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# Composition I

Scott Yarbrough  
*Collin College*

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## COLLIN COLLEGE COURSE SYLLABUS

Course Information
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**Course Number:** ENGL 1301

**Course Prerequisite:** Meet TSI college-readiness standard for Reading and Writing; or Equivalent

**Course Title:** Composition I

**Course Description:** “Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. Lab required.”

**Course Credit Hours:** 3  
Lecture Hours: 3  
Lab Hour: 1

**Placement Assessments:** Placement in ENGL 1301; College-Level Reading

**Student Learning Outcomes:**

- Upon successful completion of this course, students will:
  1. Demonstrate knowledge of individual and collaborative writing processes.
  2. Develop ideas with appropriate support and attribution.
  3. Write in a style appropriate to audience and purpose.
  4. Read, reflect, and respond critically to a variety of texts.
  5. Use Edited American English in academic essays.
  6. Demonstrate personal responsibility through the ethical use of intellectual property.

**Withdrawal Policy:** See the current *Collin Registration Guide* for last day to withdraw.

**Collin College Academic Policies:** See the current *Collin Student Handbook*

**Americans with Disabilities Act Statement:** Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to contact the ACCESS office, SCC-D140 or 972.881.5898 (V/TTD: 972.881.5950) to arrange for appropriate accommodations. See the current *Collin Student Handbook* for additional information.

**Course Delivery Method:** Lectures, class discussion, small group discussions, computer-assisted instruction, audio/visual materials, personal conferences, lab assignments, in-class writings/responses.

**Instructor Information:**

Instructor's Name: R. Scott Yarbrough  
Office Number: L265 SCC  
Office Hours: 12:00 – 1:00 Tuesday/Thursday, 1:30 – 2:30 Monday and Wednesday, 5:15-5:45 Monday through Thursday  
Phone #: 972-881-5963  
E-mail: [syarbrough@collin.edu](mailto:syarbrough@collin.edu)  
Class Information: ENGL 1301 S55 CRN# 10206.201910  
2:30 – 3:45 Tuesday and Thursday L 202 SCC  
ENGL 1301 S66 CRN# 11563.201910  
4:00 – 5:15 Tuesday and Thursday L 202 SCC

**Textbook:** No Textbook Needed: All readings may be accessed via the internet *or we will access the Library*

**Method of Evaluation:**

Students' work is evaluated by means of A, B, C, D, or F: Superior, Good, Average, Poor, and Unacceptable. Numerical grades are assigned for convenience in averaging grades only. All assignments must be completed and turned in on the date due before student will receive credit for the assignment.

Essays and writing assignments will be evaluated according to the following criteria:

1. use of the conventions of standard grammar;
2. use of the appropriate method of development;
3. use of the principles of unity and coherence; and,
4. use of logical, factual arguments to advance the thesis of the assignment.

**Grading Policy:**

1. Labs and Grammar Exam 20%
2. Assessment Essay 20%
3. Narrative Essay 15%

5. Informative Essay 15%
6. Critical Analysis 15%
7. Departmental Final Exam: In class essay 15%: You must take the final exam (essay) on the prescribed final exam date. This exam cannot be made up.
8. ***The Lab component of this course will strictly cover grammar and usage. Labs will be used to calculate a final grade and no student may pass without full lab completion.***

**Attendance Policy:**

Punctual and regular class attendance is required of all students attending Collin County Community College. There are no excused absences except with the proper school official's approval, i.e. school trips, field trips, school sponsored sports events, band or choir or theater travel, etc. . . Students are responsible for all class work covered during absences from class, even in cases in which they satisfy me that the absence was unavoidable. Each absence will count three points off for each absence. Being late for class will count one point per infraction. Papers turned in late will be counted off one letter grade per day that the work is tardy, and those late days will include days between classes and weekends. Excessive tardiness is inexcusable and will not be tolerated; after one's third tardy, each additional tardy will count as a full day's absence.

**Religious Holy Days:** Please refer to the current Collin Student Handbook.

**Academic Ethics:** The College District may initiate disciplinary proceedings against a student accused of scholastic dishonesty. Scholastic dishonesty includes, but is not limited to, statements, acts, or omissions related to applications for enrollment or the award of a degree, and/or the submission as one's own work material that is not one's own. Scholastic dishonesty may involve, but is not limited to, one or more of the following acts: cheating, plagiarism, collusion, use of annotated texts or teacher's editions, and/or falsifying academic records.

**Plagiarism** is the use of an author's words or ideas as if they were one's own without giving credit to the source, including, but not limited to, failure to acknowledge a direct quotation.

**Cheating** is the willful giving or receiving of information in an unauthorized manner during an examination, illicitly obtaining examination questions in advance, copying computer or Internet files, using someone else's work for assignments as if it were one's own, or any other dishonest means of attempting to fulfill the requirements of a course.

**Collusion** is intentionally aiding or attempting to aid another in an act of scholastic dishonesty, including but not limited to, providing a paper or project to another student; providing an inappropriate level of assistance; communicating answers to a classmate during an examination; removing tests or answer sheets from a test site, and allowing a classmate to copy answers.

Plagiarism, because it is a form of theft, burglary, kidnapping, or dishonesty that interferes with the goals of education, must carry severe penalties.

**Before assigning a grade penalty, I will report suspected cases of plagiarism, collusion, and/or any scholastic dishonesty along with documentation to the Dean of Students. A copy of the Incident Report form is on CougarWeb. The instructor will be notified of the Dean's ruling in the case.**

**Course Schedule [each entry may constitute more than one lecture or class period:]**

1. Syllabus review and overview of course
2. Diagnostic writing sample [three in class attempts with the student choosing the best of the three]
3. A major grammar review including parts of speech, function, and punctuation/Lab opportunities in grammar
4. Grammar exam
5. Essay structure and development
6. Narration/Description/Paper
7. Informative Writing/Paper
8. Tour of LRC and/or Writing Center
9. Analysis/Paper
10. Language awareness, diction
11. Sentence structure and variety
12. Reading, discussing, responding to essays
13. Revising/Critical thinking
14. In-class writing Final exam