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Composition I

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**COLLIN COLLEGE COURSE SYLLABUS
SPRING 2019**



COURSE NUMBER: ENGL 1301
COURSE TITLE: Composition I

PROFESSOR: Lee Walpole Lassiter, MA English, MA Creative Writing

OFFICE HOURS: Wednesdays 12:45pm-2:30pm A206

TEXT/VOICEMAIL: 469-406-7207

EMAIL: LWLassiter@collin.edu (Email is preferred means of communication and will be responded to within 24 hours)

CLASS INFORMATION:

1301 - C70	M 5:30pm-8:20pm	Room B202
1301 - C72	W 7:00pm-9:50pm	Room B202

COURSE DESCRIPTION: Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. Lab required.

PRE-REQUISITE: Meet TSI college-readiness standard for Reading and Writing; or equivalent

COURSE CREDIT HOURS: 3

LECTURE HOURS: 3 hours per week **LAB HOURS:** 1 hour per week

REQUIRED COURSE MATERIALS:

- *Writing with a Thesis: A Rhetoric & Reader*, 12th edition. ISBN: 978-1-133-95143-8
- *Carrie* by Stephen King Preferred edition: ISBN: 978-0-307-74344-4
- *Death in the Air: The True Story of a Serial Killer, the Great London Smog, and the Strangling of a City* Kate Winkler Dawson (any edition)
- All books are available in the Collin College Barnes & Noble Bookstore.
- Computer access to complete online lab assignments and access to Microsoft Word to type all major assignments. Microsoft Word is free to all Collin students and is the required format for submitting papers for this course. If you do not know how to access your free copy, please let me know.
- Internet access and a working e-mail address to access any additional reading or assignments/handouts I may ask of you, as well as to communicate with me.
- Writing implements and paper.

STUDENT LEARNING OUTCOMES:

- **STATE-MANDATED OUTCOMES:** Upon successful completion of this course, students will:
 1. Demonstrate knowledge of individual and collaborative writing processes.
 2. Develop ideas with appropriate support and attribution.
 3. Write in a style appropriate to audience and purpose.
 4. Read, reflect, and respond critically to a variety of texts.
 5. Use Edited American English in academic essays.
- **ADDITIONAL COLLIN OUTCOME:** Upon successful completion of this course, students should be able to do the following:
 1. Demonstrate personal responsibility through the ethical use of intellectual property.

WITHDRAWAL POLICY: “See the current *Collin Registration Guide* for more information.

ATTENDANCE POLICY: Attendance is very important in this class. I realize every instructor says this and every instructor expects faithful attendance of his or her class, however ... almost 30% of your total grade in this class is comprised of in-class assignments and quizzes and these items CANNOT be made up. If you miss more than 3 class periods for an unexcused absence you will receive an automatic F in the course. In the instance of a legitimate emergency (i.e., death in the family, hospitalization, communicable illness) please contact me as soon as possible so the absence is marked as excused. Religious holidays may be marked as excused with two-weeks notice. Do not email me asking if you missed anything in class, you did! It is your responsibility to ask a peer for the material you missed.

MLA FORMAT EXPECTED FOR ALL WORK: As ENGL 1301 students I realize you may not have a basic knowledge of MLA formatting. Later in the semester, we will spend some time discussing citation in more depth, for now here are the basics about MLA 8 formatting. ☺

HERE IS A SUMMARY REVIEW OF THE MLA 8 BASICS:

- One-inch margins all around
- 12 point Times New Roman font
- Double-spacing at 0 point -
 - NOTE: you will usually need to change this since most Word programs default to 8 or 10 point spacing
- Name and page number in header top right
- Informational header on first page only top left with Professor Lee as instructor
- In-text citations when appropriate
- Title on first page centered
- Works Cited page properly formatted (see www.easybib.com for a great tool for this!)
- Nothing underlined
- Nothing in bold
- No other font sizes
- No other fonts
- No title pages
- No extra spacing after/before paragraphs or sentences or after the title

CONTACTING ME: I am always available to you via Canvas Mail, however, many of your questions can and should be answered in person after class. I have found that the majority of emails I receive from students are about things I have already covered in class, so let me be as clear as possible: I expect you to take good notes, check into Canvas at least once a day, read all of my announcements/emails, check your Collin College email, and maintain at least two contacts from your fellow classmates. Also, read this syllabus! If you cannot find the answer to your question after trying all of these means, then please feel free to email me. Here are some email questions I will absolutely ignore simply because if you search the places listed above you will find the answer ☺

- * What were we supposed to read?
- * When was this assignment due?
- * What is my current grade?
- * Did I miss anything in class?

THINGS TO NOTE ABOUT WHEN YOU EMAIL ME VIA CANVAS:

- Send mails with clear subjects and appropriate signatures for identification purposes
- Responses to emails should be expected within 24 hours during weekdays
- Emails will rarely receive responses on weekends
- **I will only respond to emails sent through Canvas**
- Please compose emails as follows:
 - Subject [State the specific reason for this email, e.g. “Grade on Essay 2”]
 - Greeting: Dear/Hello Professor Lee:
 - Content: I wanted to ask/tell you.... [Be specific and brief]
 - Signature: Sincerely/Thank you/All the best/ Etc. [Write your full name and class section]

COURSE ASSIGNMENTS:

ASSIGNMENT CATEGORY	WEIGHT
IN CLASS EXERCISES (ICE), VOCABULARY, JOURNALS, ATTENDANCE	15%
QUIZZES	15%
FIVE (5) 1-2 PAGE ESSAYS	15%
DEATH IN THE AIR CAUSE AND EFFECT ESSAY (3-5 PAGES PLUS WORKS CITED)	10%
LITERARY ANALYSIS ESSAY OVER CARRIE (5-7 PAGES PLUS WORKS CITED)	15%
MIDTERM EXAM	10%
FINAL EXAM	20%
TOTAL	100%

ENGLISH 1301 GRADING SYSTEM		
GRADE	NUMERICAL EQUIVALENT	POINTS
A	89.45-100	4
B	80-89.44	3
C	70-79	2
D	60-69	1
F	0-59	0
W	WITHDRAWN	
I	INCOMPLETE	

ALL OR NOTHING GRADES: Almost all grades in this course, excluding quizzes, exams, and the final drafts of essays, are “all or nothing” grades - meaning that you will receive a grade based on whether or not you met the requirements for that assignment. For example, if your assignment has a minimum page/word count and you turn in less than the page/word count required, you will receive a zero or if a journal post requires an initial post and 2 peer replies and you only do the initial post and 1 reply, you will receive a zero. In the “real world” you would not get away with almost paying your rent or almost taking your kids to school or almost making a sale. You either do it or you do not – same in this class.

CLASS PARTICIPATION – QUIZZES, IN CLASS EXERCISES, & ATTENDANCE (IN-CLASS):

Attendance is very important in this class, 30% of your total grade in this class is comprised of in-class assignments and quizzes and these items **CANNOT** be made up. In-class assignments and quizzes range from reading quizzes over assigned readings to in-class essays.

COURSE CONTENT WARNING: It should go without saying, but let me be clear: All classroom discussions and the content of your papers should uphold the highest respect for individuals. You can make a good argument without degrading or insulting. You will probably find yourself being offended by a reading, an opinion, and/or a point of discussion that comes up in class; offense is not an excuse to avoid rhetorical work—indeed, it is just the occasion for that work to come to bear. The college classroom is a reflection of the “real world”; our rhetorical work will engage that real world on any and all fronts including but not limited to politics, religion, social issues, and the like.

WRITING ASSIGNMENTS: Students will create a total of 20-25 polished pages of text plus 15-20 pages of journal entries over the course of the semester in a myriad of formats ranging from online journal entries to a polished literary essay to a comic-strip literary narrative.

Essays assignments comprise 40% of your total course grade. Five of your essays will be 1-2 pages in length including sources with two longer essays (see below) that will be 3-5 and 5-7 pages in length plus sources. All essay assignments must be submitted via Canvas/TurnItIn as outlined in the Course Calendar in Microsoft Word document format following MLA8 guidelines. In the event of Plagiarism, the penalty can vary from correcting MLA documentation, to starting completely over with a new topic, to receiving a zero for the entire assignment. The instructor will determine the penalty. In addition, the event may be reported to the Dean of Students' Office.

THE LITERARY ESSAY/ARGUMENTATIVE ESSAY: 25% of your total grade will be comprised of a literary analysis essay over Stephen King's *Carrie* and cause and effect essay over this year's Book-in-Common selection, *Death in the Air* by Kate Winkler Dawson. I want you to succeed in this class and, more importantly, to leave this class with the ability to write an essay that is polished and reflective of your grasp of English. To best facilitate learning the process of crafting an essay in the least stressful manner, your major essays are broken down into milestones, or steps. Failure to complete any of the milestones will automatically lower your final grade on the essay by one letter grade.

REVISION POLICY: You will have one week after the return of any of your essays to revise your work and resubmit the paper for additional points. I would love for each and every one of you to get an A on your major papers. If you follow the steps and pay attention to my feedback you will succeed in this class!

ONLINE JOURNALS: You will be responsible for keeping a journal over the course of the Semester - writing prompts will be weekly. You should plan of writing 1-2 pages per week per prompt. Journal entries are worth approximately 5% of your total grade.

THE MIDTERM/FINAL EXAM:

The Midterm for this class is worth 10% of your grade and will be made up of 50 question worth 100 points, 5 short answer questions worth 10 points each, and 1 essay question worth 50 points. The Final Exam for this course is worth 20% of your grade and will be comprised of a variety of questions totaling 150 points, 5 short answer questions worth 10 points each, and 2 essays worth 50 points each. We will have an extensive review session before the Midterm and on the last day of regular class for the final.

EXTRA CREDIT OPPORTUNITIES:

You have a multitude of opportunities for extra credit in this course.

Extra Credit Opportunities	Point Value	May Repeat?	Potential Points
Attend a Collin College Sporting event and write a 250-word essay	15	Yes - 2X	30
Attend a Collin College Visual Performing Arts event - write a 250-word essay	15	Yes - 2X	30
Attend a Writing Center Workshop	15	Yes - 2X	30
Attend a Writing Center Individual Appointment	20	No	20
Attend the Book in Common Author Talk	100	No	100
Total Potential Extra Credit Points			210

LATE WORK POLICY: As a rule, **I do not accept late work**, and all work is due at the beginning of class on the assigned dates. If ANY work is turned in late, Canvas will automatically deduct 10% of the grade per day. **ROUGH DRAFTS and FINAL DRAFTS OF PAPERS CANNOT BE TURNED IN LATE.** Exceptions to this policy will only be granted in cases of genuinely extenuating circumstances.

In the event of bad weather and school closings, refer to Blackboard for assignments.

STUDENT CONDUCT:

All students are expected to participate in class and in small group discussions, and all students are expected to **behave in a mature and respectful manner**. Disruptive behavior will not be tolerated. Any student who disrupts the class or who interferes with classroom instruction or discussion will be asked to leave the class and will not receive credit for attendance.

It is very important that you bring your supplies to class each time we meet. The textbook is a requirement for this course. Bring the textbook, writing materials, and a means of saving your computer work each time we meet. If you do not have your materials, you cannot participate fully in class; therefore, you will not receive class credit any time you fail to bring the necessary supplies.

Cell phones are to be turned off in the classroom. All phone conversations should occur before class begins or after it ends outside the classroom. **DO NOT** read or send text messages. Students should give their full attention to learning for the time we are in the classroom. If a cell phone rings or I see someone texting, recording, and/or taking pictures, the entire class will immediately have a quiz over materials that should have been read in the textbook.

Do not wear ear buds or headphones during class. If you do so, you will be asked to leave.

Smoking is prohibited from all Collin College campuses including electronic cigarettes.

Children are not allowed in class at any time and they cannot be left unattended in the hallways during class.

RELIGIOUS HOLIDAYS:

In accordance with Section 51.911 of the Texas Education Code, Collin will allow a student who is absent from class for the observance of a religious holy day to take an examination or complete an assignment scheduled for that day within a reasonable time. **Students are required to file a written request with each professor within the first few days of the semester to qualify for an excused absence. A copy of the state rules and procedures regarding holy days, and the form of notification of absence from each class under this provision, are available from the Admissions and Records Office.** Students who plan to observe religious holidays which will require absences from class should consult the current CCCCD Student Handbook, section on Religious Holidays, for the correct process to follow. It is mandatory that this procedure be followed in detail.

ACADEMIC ETHICS: Scholastic Dishonesty

From the Collin Student Handbook, Chapter 6: Student Code of Conduct Violations

Every member of the Collin College community is expected to maintain the highest standards of academic integrity. All work submitted for credit is expected to be the student's own work. Collin College may initiate disciplinary proceedings against a student or prospective student accused of scholastic dishonesty. While specific examples are listed below, this is not an exhaustive list, and scholastic dishonesty may encompass other conduct, including any misconduct through electronic or computerized means. Scholastic dishonesty shall include, but is not limited to, one (1) or more of the following acts.

1. **Cheating** includes, but is not limited to, having access to unauthorized materials or electronic, digital media, telecommunication, and/or wearable devices (i.e., phones, smart watches, Fitbits, Bluetooth devices, tablets, etc.) during an examination; the giving or receiving of information in an unauthorized manner during an examination or to complete an assignment; using, buying, selling, soliciting, stealing, or otherwise obtaining course assignments and/or examination questions in

advance; using someone else's work for an assignment as if it were one's own; submitting or resubmitting an assignment in whole or in part (i.e., recycling an assignment) for more than one (1) class or institution without permission from each of the professors; using annotated texts or teacher's editions; using information about exams posted on the Internet or in any electronic medium; leaving a test site without authority; failing to secure test materials; removing tests or answer sheets from a test site; and any other dishonest means of attempting to fulfill the requirements of a course.

2. **Collusion** includes, but is not limited to, intentionally or unintentionally aiding or attempting to aid another in an act of scholastic dishonesty; failing to secure academic work; providing a paper or project to another student; providing an inappropriate level of assistance; unauthorized collaboration or communicating answers to a classmate about an examination or course assignment; and allowing a classmate to copy answers.
3. **General Scholastic Dishonesty** includes, but is not limited to, statements, acts, or omissions related to applications for enrollment, credit or class work, research, or the award of a degree; and/or falsifying academic records or documents. Students are expected to record honestly and accurately the results of all their research. Falsification of research results shall include misrepresentations, distortions, or omissions in data or reports on research.
4. **Plagiarism** includes, but is not limited to, intentionally or unintentionally failing to quote and cite an author's words, information, and/or ideas in accordance with American Psychological Association (APA) Style, Modern Language Association (MLA) Style, The Chicago Manual of Style (Chicago Style), or another citation style approved by the professor.

COLLIN COLLEGE ACADEMIC POLICIES: "See the current *Collin Student Handbook*."

ACCOMMODATIONS AT COLLIN COLLEGE FOR EQUAL SUPPORT SERVICES (ACCESS) 5.2 :

Specialized services and academic accommodations are available for students with a documented disability. The law requires that students must self identify to the ACCESS Office and provide required current documentation to that department. Only documentation from a licensed professional (psychologist, diagnostician, or physician) is acceptable. The report must be current; on official letterhead; include the name and title of the person completing the report; their telephone number, address, and signature; the specific diagnosis; current functional limitations related to the educational setting; and the projected duration of the condition. Students seeking accommodations should contact the ACCESS Office at least one (1) month before the services are needed. Services are available for students at all campus locations.

It is the student's responsibility to pick up their accommodations letter each semester to receive requested accommodations. Students should contact their ACCESS advisor immediately if they are having difficulty in their classes or having problems with their requested accommodations. Students must schedule special testing arrangements with ACCESS at least 2-5 days in advance, due to limited space. Students must take exams on campus for which they are enrolled. Assistive technology and software are available on each campus for students with disabilities. Please contact the ACCESS Office for more information.

AMERICANS WITH DISABILITIES ACT: Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal opportunity. It is the student's responsibility to contact the ACCESS office, SCC-G200 or 972.881.5898 (V/TTD: 972.881.5950) to arrange for appropriate accommodations. See the current *Collin Student Handbook* for additional information.

TENATIVE COURSE CALENDAR - SPRING 2019

Syllabus is tentative and may change throughout the semester. You will be notified via canvas about any syllabus changes.

	MONDAY 1/21 ONLINE WEDNESDAY 1/23	MONDAY 1/28 WEDNESDAY 1/30	MONDAY 2/04 WEDNESDAY 2/06
Due for Class Today:			“The Lottery” Persuasive Essay Due
LESSON FOCUS:	MODULE 1 INTRODUCTION	MODULE 2 The Persuasive Principle	MODULE 3 Narration
In-Class Discussion:	Course Introduction	Discuss Chapter 1: “The Persuasive Principle” Read and Discuss “The Lottery” Discuss Chapter 1.5: “Basic Tools for Writers”	Discuss Chapter 2: “Narration” Read and Discuss “Foul Shots” and “The Man who Caught on Fire”
In-Class Activity:	QUIZ: Syllabus	ICE: “How I Spent My Winter Break” Essay Persuasive Essay Assigned Examine Student Essay	ICE: Group Analysis “Salvation”/ “The Monkey Girl” Narration Essay Assigned Examine Student Essay
Writing Homework:	Journal Prompt “Semester Goals”	Journal Prompt “The Broken Bridge”/ Vocabulary Words Write Persuasive Essay about “The Lottery”	Journal Prompt “Free Tibet Man”/ Vocabulary Words Write Narration Essay
Reading Homework:	Read Chapter 1: “The Persuasive Principle”	Read Chapter 2: “Narration”	Read Chapter 3: “Description”
	MONDAY 2/11 WEDNESDAY 2/13	MONDAY 2/18 WEDNESDAY 2/20	MONDAY 2/25 WEDNESDAY 2/27
Due for Class Today:	Narration Essay Due	Description Essay Due	Process Analysis Essay Due
LESSON FOCUS:	MODULE 4 Description	MODULE 5 Examples and Process	MODULE 6 Cause and Effect
In-Class Discussion:	Discuss Chapter 3: “Description” Read and Discuss “Space Shuttle Launch,” “Kung Fu Crew,” & “Doubletake”	Discuss Chapter 4: “Examples” Read/Discuss “Fruitful Questions” Discuss Chapter 5: “Process” Read/Discuss “How to Sort Lentils”	Discuss Chapter 7: “Cause and Effect” Read and Discuss “Why We Crave Horror Movies”
In-Class Activity:	ICE: Description Description Essay Assigned - Examine Student Essay	Process Analysis Essay Assigned - Examine Student Essay	ICE: Midterm Review
Writing Homework:	Journal Prompt “The Computer Chip”/ Vocabulary Words Write Description Essay	Journal Prompt “Cupcakes” and “The Exploding Toilet”/ Vocabulary Words Write Process Analysis Essay	Journal Prompt “The Best Years of My Life”/Vocabulary Words
Reading Homework:	Read Chapter 4: “Examples” Read Chapter 4.5: “Of Course They Count” Read Chapter 5: “Process” Read Prologue and Chapters 1-4 <i>Death in the Air</i>	Read Chapter 7: “Cause and Effect” Read Chapters 5-9 <i>Death in the Air</i>	Study for MIDTERM EXAM Finish Reading <i>Death in the Air</i>

	MONDAY 3/04 WEDNESDAY 3/06	MONDAY 3/11 WEDNESDAY 3/13	MONDAY 3/18 WEDNESDAY 3/20
Due for Class Today:	N/A	N/A	Rough Draft Death in the Air Essay Due
LESSON FOCUS:	MODULE 7 <i>Death in the Air I-Midterm</i>	NO CLASS SPRING BREAK	MODULE 8 <i>Death in the Air II</i>
In-Class Discussion:	Discuss <i>Death in the Air</i> Discuss Chapter 6.5: "Revision"		Watch "Rillington Place" Episode 1
In-Class Activity:	<i>Death in the Air</i> Essay Assigned MIDTERM EXAM		<i>Death in the Air</i> Essay Peer Reviews
Writing Homework:	Journal Prompt/Vocabulary Words Rough Draft <i>Death in the Air</i> Essay		Journal Prompt "Rillington Place"/Vocabulary Words Final Draft <i>Death in the Air</i> Essay EXTRA CREDIT - <i>Rillington Place Questions for Episodes 2 and 3</i>
Reading Homework:	N/A		Study for <i>Death in the Air</i> Quiz Read <i>Carrie</i> - Part One
	MONDAY 3/25* WEDNESDAY 3/27*	MONDAY 4/01 WEDNESDAY 4/03	MONDAY 4/08 WEDNESDAY 4/10
Due for Class Today:	Final Draft <i>Death in the Air</i> Essay	N/A	N/A
LESSON FOCUS:	MODULE 9 <i>Death in the Air III/Author Lecture</i>	MODULE 10 Comparison and Contrast	MODULE 11 Literary Analysis Essay I
In-Class Discussion:	N/A	Discuss Chapter 6: "Comparison and Contrast" Discuss Thesis Statements & Literary Analysis Essays Discuss <i>Carrie</i>	Outlines and Quotes/ MLA Documentation
In-Class Activity:	<i>Death in the Air</i> Quiz	<i>Carrie</i> Character Quiz Literary Analysis Essay over <i>Carrie</i> assigned	ICE - Outlines for Literary Analysis Essay CARRIE EXAM
Writing Homework:	Journal Prompt/Vocabulary Words	Journal Prompt "Carrie's Looks"/ Vocabulary Words Thesis Statement for Literary Analysis Essay and Peer Reviews	Journal Prompt "Bullies" / Vocabulary Words Rough Draft Literary Analysis Essay
Reading Homework:	Read Chapter 6: "Comparison and Contrast" Finish <i>Carrie</i> and watch film version of your choice	N/A	N/A
*Monday 3/25 7pm CPC Kate Winkler Dawson Talk 3/25 & 3/27 Class will only meet for 1.25 hours for Exam			

