to avoid lawsuits, how to handle employee complaints, access liability, Texas disability law, Texas non-competition laws, etc. Individual legal questions will be answered. For more information, call Martha Ellis at ext. 6606.

Communication: Making the Difference

Sept. 18 8 a.m.—noon
Oct. 23 12:30—4:30 p.m.
Nov. 12 8 a.m.—noon
Dec. 7 8 a.m.—noon

Texas Instruments, Dallas Fee: Free

Participants will have an understanding of their role in personal and organizational success. They will be able to foster recognition of job skills, interpersonal skills and action skills as keys to optimum performance. For more information, call Martha Ellis at ext. 6606.

Business Grammar and Usage

Oct. 13—Holiday Inn, Dallas Fee: \$98
Oct. 15—Hilton, Richardson

Learn how to polish your writing, build your word power, proofread and de-mystify punctuation. For more information, call Martha Ellis at ext. 6606.

Fourth Annual Southwest Seminar for Great Teaching

Oct. 16-18—Inn of the Mountain Gods, Ruidoso, New Mexico Fee: \$225

Share ideas with other faculty. Learn about teaching techniques from faculty. For more information, call Martha Ellis at ext. 6606.

1992 Annual Conference on Technology

Oct. 21-24 Orlando, Fla. Fee: \$295

Sponsored by the League for Innovation, this conference focuses on the application of information technology in the community. It will also explore the substance of instructional software, especially multimedia material, and the use of networks to provide access to resources and to facilitate communication among faculty, students and other college constituents. For more information, call Martha Ellis at ext. 6606.

Building Hours

Spring Creek Campus

Fall and Spring Semesters

Mon.—Sat. 7 a.m.—11 p.m.
Sun. noon - 5 p.m.

Summer Semesters

Mon.—Thurs. 7 a.m.—11 p.m.
Fri. - Sat. 8 a.m.—5 p.m.
Sun. Closed

Central Park Campus

Fall and Spring Semesters

Mon.—Thurs. 7 a.m.—11 p.m.
Fri.—Sat. 7 a.m.—5 p.m.
Sun. noon—5 p.m.

Summer Semesters

Mon.—Thurs. 7 a.m.—11 p.m.
Fri.—Sat. 8 a.m.—5 p.m.
Sun. Closed

Campus Hours for the 1992-'93 Academic Year

Sept. 6

Normal Campus Hours (**Fall**)

Sept. 7

Campus Closed (Labor Day)

Sept. 8—Nov. 25

Normal Campus Hours (**Fall**)

Nov. 26—Nov. 29

Campus Closed (Thanksgiving)

Nov. 30—Dec. 13

Normal Campus Hours (**Fall**)

Dec. 14—Dec. 19

8 a.m.—5 p.m.

Dec. 20

noon-5 p.m.

Dec. 21—Dec. 23

8 a.m.—5 p.m.

Dec. 24—Jan. 3

Campus Closed (Winter Holidays)

Jan. 4—March 14

Normal Campus Hours (**Spring**)

March 15—March 18

8 a.m.—5 p.m.

March 19—March 21

Campus Closed (Spring Break)

March 22—April 8

Normal Campus Hours (Spring)

April 9—April 11

Campus Closed (Spring Holiday)

April 12—May 28

Normal Campus Hours (Spring)

May 29—May 31

Campus Closed (Memorial Day)

June 1—July 1

Normal Campus Hours (**Summer**)

July 2—July 4

Campus Closed (Independence Day)

July 5—Aug. 8

Normal Campus Hours (**Summer**)

Aug. 9—Aug. 14

8 a.m. - 5 p.m.

Aug. 15

Campus Closed

Aug. 16

Normal Campus Hours (**Fall**)

Name That Tune II

"I'm Baaacckkk!! Yeah, it's time to get this year's **Name That Tune** game off and running. You all remember, of course, that the game was used as a holiday fund raiser last year and was quite successful. Close to \$600 was raised—much of it at the December All-Staff Meeting—and the money was used to make the holiday season quite a bit brighter than it might otherwise have been for some members of the CCCC community. So let's do it again.

Here's the deal. All you do is simply dial ext. 5608 and, if I'm not in my office, you reach my answering machine and become an instant contestant in the game. After a brief message, you will hear the first 10-15 seconds of a popular tune from the 50s-70s (nothing of value, in my opinion, has been recorded since 1975!). Just leave your name and guess after the beep. There will be two games each week—one will run from Monday—Friday, the other will be a special 'weekend edition' (with harder and shorter clues) for the aficionados.

Winners will receive a voucher that they may redeem for a cash prize and have their name published in the next edition of *Caleidoscope* (thus being the envy of all their colleagues). Winners will also be expected—gently pressured?—to donate their cash awards to the holiday drive. So, if you're into this only for the money, rather than the sheer fun of it, well....."

The "Tunester"

FERPA

According to LeRoy S. Rooker, director of the Family Policy Compliance Office at the U.S. Department of Education, institutions may use Social Security numbers for internal identification purposes. However, these numbers are protected by the Family Educational Rights and Privacy Act (FERPA), and therefore may not be released to third parties without the student's prior written permission. Because FERPA protects personally identifiable information, including information that is easily traceable, Social Security numbers may not be used for posting grades.

The Aug. 5 issue of the *Chronicle of Higher Education* contained an article on a recent case in which Rutgers University "was admonished by a federal judge for publically posting students' Social Security numbers." However, U.S. District Judge H. Lee Sarokin (affirmed the university's right to use the numbers of routine administrative functions such as billing and registration."

For answers to specific question, call the Registrar at ext. 5741.

EMERGENCY LOANS

The Foundation is pleased to announce that we have been able to award 10 emergency loans to date for 1992 totalling \$2,275. Based on previous years' figures, that number will increase by 40 percent before the end of December. CCCC's faculty and staff are to be commended for their continued participation in this important program that helps colleagues through times of financial difficulty.

Due to the fact that this program is funded solely by your donations and repayment of loans awarded, it continues to operate as a result of your commitment. Although our fund is small, the good it produces is immeasurable.

We hope that you will again consider a contribution to the Employee Loan Fund through the 1992-93 Joint Venture Campaign. A donation form is included in this issue of the *Caleidoscope*. If you have any questions, call Shari Swift in the Institutional Advancement Office, Central Park Campus, at ext. 6611.

All donations are confidential and tax deductible to the extent permitted by law.

Our thanks once again for your encouragement of others through this important program.

**The average
coupon saves about 25¢.
It shows you're
frugal.**

Please return to the Institutional Advancement Office, Room A-114, Central Park Campus

PARTNERS IN EXCELLENCE

- ☐ Yes, I want to invest in the *Joint Venture Campaign!*

Name _____ Dept. _____

Campus/Home address _____

- ☐ I pledge the following each month: ☐ \$2 ☐ \$5 ☐ \$10 ☐ \$20
or

- ☐ I pledge a one-time investment of: \$ _____

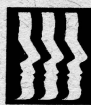
☐ Amount enclosed: \$ _____ ☐ Balance to be billed: \$ _____

My pledge is to be paid by: ☐ Personal check ☐ Money order

* ☐ Electronic debit of my bank account ☐ VISA ☐ MasterCard

Card information: Acct #: _____ Exp. date: _____

Investor's signature



Date

* Electronic debit is no longer available.

**This one shows
you're committed.
To excellence.
To your colleagues.
To CCCC!**