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Marisela Cadena-Smith

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CCCC's Caleidoscope

December 9, 1988

No.105

Published by the Office of Institutional Advancement

FROM THE PRESIDENT'S DESK:

HAPPY HOLIDAYS!! The President's Office and the Office of Institutional Advancement invite you to our Holiday Open House Thursday, December 15 from 10am to 11am. Come celebrate the holidays with us!

THIS WEEK ON CAMPUS:

Dec. 13-17 Final Exams/Textbook Buyback
Dec. 13-17 Final Exam week - no lunch service
Dec. 17 Classes end for regular semester and second 8 week mini session

ANNOUNCEMENTS:

This week on CCCC's "Caleidoscope": *"Personal Finance"* (rerun)

Guests: Dr. Michael Voy, Professor of Finance, CCCC
Dr. Mikel Cohick, Professor of Small Business Management, CCCC
Ms. Sue Whitehurst, Financial Planner, Plano

Moderator: Mary Rabaut

Air Time: Channel 35, Plano Telecable
Monday, December 12, 5pm
Friday, December 16, 7:30pm

PAYROLL TIME SHEET CUT OFF DATE - MONDAY, DECEMBER 12: TIME SHEETS DUE IN THE BUSINESS OFFICE TUESDAY, DECEMBER 13.

The Community Food Pantry (CFP) provides basic food to Collin County needy. Its goal is that no one goes to bed hungry. So far this year, CFP has provided meals for approximately 41,000 people. The shelves need to be restocked. Please help this season and all year round by taking food to the Samaritan Inn, 212 McMakin Street, in McKinney. Boxes are also in the Atrium at CC on the first floor by the Christmas tree, and you may donate at SCC in the Student Activities Office. Or if you prefer, food can be picked up at your house. Please call the Samaritan Inn, 214/542-5302, if you have any questions.

The Music Department at CCCC announces a "Holiday Concert" on Thursday, December 15 at 7:30pm in the Conference Center Pavillion at SCC. This will be the first major concert of the school year and will feature the CCCC Jazz Choir, Collin County Community Choir, Madrigals, Flute Trio, and the Jazz Lab Band. Michael Crawford, Music Coordinator, will conduct the choral ensembles. Don Fabian, Adjunct Instructor and Director of the Texas Saxophone Quartet, will conduct the Jazz Lab Band. Priscilla Ochran-Holt, Adjunct Instructor in Music Appreciation and Flute, will play with the Flute Trio. The concert is free and open to the public. For more information, contact Michael Crawford, ext. 5807.

MISSING - "The Hooper Directory of Texas Foundations." This book was borrowed from Elizabeth H. Henry, Institutional Advancement. If you know the whereabouts, please call Carlotta Embry, ext. 6611.

OPEN SESSION for Diana Ramsower Wednesday, December 14, at SCC Room F110 at 9:15am for Office Administration Instructor. Also, OPEN SESSION for Mary Jane Tobaben Wednesday, December 14, at 10:15am at SCC Room F110 for Office Administration Instructor. Interview schedule material may be picked up at Pat Dysart's Office (SCC Business and Industry).

Insurance forms need to be completed by all full-time employees, even if changes are not made, and returned to the Personnel Office by Monday, December 12. Thanks for your help in this effort. Please let us know if you have questions or need additional information concerning your coverages.

Friday, December 16, will be the last distribution of the Kaleidoscope for 1988. Please have all announcements or articles to Carlotta Embry, ext. 6611, no later than noon Wednesday, December 14. The first issue for 1989 will be Friday, January 6, and announcements or articles should be received by Wednesday, January 4.

STAFF NEWS:

On Thursday, December 1, JOE JAYNES spoke to the Plano Rotary on "Media and Politics" as a guest of JOHN ANTHONY.

SHELLEY LANE spoke on the topic of "Communications Media: A Global Perspective" at the Plano ISD Board of Trustees meeting on Tuesday, December 6.

GERRY PERKUS and KENT FARR attended a training session for the "Lonestar" student tracking system in Austin on December 1 and 2.

GERRY also attended a meeting of the Advisory Committee for the Student Follow-Up Tracking System Project in Dallas December 5.

STAFF DEVELOPMENT:

The Staff Development Resource Center (SDRC) is housed at the CC LRC in the reference area and was organized by the Staff Development Task Force, spearheaded by Elizabeth H. Henry. Carol Worsnop, ext. 6868, is the contact person. The SDRC provides current information and materials of professional interest to faculty and staff. Materials in the SDRC include the following:

- Articles and books of interest to staff and faculty in our roles as educators. These are some of the titles available:
 1. *Developing Critical Thinkers*
 2. *Teaching Students to Think Critically*
 3. *Mastering Techniques of Teaching*
 4. *The Law of Higher Education*
- Documents relating to CCCC, such as the Customized Articulation Plan, minutes of CCCC Board meetings, and minutes of committees;
- Details of conferences, seminars, and workshops available to faculty and staff both at CCCC and at other institutions;
- Bulletins and newsletters from professional organizations;
- Public information and press releases;
- Bulletin board for quick notes, messages, details of job openings at CCCC and elsewhere, and the most recent edition of "Caleidoscope";
- Two new items have been added to the materials in the SDRC: Teaching Tips for Part-Time Teachers by Vernon P. Taylor, Ph.D. and The Journal of Staff, Programs, and Organization Development. Dr. Elizabeth H. Henry, Associate Vice President of Institutional Advancement, has arranged for a subscription to this periodical for the center. The current issue, fall 1988, contains an article edited by Dr. Deborah L. Floyd, Vice President of Student Development entitled Leadership Strategies for Student Success: Issues and Challenges in the Community College.

This is YOUR center for staff development resources. For further information or if you have any materials you wish to donate or lend to the center, please contact Alicia Tibbals or Carol Worsnop.

(over)

NOTES FROM PERSONNEL:

HAPPY BIRTHDAY TO:

Rebecca Crowell	12/13
William Treloar	12/14

LATEST FROM THE LRC:

Bijou I/Bijou II

Don't forget to pick up your schedule of movies each week at the SCC LRC. Please make your suggestions for video cassette movies to be shown in the theatre also at the SCC LRC. Admission is free and children under 13 must be accompanied by a parent.

New Books at the SCC LRC

Anne Tyler

Breathing Lessons

The many facets of a 28-year marriage are revealed during a drive to a friend's funeral.

Larry McMurtry

Anything For Billy

The exploits of Billy the Kid, as shared by a dimestore novel writer.

Tom Clancy

The Cardinal of the Kremlin

The latest of Clancy's high-tech thrillers involves a race to rescue an American secret agent.

Peter Straub

Koko

Three Vietnam veterans on the trail of a friend who may be responsible for a series of murders.

Stephen Coonts

Final Flight

Colonel Qazi, an "international terrorist", plots to steal American nuclear weapons.

James Gleick

Chaos: Making a New Science

In Chaos, James Gleick tells the remarkable story of the development of a scientific breakthrough - a way of seeing order and pattern where formerly only the random and erratic had been observed.