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Caleidoscope

August 13, 1990

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No. 175

ANNOUNCEMENTS:

Be sure to check the schedule of activities for staff development days attached to this issue of the Caleidoscope.

STAFF NEWS:

Sympathy is expressed to John Boyd on the death of his grandmother Claudia Standberry.

STAFF DEVELOPMENT:

A SHORT COURSE IN HUMAN RELATIONS

THE 6 MOST IMPORTANT WORDS:

I admit I made a mistake.

THE 5 MOST IMPORTANT WORDS:

You did a good job.

THE 4 MOST IMPORTANT WORDS:

What is your opinion?

THE 3 MOST IMPORTANT WORDS:

If you please.

THE 2 MOST IMPORTANT WORDS:

Thank you.

THE 1 MOST IMPORTANT WORDS:

We.

THE LEAST IMPORTANT WORD:

I.

Coming up on CCCCD's Caleidoscope Show:

Overview of CCCC's Fitness Program

Moderator: Mary Rabaut

Guests: Rex Parcels, Director of Athletics
Susan Evans, Volleyball Coach

Air Time: Channel 35, Telecable
Monday, Aug. 20, 1990, 5 p.m.
Friday, Aug. 24, 1990, 7:30 p.m.

Volunteers Needed for a Wellness Advisory Council

Would you like to be a part of an exciting new program? The Wellness Program is looking for individuals to offer advice, opinions, and talents to a program that will touch every aspect of the college and its future. The Wellness Program which is dedicated to promoting healthier lifestyles and attitudes needs your input. To volunteer for a position on this new council call Beverly Tremain for more details ext. 5777.

NOTES FROM HUMAN RESOURCES:

NEW EMPLOYEES AT CCCCD:

| | | |
|-------------------|---------------------------|------|
| Ehi Agboaye | Political Science | 8/90 |
| Patricia Beebe | Executive Dir. JTPA | 7/90 |
| Jacquelyn Brown | Nursing Professor | 8/90 |
| Helene Cavanaugh | Coord. Job dv./re. | 6/90 |
| Anita Comely | Nursing Prof. | 8/90 |
| Jackie Dooley | Learning Dis. Spec. | 8/90 |
| Marsha England | Sec. Academic Adv. | 7/90 |
| Dorothy Jones | Records Clerk | 7/90 |
| Rosemary Karr | Dev. Math Prof. | 8/90 |
| Carolyn McCormick | Biology Prof | 8/90 |
| Sandy McCoy | I.A. Math | 8/90 |
| Mac McFadden | Bldg. Serv. Super. | 7/90 |
| Carol Mickle | Child Dev. Prof. | 7/90 |
| Toni Perkins | Acct. Clerk, Book. | 7/90 |
| Susan Sourjah | Rec./Print shop | 7/90 |
| Anita Wormald | Coord. SUCCESS | 7/90 |
| Rodney Boyd | Humanities Prof. | 8/90 |
| Richard Campbell | Physical Plant | 8/90 |
| Billy Joe Hudson | Physical Plant | 8/90 |
| Virginia McLean | Public. Coord. | 7/90 |
| Diana Campo | Asst. Dir. JTPA | 8/90 |
| Deborah Anglin | Coord. Student Peer Tutor | 8/90 |

Don't forget Registration is August 14-22

BIRTHDAYS :

| | |
|--------------------|------|
| Jean LaFollett | 8/15 |
| Jesse Abbott-White | 8/16 |
| Judy Richardson | 8/17 |
| Joyce Helens | 8/18 |
| Silvia Herrera | 8/20 |
| Sandra Hicks | 8/21 |
| Shari Swift | 8/22 |
| Ed Baca | 8/23 |
| Mary Jane Holloway | 8/26 |
| Helen Dupont | 8/26 |
| Brian Boring | 8/26 |
| Brian Allison | 8/27 |

AUGUST 14-31 ANNIVERSARIES

| | |
|---------------------|------|
| Christel McCaskil | 8/89 |
| Judy Godwin | 8/88 |
| Barbara Haroutunian | 8/89 |
| Cindy Howry | 8/86 |
| Anne Long | 8/89 |
| Randy Watson | 8/89 |
| Shari Altland | 8/88 |
| John Anthony | 8/85 |
| Johnnie Bradford | 8/88 |
| Mike Cohick | 8/86 |
| Linda Conry | 8/88 |
| Mary Diekman | 8/88 |
| Carol Jenkins | 8/88 |
| Judy Matlock | 8/87 |
| Doug Proffer | 8/88 |
| Rex Reece | 8/87 |
| Judy Windle | 8/88 |
| Mary Wright | 8/88 |
| Dinah Hampton | 8/88 |
| Carol Boatright | 8/86 |
| Jean Helgeson | 8/87 |
| Tony McRea | 8/87 |
| Diane Trimble | 8/87 |
| Betty Connatser | 8/86 |
| Karen Hayden | 8/86 |
| Pat Banta | 8/88 |
| Bill Ardis | 8/89 |
| Mike Bell | 8/89 |
| Greg Dennis | 8/89 |
| Sandra Hicks | 8/89 |
| Brian Jackson | 8/89 |
| Joan Jenkins | 8/89 |
| Ralph Long | 8/89 |
| Shirley McBride | 8/89 |
| Joyce Miller | 8/89 |
| Edlin Rubino | 8/89 |
| Doug Wintermute | 8/89 |

| | |
|-----------------|------|
| Brian Allison | 8/88 |
| Mary Andrade | 8/88 |
| Matt Coulter | 8/88 |
| Yvonne Johnson | 8/88 |
| Lynn Jones | 8/88 |
| Barbara Lusk | 8/88 |
| Pat McAuliff | 8/86 |
| Jim Sigona | 8/88 |
| Don Hancock | 8/88 |
| Glenn Adams | 8/87 |
| Peggy Brown | 8/87 |
| Susan Evans | 8/87 |
| Susie Gnader | 8/87 |
| Kay Mizell | 8/87 |
| Juanita Austin | 8/86 |
| Jill Whitson | 8/88 |
| Steven Afendis | 8/88 |
| Rebecca Crowell | 8/85 |
| Omri Crewe | 8/86 |
| Joan Kennedy | 8/89 |
| Teddie McFerrin | 8/89 |
| Nancy Reeves | 8/86 |
| Miguel Alarcon | 8/88 |
| Vicki Dobbs | 8/88 |
| Cecil Moody | 8/88 |

CARTOON CORNER:**JUMP START™**

**Collin County Community College District
STAFF DEVELOPMENT DAYS**

TO ALL FULL-TIME FACULTY AND STAFF

The following events are being presented by the Staff Development Task Force:

AUGUST 17

FOR ALL STAFF: (See detailed schedule on back)

- 8:00 am - 12:00 noon: (John Anthony Theater)
Leadership Workshop presented by Dr. John Anthony
- Lunch on your own
- 1:30 pm - 4:40 pm: (John Anthony Theater)
Institutional Effectiveness Presentation sponsored by the Strategic Planning Task Force and the Council on Institutional Effectiveness (RSVP by 8/14 to Mary Wright, 6618)
- 5:00 pm - 6:30 pm: (Plano Centre)
Back-to-School Reception (RSVP by 8/14 to Judy LaGrone, 6600 or Shari Swift, 6611)

AUGUST 22

ADJUNCT FACULTY ORIENTATION MEETING:

- 6:15 pm - 7:00 pm: (SCC Atrium)
Reception
- 7:00 pm - 8:00 pm: (John Anthony Theater)
Guest speaker, Dr. Dennis Huston, Rice University - "The Joy of Teaching"
- 8:00 pm - 9:00 pm: (Location TBA)
Division/Discipline Meetings

AUGUST 23

- 9:00 am - 4:00 pm:
New Faculty Orientation - Presented by Vice President of Instruction, Dr. Steve Ellis
- **FOR ALL STAFF:** Choice of 3 seminars: (SCC ALC, D130 - RSVP by 8/21 to Cecilly Gibbs, 5969)
 - 10:00 am - 11:00 am - Distance Learning in the 1990's - Presented by Steve Prouty and Mary Emerson
 - 11:30 am - 3:00 pm - Computer-Managed Instruction - Presented by Drs. Mike and Lynn Berger, Texas A&M University
 - 3:00 pm - 4:00 pm - New Tools for Writing Across the Curriculum - Presented by Sherrill Cobb and Catherine Barck

AUGUST 24

FOR ALL STAFF:

- 8:30 am - 9:00 am: (SCC Atrium)
Donuts and coffee
- 9:00 am - 10:00 am: (John Anthony Theater)
All Staff Meeting
- 10:00 am - 12:00 noon:
Division/Department meetings

SEPTEMBER 14

- 12:00 - 4:00 pm: (Central - TBA)
Support Staff Development Day - lunch and seminars on customer service and dealing with difficult people

Collin County Community College District

AUGUST 17th STAFF DEVELOPMENT

SCHEDULE

| | |
|-------------|---|
| 8am - 12pm | Leadership Development Workshop for Administrators: Dr. Anthony (Administrative Staff - all others invited) John Anthony Theatre |
| Noon - 1:30 | Lunch on your own |
| 1:30 - 4:40 | Institutional Effectiveness Presentation (Administrative Staff, All-College Council, Council on Institutional Effectiveness, Faculty Senate Officers, Strategic Planning Task Force - All others invited) John Anthony Theater |
| 1:30 - 1:40 | Overview, linkage with morning: Dr. Anthony |
| 1:40 - 2:10 | Presentation: "Planning, Evaluation and Institutional Effectiveness: What's In It For You?" Gerry Perkus |
| 2:10 - 2:30 | Questions and Answers |
| 2:30 - 4:40 | 15 minute presentations reviewing degree of success in accomplishing goals in 1989- 90 strategic plans and previewing goals in 1990-91 strategic plans |
| 2:30 - 2:45 | President |
| 2:45 - 3:00 | Vice President of Instruction |
| 3:00 - 3:15 | Vice President of Student Development |
| 3:15 - 3:30 | Break |
| 3:30 - 3:45 | Vice President of Administration |
| 3:45 - 4:00 | Vice President of Institutional Advancement |
| 4:00 - 4:15 | Executive Dean of Enterprise |
| 4:15 - 4:30 | Director of Human Resources |
| 4:30 - 4:40 | Wrap-up |
| 5:00 - 6:30 | Gala reception, food, cash bar, and tours: Plano Centre |



WHAT ARE P.O.P.P.I.E.S.?

POPPIES are "Professional Office Personnel Participating in Educational Service." We are the local, on campus, affiliate of the state (TESA) and national (NAEOP) organizations for educational support staff.

WHAT DO THEY DO?

At CCCCD, POPPIES:

- * participate in the College's scholarship program by offering an OFAD student scholarship
- * organize and administer the annual United Way campaign on campus
- * serve the Collin County community through outreach programs such as the annual Christmas drive for families in need
- * inform clerical support staff of educational opportunities and benefits

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WHY SHOULD I JOIN?

- ! to participate in the "collective voice" of educational office personnel at CCCCD
- ! to serve, along with other concerned individuals, the College and our community
- ! to improve skills and advance professional goals through information and education

Membership in POPPIES is open to all office/clerical personnel employed at CCCCD.

Become a part of the "collective voice." Join today or come to a meeting and visit (the next meeting is August 21). For more information contact Marilyn Schmittou, president/ext. 5670 or Shari Swift, membership chair/ ext. 6611.