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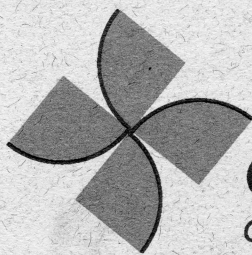
Marisela Cadena-Smith

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CALEIDOSCOPE

C C C C E m p l o y e e N e w s l e t t e r

February 24, 1992

No. 231

CENTRAL PARK CAMPUS LUNCHES

Feb. 24-27

| | |
|-----------|----------------------|
| Monday | Homemade Express |
| Tuesday | Subway |
| Wednesday | Golden Fried Chicken |
| Thursday | British Baker |

March 2-5

| | |
|-----------|----------------------|
| Monday | Homemade Express |
| Tuesday | Subway |
| Wednesday | Golden Fried Chicken |
| Thursday | D & L Catering |

Lunches will be served from 11 a.m.-1 p.m. in the second floor atrium.

Caleidoscope Show

| | |
|------------|--|
| Title: | Near Death Experience |
| Moderator: | Shelley Lane |
| Guests: | Debbie White Lou Hearon |
| Air Time: | Plano Telecable, channel 35 Tuesday, Feb. 25, 9 p.m. Friday, Feb. 28, 8 p.m. |

| | |
|------------|--|
| Title: | Student Leadership |
| Moderator: | Mary Rabaut |
| Guests: | Margie Lasek Susan Hoglund John Mark Holley |
| Air Time: | Plano Telecable, channel 35 Tuesday, March 3, 9 p.m. Friday, March 6, 8 p.m. |

STAFF AND FACULTY OPPORTUNITIES

Employee Recognition Program Coming Soon

All full-time employees should have received a booklet announcing the college's 1991-92 Employee Recognition Program.

The goal of the program is to recognize and reward staff members for their contributions to the successful accomplishment of the college's mission and goals.

April 1 is the deadline for submitting nominations. Any employee with at least two years of service, except current Employee Recognition Task Force members, can be nominated. Award recipients will be announced and recognized at the All Staff Meeting in August.

Additional nomination forms are available in the Human Resources offices and Adjunct Faculty offices on both campuses. Part-time employees and adjunct instructors can pick up the booklet at these locations. Supervisors also may pick up extra booklets in those offices.

Please take time to nominate people on campus that you know have made an extra effort for the college and/or community.

Registrar Vicki Harris and English Professor Tony Howard are the co-chairs of the Employee Recognition Task Force. Other members are: Kathy Kerby, Linda Conry, Glenda DeLeon, Bill Dillingham, Steve Carroll, Kim Russell, Margo Vargas, Vicki Oefelein, Gina Hight, Vicki York, Betty Connatser, Darla Foster and Tom Rodgers.

For more information on the recognition program, call Tom Rodgers at ext. 6882.

Calendar: February–March–April

Gallery Schedule-SCC/K208

- Feb. 17–Feb. 28 Photography Student Competition
- March 2–13 Advertising Art Student Competition
Opening: 6:30–8 p.m., March 2

Galleria Schedule-SCC/LRC

- Jan. 28–Feb. 28 Mexico Photographs
- March 2–27 Kathy Windrow
- March 2–6 Connections 1992: Ethics Forum
- March 31–April 3 Celebration of Excellence

“Forces” Is On Sale!

Forces is a CCCC honors journal staffed by honors students (with the exception of Peggy Brown, who acts as on-going editor). With two publications a year, *Forces* offers students, and non-teaching and teaching faculty the opportunity to publish their work in a nationally distributed journal. Selections from the submitted work are made entirely by students. Please support the journal by purchasing one at the low, low price of \$3 at either campus bookstore. And consider submitting some of your work or your students' work for the April 10 deadline. Contact Peggy Brown at ext. 5808.

Task Force News

If you have been elected chair of a task force for 1992, please call Judy LaGrone in the President's Office. Remember that task force assignments are available in division offices on both campuses.

Spring Arts Recitals Scheduled

The Collin County Community College Music Department is pleased to announce its Spring Performing Arts Recital Series. All concerts are free and will take place from noon to 1 p.m. in the John Anthony Theatre at Spring Creek Campus.

Recitals are scheduled for:

- Wednesday, Feb. 26
Tony Sheppard Trio (piano, bass and drums).
- Wednesday, March 4
Music majors in performance.
- Wednesday, March 11
Guest pianist Meryl Ettelson.
- Wednesday, March 25
Music majors in performance.
- Wednesday, April 1
Music Faculty April Fools Concert.
- Wednesday, April 15
Music majors in performance.

- Wednesday, April 2
Faculty recital: guitarist Gary Pokras.
- Monday, May 4
Music majors in performance.

For more information on the concerts, call Brian Allison at ext. 5813.

Jazz Choir Needs Your Donations

The CCCC Jazz Choir is asking all faculty and staff members to donate items for a giant garage sale the group has planned for Feb. 29.

Michael Crawford, director of the jazz choir, said the group will use proceeds from the garage sale to defray the cost for the choir's participation in the “Collegiate Showcase” choral festival in Chicago this April.

If you can contribute, please call Mike Crawford at ext. 5807, and he will arrange pick-up of your donated items. Faculty and staff also are encouraged to drop by the garage sale from 8 a.m. to 3 p.m., Saturday, Feb. 29, in the gymnasium at Spring Creek Campus to hunt for that one-of-a-kind object you can't live without!

Connections 1992: Ethics Forum

The Connections Task Force has put together a week of interdisciplinary activities for the college and community March 2–6. This year's Connections 1992 theme is “Ethics: A System of Moral Principles.”

Discussions are planned on ethics in health care, abortion, politics, journalism and other topics. Faculty and staff are encouraged to attend.

For more information on any of the programs, call Debbie White at ext. 6812. The schedule of discussions is:

Monday, March 2

Title: Ethics in Health Care

Speaker: Mary Moore Free, house anthropologist, Baylor Hospital in Dallas

Time: 12:30 p.m.

Place: CPC/Second Floor Atrium

Tuesday, March 3

Title: The Ethics of Abortion (Pro-life perspective)

Speaker: Dallas attorney Susie Hoeller, nationally-known pro-life advocate

Time: 9:30 a.m.

Place: SCC/Conference Center

Title: Creating and Understanding Humans: An Ethical Consideration

Speakers: Steve Ellis, CCCC VP of instruction; Sheryl Kappus, CCCC dean of science and health; Martha Ellis, CCCC director of staff development and psychology professor

Time: 11 a.m.

Place: SCC/C103

Title: Candidate Forum-State Representative District 63 Race

Speakers: Democratic Candidates:

Garvin Tate and Tip Hall

Republican Candidates:

Mary Denny James and Earl Sloan

Time: 12:30 p.m.

Place: CPC/Second Floor Atrium

Title: Ethics in Journalism

Speakers: John Davenport, managing editor of the Dallas Morning News; Val Barna, education writer of the Plano Star Courier; Mark Briskman, director of the Anti-Defamation League of Dallas; and Meisha Porter, editor of the Panther Prints at Plano East Senior High School

Time: 1 p.m.

Place: SCC/Conference Center

Thursday, March 5

Title: The Ethics of Abortion (Pro-choice perspective)

Speaker: Charlotte Taft, clinical director of the Routh Street Women's Clinic

Time: 9:30 a.m.

Place: SCC/Conference Center

Title: Measuring National Ideologies by Christian Political Ethics

Speaker: Ehi Agboaye, CCCC political science professor

Time: 11 a.m.

Place: SCC/Conference Center

Title: Whose History Is it Anyway? (An examination of ethical problems associated with restoring the lost heritage of a particular social or cultural group)

Speakers: Harlan Hagler, history professor at the University of North Texas; and David O'Donald Cullen, Joan Jenkins and Yvonne Johnson, CCCC history professors

Time: 2:30 p.m.

Place: SCC/H225

Title: Hidden Agendas in the Health Field: Enhancing Consumer Awareness

Speakers: Sandra Aikens, director of Counseling Services for the Plano Independent School District; Dale McKowen, M.S., director of Collin County MHMR; Patsy Morris, RN and office manager of Collin County Public Health; Doug Parker, director of Mental Health Services of Collin County MHMR; Gordon C. Sauer, chair of the Dallas Psychological Association's Public Information Committee; Jean Scott, RN and director of Collin County Public Health; and William Adler, CCCC psychology professor

Time: 7:30 p.m.

Place: SCC/C104

Friday, March 6

Title: Organizational Ethics

Speaker: Dr. John Anthony, CCCC president

Time: 11 a.m.

Place: SCC/John Anthony Theatre

Good Luck Pot Luck at CPC

Mark your calendars for the Good Luck Pot Luck lunch from 11:30 a.m. to 1:30 p.m. Friday, March 13, in the board room at Central Park Campus. Bring a covered dish and join your co-workers in warding off the bad-luck demons from our first Friday the 13th of 1992!

McKinney Maps Available

The Public Information Office has poster-sized illustrated maps of McKinney available for any faculty or staff member.

The maps make excellent wall decorations.

Come by the Public Information Office CPC/A114 or SCC/K119 to pick up one or more of these great publicity tools!

CALVIN AND HOBBS

By Bill Watterson



Wellness News

For more information about items listed under Wellness News, call Beverly Tremain, ext. 5777.

Congratulations to Peter Huey! He has been named Wellness member of the month for February.

2/24 Handling Your Hypertension and Other Risk Factors.

Noon—SCC/F110

A seminar on the risk factors leading to heart disease.

2/26 Cholesterol Check

7:30 a.m.—CPC/A217

Examines levels of good and bad cholesterol. Register by 2/25, Fee \$21.

4/21 Breast Examination: Before It's Too Late

Kim Farrell of the Susan G. Komen Breast Center will speak from 9–9:30 a.m. on the importance of monthly breast self-examinations. Event is free and will be at Spring Creek Campus in room F108c. *Please note this is a time and date change from April 22.*

4/24 Mammogram Testing

The Susan G. Komen Mobile Breast Center will be performing mammograms from 7 a.m. to noon in the mobile van located at Spring Creek Campus east of the tennis courts. Fee for the breast cancer screening is \$65. Call (800) 422-9567 to set up an appointment. *Please note this is a date change from April 30.*

Summer Humanities Programs

The Division of Education Programs of the National Endowment for the Humanities has established its 1992 Institutes for College and University Faculty.

The 1992 institutes provide several opportunities for full-time teachers at two-year and four-year colleges and universities to conduct intensive studies of texts, historical periods, ideas and issues central to undergraduate teaching in the humanities.

The institutes, sponsored by colleges, universities, libraries, museums and professional organizations usually are scheduled for a period of four to six weeks during the summer.

Among this summer's institutes are:

- Rethinking American Music: New Research and Issues of Cultural Diversity, Boston College.
- American Encounters: New Societies in a New World, University of North Carolina at Chapel Hill.
- Russian History and Culture through Art and Artifact, The Russian Museum and the State Hermitage Museum, St. Petersburg, Russia.

Participants receive \$250 stipends per week and an allowance toward the cost of room, travel and board. Interested applicants should contact the institutes directly for further information.

Contact Paula Roman at ext. 6608 for the names of the institutes.

NEWS FROM HUMAN RESOURCES

Happy Birthday to:

| | |
|------------------|------|
| Mike Cohick | 2/25 |
| Wilma Eckhoff | 2/26 |
| Tracy Bains | 3/1 |
| Rickey Shaum | 3/5 |
| Nancy Reeves | 3/6 |
| Billie Collins | 3/6 |
| Mike Voy | 3/7 |
| Dinah Hampton | 3/7 |
| Ted Lewis | 3/7 |
| Vicki Woolverton | 3/8 |

New Hires

| | |
|-----------------|----------------------------|
| Raymond Corn | Physical Plant/SCC |
| Linda Burke | Public Information/SCC |
| Theresa Ciofani | Enterprise/SCC |
| Carol Upton | Enrollment Management/SCC |
| Jonathan Beam | Telecommunications/SCC/CPC |
| Brendon Quigley | Theatre/SCC |
| Karen Durham | CCTEP/Plano |
| Stephen Hoag | CCTEP/Plano |

TELECONFERENCES

Title: "Families 2000: Reweaving the American Dream"

Time: 11 a.m.–12:30 p.m.

Date: Feb. 28

Place: Conference Center

Fee: Free

Title: "High Performance Education: Meeting Employers' Needs"

Time: 1–2:30 p.m.

Date: March 4

Place: Bijou II

Fee: Free

Title: "Education 2000: The Nature and Role of Assessment in the 21st century"

Time: Noon–2 p.m.

Date: March 25

Place: Bijou II

Fee: Free

THE FOUNDATION FOR EXCELLENCE

Collin County Community College Foundation, Inc.
2200W. University Dr. • McKinney, Texas 75070 • 214-548-6611

1992 "CELEBRATION OF EXCELLENCE" SCHOLARSHIP AUCTION SPONSOR FORM

Item Donated: _____ Market Value: \$ _____

Donor's Name: _____

Company Name: _____

Address: _____

City _____ State _____ Zip _____

Telephone: () _____ Contact Person: _____

How should donor be listed in program? _____

Is there a () ticket () letter or () certificate to accompany your donation?

Limitations: (Number of persons allowed; time of year; expiration date, etc.)

Does item have to be picked up/when? _____

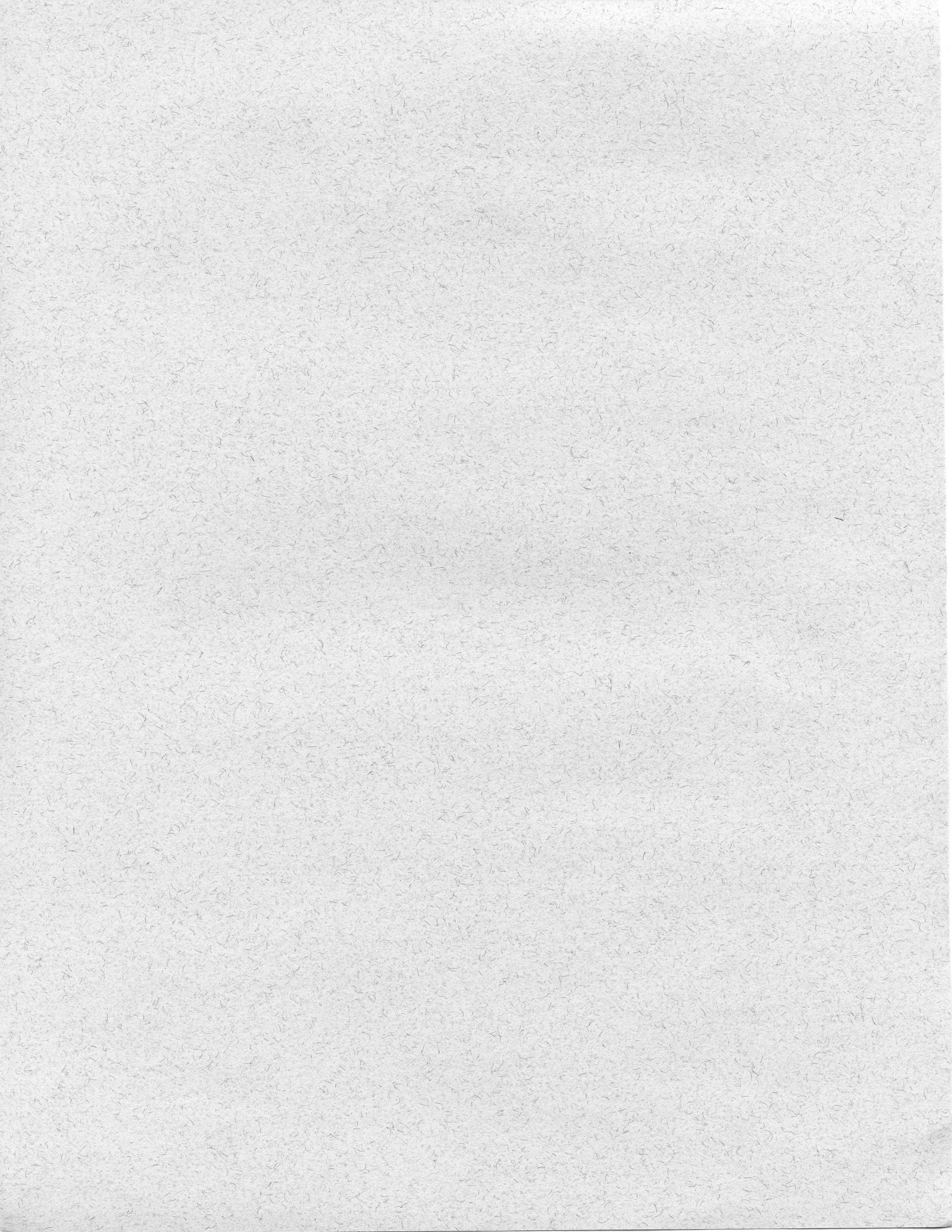
Other pertinent details: _____

Signature of Donor: _____

Signature of Solicitor: _____

Date: _____

Thank you for your generous support of the CCCC Foundation Scholarship Auction!



New CPIE Approves Planning Changes

At its first meeting of 1992, the Council on Institutional Effectiveness (CIE) voted to change its title to the Council on Planning and Institutional Effectiveness (CPIE) to reflect its recent absorption of the role and functions of the now defunct Strategic Planning Task Force. CPIE also approved in principle the adoption by the college of a new two-year planning and evaluation cycle to correspond with the biennial state funding cycle. This would mean that major revisions in the strategic plan of the college as a whole and of each individual area would take place every other year, rather than every year. Evaluation of the plan's effectiveness would take place early in the second year of the cycle. More information and guidelines will be distributed as soon as they are available. Meanwhile, call Gerry Perkus at ext. 6617 with any questions or comments.

Sure-Fire Stress Busters

From the Texas Highway Patrol Association

Blow it off—Deep, slow breathing can often calm the fight-or-flight response during periods of big-time stress. Usually, it takes only a few seconds to feel the difference.

Make love, not war—Sex is a good stress reliever. Most people experience a fairly profound relaxation following lovemaking.

Crack up before you crack—A good laugh may break up even teeth-clenching tension. Research indicates that laughter prompts the brain to release endorphins, the body's natural pain relievers.

STUDENT DEVELOPMENT NEWS

Student Career Fair—March 4

A career fair geared toward Collin County Community College students interested in exploring career opportunities will be from 10 a.m. to 4 p.m. Wednesday, March 4 in the Spring Creek Campus Conference Center.

More than 20 employers, including representatives from DART, Blue Cross Blue Shield, HCA Medical Center, Xerox Corp., J.C. Penney, TEAM Bank, the U.S. Army and the Allen Police Department, will be on hand to talk about what kind of work is currently available and about some of the trends in the northern Metroplex labor market.

The career fair also will feature two special seminars offered twice during the day. Steve Klein of The Professional Development Center will present "How To Slay Your Dragons" at 10:30 a.m. and 12:30 p.m.

George Yates of the Employment Resource Center will present "Discover Your Core Talents and Put Your Strengths to Work" at 11 a.m. and 3 p.m.

There is no charge for these programs, and they are open to the general public. The Career Fair is being jointly sponsored by the "Career Connections" group of CCCC, Cooperative Work Experience, Future Shop, Employment Resource Center, Displaced Homemakers Program and Collin County Training & Employment Program. For more information call Cooperative Work Experience at ext. 5735.

Child Development Program Celebrates Black Awareness Month

The Child Development Program, as part of its celebration of Black Awareness Month, took preschool children from the CD Lab School to the exhibit of contemporary African art at the Dallas Museum of Art on Feb. 13–14.

They were accompanied by their teachers, some parents and college students from the Nutrition, Health and Safety for Young Children class.

Child Development Students Visit Dallas City Hall

Students in the Organization and Management of Early Childhood Programs course, along with professor Dr. Lin Moore, attended a town meeting Feb. 13 at Dallas City Hall to share views on the regulation of licensed child care facilities in Texas.

The students met with groups of parents and child care providers to discuss revisions of standards, which help to protect children and enhance quality care. The major issues involved the abolishment of corporal punishment for children of any age; new recommendations for lowered child/staff ratios and smaller group sizes; proposals for higher pre-service qualifications for directors and teachers; and increased training requirements for all levels of child care providers.

Hugh Bolton, assistant teacher in the CD Lab School, served as one of the spokespersons in the final reports. The child development administration students are preparing written recommendations on these and other licensing issues which will be forwarded to the ad hoc committee members and the state licensing department. We all have a stake in the future for children of Texas!

Thank You

"On behalf of my family, I would like to thank everyone for all the encouragement that has been extended to us during the past few weeks since my father's death. Your thoughts, prayers, cards, phone calls and the beautiful flower arrangements are greatly appreciated, and have given our family strength during our loss."

Jonathan Beam and family

Welcome Aboard

The Cooperative Work Experience Division welcomes two new employees. Judy Guyer joins the team as an administrative assistant and is looking forward to her new assignment at CCCC.

Judy relocated to Texas from New Hampshire last year and is enjoying the change. She received her bachelor's degree in business administration from Ohio State University and has experience in both the financial business environment and in the educational community.

Debbie Zimmerer joins the division as our new special projects coordinator. She received her bachelor's degree in education from the University of North Texas and is working on her master's degree.

Debbie brings a wealth of experience from the Texas Agricultural Extension Service, where she served on the SUCCESS Consortium. She also has worked with a number of at-risk programs serving our local youth.

You may welcome them both at the Cooperative Work Experience office at Spring Creek Campus.

Celebrate Support Staff Day

Support staff employees, (non-teaching faculty levels 1-7) are invited to participate in "A Day For Me," from 8:30 a.m. to 4 p.m. Friday, Feb. 28, at Spring Creek Campus. The relaxing, inspiring fun-filled day will begin with coffee and muffins in the atrium. The day also will feature three workshops, lunch, a fashion show and an afternoon devoted to understanding people and cultures.

MaryAnne Watson, a psychologist with Family Therapy Associates in Plano, will begin the day with an inspirational message. She is a dynamic speaker and has been heard throughout the county speaking on family issues and child abuse. She works out of Charter Hospital in the Sexual Abuse Recovery Unit.

The three workshops will feature a computer session for WordPerfect and Windows; a color

analysis by BeautiControl; and a talk on Birth Order: How It Affects You and Your Family.

Susan Farrar will conduct the workshop on WordPerfect and Windows and provide a "hands-on" training session. BeautiControl specialist Lynn Wood will do a makeover of a CCCC employee and provide information on skin care, image update tips and a spring fashion forecast. Linda Leslie, executive director of the Practical Parent Education Program of Plano, will present the workshop on birth order to help you better understand each of your family members and learn ways to respond more sensitively to their needs.

Lunch will feature a fashion show and door prizes donated by staff members as well as administrators. Fashions will be shown from United Status, a women's apparel shop in the Plano Market Square, and Men's Wearhouse.

The afternoon session will be dedicated to Valuing Diversity: A World of Difference. The workshop will provide a forum for exploring cultural attitudes, connections, contributions and cross-cultural influences of various ethnic groups in the country.

Cathy Mathews will direct the discussion and find ways each of us can improve our interpersonal skills. The awareness gained of other cultures will assist participants in creating consensus and contributing to increased productivity, interaction and communication in the workplace, education and general public.

Remember: send in your reservations to Dinah Hampton, or call her at ext. 5766 to save a spot.

Health and Health Careers: Public Health on the Cutting Edge

March 5-6—Tampa, Fla., Fee: \$95

Health care is this country's single largest employer. Current job market trends point to a growing demand for public health care professionals. Join college student advisors and prospective students in exploring public health issues and opportunities. Contact Martha Ellis at ext. 5814.

Powerful Presentations

March 6—Dallas, Fee: \$125

"How to Make Powerful Presentations" is a one-day seminar that guarantees satisfaction. Learn how to add impact to what you say, use humor in presentations, implement success strategies, how to use a microphone, how to conduct a telephone or teleconference presentation, etc. Contact Martha Ellis at ext. 5814.

Multiculturalism and Education: The Way Ahead

March 5-8—University of North Texas, Denton

Speakers include Dinesh D'Sorya, Charles Karelis, Catharine Simpson, Parminder Bhuchu and others. Contact Martha Ellis at ext. 5814.

Professional Development Seminars

Faculty Seminars Abroad: The College Consortium for International Studies has announced the following professional development seminars:

1. *March 11-15*—Suffern, NY, Fee: \$450, excluding airfare. "Focus on the Middle East."

2. *May 31-June 7*—Caracas and Canaima, Venezuela, Fee: \$1,500 including airfare. "Social, Cultural and Environmental Aspects of Venezuelan Development."

3. *June 13-27*—Moscow and St. Petersburg, Fee: \$2,250, including airfare. "New Beginnings in the Soviet Union."

4. *Oct 3-10*—Berlin, Fee: \$1,600, including airfare. "At the Crossroads of Eastern and Western Europe."

Contact Martha Ellis at ext. 5814.

Success Skills

March 16—Cityplace Conference Center, Dallas or *March 19*, Holiday Inn, Denton. Fee: \$99.

"Success Skills for Secretaries, Administrative Assistants and Support Staff" will be from 9 a.m. to 4 p.m. It focuses on taking advantage of shortcuts; handling stress, pressure and crisis; getting it all done with less effort; and discovering new high-powered skills. Contact Martha Ellis at ext. 5814.

Time Management

March 20—Holiday Inn Crowne Plaza, Dallas
Fee: \$99, guaranteed satisfaction.

Time Management is a one-day seminar to learn many time-saving and money-saving techniques to improve your efficiency. Contact Martha Ellis at ext. 5814.

Supervisory Skills

March 24—Dallas, Fee: \$45

Learn how to conduct productive performance reviews, delegate tasks, set standards, manage rewards and use power skills to get performance results that benefit you and your employee's needs. Recommended for new supervisors or managers with no formal training in supervision. Contact Martha Ellis at ext. 5814.

Cases, Classroom Research and Conversations from the Teaching/Learning Community

March 27—Massachusetts Bay Community College, Wellesey Hills, Mass., Fee: \$100.

Third annual colloquium on undergraduate teaching/learning. Contact Martha Ellis at ext. 5814.

Minority Recruitment and Retention Conference.

April 8-10—Doubletree Hotel, Austin

This year's conference theme is "Today's Higher Education Challenges: Workable Solutions and Strategies." The conference will present solutions and strategies to assist institutions in their diversity efforts. Contact Martha Ellis at ext. 5814.

Total Quality Leadership in Education

April 1-2—Holiday Inn Hobby, Houston, Fee: \$90

A conference focused on the translation of Total Quality Management in the school setting. Includes Wednesday/Thursday lunch and Wednesday evening dinner. Contact Martha Ellis at ext. 5814.

Women Educators Conference

April 2-3—Holiday Inn Hobby, Houston

The Annual Conference of Texas Community College Women Educators theme is "Perspectives 1992! Where Have We Been and Where Are We Going?" Contact Martha Ellis at ext. 5814.

College Teaching Conference

April 9-11—Jacksonville, Fla., Fee: \$185.

The Third National Conference on College Teaching and Learning is planned by faculty for faculty in an effort to discuss innovative teaching/learning strategies, advanced classroom technology, classroom research/assessment and teaching/learning centers. Contact Martha Ellis at ext. 5814.

Founders Forum

March 19—Dallas, Fee: \$45

A Panel of local corporate and foundation officers share tips on how to approach institutional donors and discuss their preferences when interacting with prospective grants. Contact Martha Ellis at ext. 5814.

Great Teachers Seminar

May 31–June 5—Lake Geneva, Wis., Fee: \$595

The 23rd Annual Great Teachers Seminar will focus on "Problems of Instruction in the Community College." The fee covers room, all meals, special events and activities. Contact Martha Ellis at ext. 5814.

Lifelong Education

June 7–19—Harvard University, Cambridge Mass., Fee: \$3,200

The Institute for the Management of Lifelong Education is intended for upper-level administrators who are leading the way toward making innovative, responsive educational opportunities available to a wide variety of learners. They define upper level administrator as ranging from president to dean to senior faculty members. The fee covers tuition, room, all meals and all instructional materials. The Kellogg Foundation has scholarships for two-year college participants. The institute is competitive and the deadline for application is April 1. Contact Martha Ellis at ext. 5814.

Faculty Development Conference

June 28–30—Vail, Colo., \$245

The 1992 International Faculty Development Conference will focus on innovative faculty development programs in the United States and Canada. Contact Martha Ellis at ext. 5814.

Second National Conference on Classroom Research and Classroom Assessment

July 10–11—Berkeley, Calif.

This is a conference for college faculty instructional developers and administrators interested in using assessment to improve learning. A stimulating exchange of practical lessons learned and new directions in classroom assessment will take place among creative colleagues from across disciplines and across the continent. Contact Martha Ellis at ext. 5814.

GRADUATE PROGRAMS

Non-profit Management Certificate Program: UNT

The certificate program provides up-to-date information to individuals working in the non-profit arena. The courses and workshops are practical in nature. Individual courses may be taken and later applied toward the certificate, or, working with an advisor, participants may develop a personalized program of study drawn from a curriculum tailored to the non-profit manager. Course fees are \$15 per hour. Evening classes are at the UNT Dallas facility on Inwood Road. Contact Martha Ellis at ext. 5814.

Teaching Excellence

Two graduate courses are offered in conjunction with the International Conference on Teaching Excellence. One course (3 credit hours) taught by John Roueche titled "Teaching Excellence in the Community College." The other 3-credit-hour course, taught by Don Rippie, is "Societal Factors Affecting Educational Administration." The courses begin May 11 and end June 5. You will receive graduate credit from the University of Texas if you are enrolled in a graduate school. Contact Martha Ellis at ext. 5814.